

Allegan County Commission On Aging



3255 122nd Ave., Suite 102
Allegan, MI 49010
269-673-3333
1-877-673-5333
269-673-0569 Fax
<http://www.allegancountycoa.org>

Chairperson: Theresa Lynn
Vice Chairperson: Judith Graff

COMMISSION ON AGING MEETING – AGENDA

Tuesday, September 16, 2008 – 1:30 p.m.

Board Conference Room – County Services Building
3283 122nd Ave, Allegan, MI 49010

COMMISSIONERS

Don Black
269-792-6446
dblack@allegancounty.org

Terry Burns
616-355-2525
tburns@allegancounty.org

SENIOR
MEMBERS
Judith Graff
269-637-2307
graffj@i2k.com

Doris Hawkey
269-672-5181

Patricia Pera

George Smeenge
616-335-2106
ghsmeenge@egl.net

Naomi Whetzel
269-793-0132

MEMBER AT
LARGE
Theresa Lynn
269-686-8659
tlynn@accn.org

Becky Rininger
269-673-0440
brininger@allegancounty.org

Sally Brooks
269-683-0260
sbrooks@allegancounty.org

Susan Gawaluch
269-561-4663
sue@lifehouseproperties.com

1:30 p.m. **CALL TO ORDER:**
CONFIRMATION OF QUORUM:
COMMUNICATIONS:
APPROVAL OF MINUTES: August 19, 2008
PUBLIC PARTICIPATION:
APPROVAL OF AGENDA:
INTRODUCTIONS:
PRESENTATIONS: August Financial Summary Dave V.

ACTION ITEMS:

DISCUSSION:

1. List of RFP Bidders and Services
2. Budget Categories/Projected Amounts/Percentages
3. 2008 Homemaker Contract-ACRDC
4. Evergreen Commons' letter for additional funding
5. Four COA board term expirations on October 25, 2008

REPORTS / MISC:

1. Actions by Board of Commissioners-Theresa Lynn-
Employee re-classification/job changes
2. July Monthly Report
3. Story –

ROUND TABLE:

ADJOURNMENT:

NEXT MEETING:

October 21, 2008 @ 1:30 PM
Board Conference Room- County Services Building

Mission Statement

“To serve seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life”

**Allegan County Senior Services
Monthly Director Report
August 2008**

Discussion Items:

1. The Department of Senior Services and Allegan County Purchasing Department collaborated to complete the RFP's and a second notice to inform the public was advertised in the following manner:
 - Kalamazoo Gazette
 - Holland Sentinel
 - M-Live – internet for both papers
 - County Website – Bidding Opportunities Link

When the Letter of Intent was announced the Department of Senior Services informed the public in the following manner:

- Twenty five mailings to current providers and all other providers of senior or health care services in Allegan, Kalamazoo, Paw Paw, Holland, Saugatuck, and Portage
- Notices in Allegan County News, Holland Sentinel and a Saugatuck paper
- Press release to ten newspapers

When Allegan County sent out the second notice it provided the opportunity for other agencies to take part in the RFP process even though they did not provide a letter of intent. There are a total of sixteen different agencies that have responded thus far and eleven RFP's were developed to offer a broad base of services. See complete list attached.

2. The projected figures for the proposed 2009 awards are reported to reflect the percentages as discussed at the June 2008 COA meeting. Additional information and clarity was requested at the previous COA meeting regarding the 2009 budget which is provided on the same report.
3. See attached request for additional funding from ACRDC for Homemaker Services and Evergreen Commons for Personal Care and Homemaker Services.

Respectfully submitted,

Jeanne Silvers
Director of Senior Services

Allegan County Commission On Aging



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Commission on Aging meeting minutes August 19, 2008 Board Room at the County Services Building

Call to Order: Meeting was called to order by Chairperson Theresa Lynn at 1:35 p.m.

Confirmation of Quorum: Quorum was confirmed with 9 members present. Roll call: Terry Burns, Judy Graff, Doris Hawkey, Pat Pera, Becky Rininger, George Smeenge, Naomi Whetzel, Susan Gawaluch and Theresa Lynn. Don Black and Sally Brooks were absent. Guests present: Dave Vanderoovaart (Allegan County Director of Finance), Rob Sarro (Allegan County Administrator), Lisa Wideman (AAAWM) and Scott Miller (MSW student at Grand Valley State University).

Communications: None

Approval of Minutes: Corrections to minutes-under item 3. Group reviewed timeline. Under action item # 2. Judy Bray is Theresa Bray. Pat Pera moved to approve minutes with changes. Seconded by Doris Hawkey. Motion carried.

Public Participation: None

Approval of Agenda: Correction to agenda-add reports 1. AAWM update, 2. Board of Commissioners update and 3. George's story. Becky Rininger moved to approve agenda as revised. Seconded by Naomi Whetzel. Motion carried.

Introductions: Guests and COA members introduced themselves.

Presentations:

1. Fund Balance Review – Dave Vanderoovaart presented budget review and current available balance. Dave recommended reserving 10% of operating budget (\$994,828) as the fund balance, to set aside for contingency basis. Dave recommended not to contract that money out to services but to keep it for a one time expense like capital. Becky Rininger moved to rescind the motion made on July 15, 2008. Seconded by Pat Pera and Naomi Whetzel. Motion carried. Judy Graff moved “The fund balance of the Senior Services special revenue fund shall be maintained at 10% of the annual expense budget.” Seconded by Naomi Whetzel. Motion carried.

Mission Statement

“Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life”

Discussion:

1. 2009 Budget for Dept. of Senior Services- Jeanne Silvers presented the 2009 budget for the Department of Senior Services. She discussed the service categories and the funding amounts. She used the percentages that were discussed at the June meeting. George Smeenge asked about the contingency line item only being \$50,000. and after the discussion they just had shouldn't it be over \$90,000. The line item that is set aside for contingency should be removed according to Dave Vanderoovaart; it doesn't need to be included in the budget. Becky Rininger asked about the breakdown of salaries and wages for line item 700. Dave V. stated it was about 10%. Becky asked what the original COA board had allocated for Administration, Tammy Grigg answered no more than 17% was for Administration. Judy Graff asked about how many F.T.E.s are salaries in the 2009 budget? The budget is for two FTEs, the Director and the reclassified position of department secretary. Becky Rininger asked for a breakdown of the line items if Jeanne was asking for approval of the budget. Judy reiterated that they would like to see the breakdown of salaries, and the % for administration, and the % of the budget for the service categories. Dave stated that the disability and benefits will be added by the Finance Department. Judy Graff also stated that she believed the administration related costs shouldn't be equally weighted across the categories. Pat Pera mentioned that the Parish nurses are trained and willing to do the telephone reassurance. We should ask them to be involved or help with the telephone reassurance program.
2. ACCOA letter from July 21, 2007 regarding additional staff for Dept. of Senior Services- Theresa Lynn went over the Outreach and Assistance program and the option of taking it over by the Dept. of Senior Services. George stated he isn't in a position to make that decision. Judy Graff went over what Tammy Grigg had recommended in her contract analysis of the Outreach and Assistance program. Tammy had recommended that the O&A position be a full time position within the Department of Senior Services. The responsibility and follow-up would be with the COA and there would be consistency across the board. Rob Sarro stated that the RFP is out there for the Outreach and Assistance program and look at what is proposed and decide the structure we (COA) want to move forward with in the future. Becky Rininger wanted to know if ACRDC knew they were suppose to be the point of entry. Outreach and Assistance is suppose to go out and target "new" seniors and that wasn't happening- over 75% of the seniors served were already clients of ACRDC at some point. Also the O&A worker was suppose to promote services that are funded by the senior millage not the agency's other programs that have nothing to do with seniors or the millage. Tammy Grigg responded that the ideal situation would be one intake completed in a face to face meeting to assess the senior and their IADLS, ADLS, Nutritional screen and to assist the senior with paperwork for whatever their

needs may be whether senior millage funded or other like social security paperwork, DHS paperwork, etc.. That isn't happening, we have as many as 3-5 intakes on one senior with the cost from \$15.67-\$20.00 an hour with as long as 45 minutes-3 hours for an intake. The O&A worker isn't helping the senior with paperwork for Social Security or D.H.S. she is referring them to the MAPP Coordinator and the senior millage doesn't help fund that position at all. The O&A worker is also promoting ACRDC's services such as Headstart and Weatherization and that has nothing to do with the senior millage funded services, yet the O&A position is funded 100% with the senior millage. If we have this as a position within the Dept. of Senior Services then there is consistency, follow-up and accountability. Jeanne gave an example of a situation we just dealt with where the senior's needs weren't being met and how Jeanne and the outreach worker went out together to meet with the senior. It was discovered she was already on Medicaid Waiver and she had a helper already assigned that could help her with her groceries. This took 45 minutes to discover, but the senior had been complaining for a couple of weeks that no one would help her, not ACT and not her Volunteer Driver or her Homemaker. Becky Rininger wanted to know if ACRDC was aware of what was expected of them. Also if the program was monitored and if the director was aware of the problem with the O&A worker and why she didn't come to the COA board to address the problem. Becky wanted to know if during the RFP process if this was spelled out to them that they are to be the single point of entry. Jeanne responded that ACRDC isn't expected to be the single point of entry and that isn't mentioned in the RFP. Becky wants to make sure that the RFP spells out what we are expecting of the Outreach and Assistance program. Jeanne mentioned that the definitions are there for information and referral and outreach and assistance for this RFP. Pat Pera mentioned that everything is fragmented. Becky doesn't want us to take over a position that we haven't spelled out exactly what we want in the RFP process. Naomi Whetzel mentioned that it's the staff that has to sift through the paperwork. Pat Pera stated that in the beginning we had wanted the O&A position to be part of the staff. Becky stated that we should make a decision now if we want to take it over. George mentioned that he wants decentralization of services and it doesn't make sense to have one person going all over the county to do intakes when we have Evergreen Commons and Home Helpers who are qualified and close by already. Rob Sarro stated that there is no legal requirement to award a bid, the whole intent for the RFP is to gather information and proposals to make an informed decision. The original RFP wasn't wrong but still the standards aren't being met as it was written. When you put the RFP out, you want to be specific to what you're looking for, there is an option to opt out from certain aspects. This is a great time for discussion and what you want and if you want to take on some of those duties. Lisa Wideman from AAAWM spoke about the different components of Outreach and Assistance and the other aspects like Information and Referral and Case Management. It is very important to give the

senior what they need regardless if what they need isn't offered by the agency that is doing the assessment. Judy Graff stated that Outreach and Assistance is one of the most important services we offer. She suggested that Jeanne and Tammy design a model of what Outreach and Assistance should look like and start doing it. Then they'll know what will work and make changes as needed but we should do it internally and not release the RFP. Judy Graff made a motion that for the service called Outreach and Assistance (amended to including intake and assessment) that the Allegan County Department of Senior Services hire a full time employee to focus on this issue, make a model and use it making adjustments as necessary to make it successful; that it be taken over internally and that no RFP be released for the Outreach and Assistance service. Seconded by Pat Pera. A roll call vote was taken: George-no, Terry-yes, Pat-yes, Sue-no, Doris-yes, Naomi-no, Judy-yes, Becky-no and Theresa-no. The tally is 5 no votes and 4 yes votes, motion failed.

3. Satisfaction Survey Results- Jeanne presented the survey results for Home Helpers, Allegan County Medical Care Facility, ACRDC and Casco Township. Everybody used their own tool and in the future we will have our own tool for consistency.
4. Senior Services Survey and clarification of hot home delivered meals-Jeanne presented the information regarding the hot home delivered meals and the Frost Center's survey; there was nothing on the ballot or in the survey that people wanted only hot home delivered meals. It was information that she wanted to share for understanding the background or history of the program.
5. Core Services and Examples of Service Specifications- tabled the item for a later date.
6. Letter of Intent/New RFP Timeline/Service Specifications-Jeanne stated she got ahead of herself and not realizing the county had a process we have to follow, the timeline had to be revised. There will be a meeting on August 26th at 1:30 p.m. to approve the service specifications for the RFP.
7. Extension of Six Month Extension- Jeanne stated that because of the change in the timeline it has affected the extensions. She is recommending that we extend the extensions until December 31, 2008. Doris made a motion to approve the RFP timeline as presented which includes the contract extensions to extend until December 31, 2008. George seconded the motion. Motion carried.
8. Review RFP Sub Committee and Resource Committee Members-Jeanne went over the groups. RFP Sub Committee members are: Pat Pera, Lisa Wideman, Jeanne Silvers, Ada Morehead and waiting to hear from Cathy Burton-Snell. The

Resource Committee Members are: Judy Graff, Tammy Grigg, John Mahan, Max Thiele and Dave Vanderoovaart.

9. Language of Food/Nutrition Services vs. Hot Home Delivered Meals for new RFP- Jeanne went over the sheet marked #9 with the existing meal delivery model, other relevant details, problems and recommended resolution. Lisa Wideman stated that the tool we use (and AAAMM uses) is a national tool for Nutritional Risk Assessment. She and Jeanne have been going over the questions and discussing ways of making it more specific and the scoring process. Jeanne talked about how new seniors coming in will receive a hot meal regardless if they can heat a meal because ACRDC is out of funding for frozen meals by AAAMM. We need to have our programs driven by senior need and not by funding. The tax payers are paying for the most expensive meals because they can't have frozen meals because ACRDC is out of funding for frozen meals as stated by Lisa Wideman. Becky Rininger moved to accept the Director's recommendation as outlined on her page #9. [1. Develop policies that are broader in scope regarding home delivered meals to be driven by what people need vs. what can be funded. 2. To broaden our home delivery policies to include options for different types of meals other than hot home delivered meals. 3. Specify all types of meals for funding based on what the person needs and number of daily meals funded. 4. A revised Nutritional Health Risk Assessment that defines High Nutritional Risk and a different scoring mechanism.] Naomi Whetzel seconded the motion. Motion carried.
10. Comments and feedback regarding the Annual Report- The board responded that they were very pleased with how it turned out. Tammy reported that she emailed the annual report to all of the townships and cities that had email addresses to post on their website or make a couple of copies available to public. Tammy is waiting on quotes for the printing of 1,000 copies of the annual report. Pat Pera suggested making it available to the churches also. Tammy responded that they are included on the distribution list.

Reports/Misc:

1. AAAMM update – Don was absent.
2. Actions by Board of Commissioners –Jeanne responded that Tammy did a presentation to the BOC about her request to be full time in veteran services. Tammy talked about the juggling of the job duties and her statutory obligations in working as trust fund agent with having to take an application immediately when the veteran come in because it is for shut-offs, rental evictions and foreclosures. It makes it very difficult in time management and juggling of duties with both departments. Jeanne presented to the BOC that if Tammy goes to full time in Veteran Services, the need for reclassification of

her job duties to a departmental secretary versus a program assistant and that it be increased to a full time job.

3. Story-George Smeenge. George talked about the transportation group that he is working with in addressing the needs of Allegan County. The Disability Network will be working for the next 17 months on a plan and possibly going for a millage for transportation. George presented a magazine that he receives about health and wellness. People making healthier choices live longer and better. George read some of the titles of the articles, they were very interesting.

Adjournment:

Judy Graff moved to adjourn. Naomi Whetzel seconded. Motion carried.

Minutes are respectfully submitted by Tammy Grigg, Program Assistant.

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September 3, 2008

COMMISSIONERS

Don Black
616-355-2525
dblack@allegancounty.org

Terry Burns
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tburns@allegancounty.org

SENIOR MEMBERS

Judith Graff
269-637-2307
graфф@i2k.com

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Memo: RFP Updates

To: RFP Sub Committee and Resource Group

On August 29, 2008 five of the eleven RFP's were mailed to Bidders:

1. Personal Care
2. Transportation
3. In Home Respite Care
4. Companion and Friendly Visitor
5. Homemaker Services

Timelines for first round of proposals

- Wednesday September 10, 2008 @ 1:00 Pre Bid Meeting w/ Kriss Kraker and Jeanne Silvers
- Thursday October 2 – above proposals due
- Friday October 3 - Proposals delivered to Sub Committee and Resource Group
- Thursday October 9 @ 9:00 AM Sub Committee and Resource Group needs to meet to determine the top proposal candidates of above RFP's
- Thursday October 16
9:00 – 12:00 Presentations of Top Proposals
1:00 – Finalize decisions for first round of RFP's and decide top candidates for 2nd round

On September 4, 2008 six of the remaining RFP's were mailed to Bidders

1. Congregate Meals
2. Home Delivered Meals
3. Adult Day Services
4. Chore Services
5. Public Education
6. Outreach and Social Work Services

Timelines for second round of proposals

- Wednesday September 17 @ 1:00 Pre Bid Meeting w/ Kriss Kraker and Jeanne Silvers
- Thursday October 9 - Remaining RFP's due
- Friday October 10 - Proposals delivered to Sub Committee and Resource Group
- Thursday October 16 – Decide on top candidates for presentations
- Wednesday October 22 @ 9:00 Presentation for second round of RFP's and finalize decisions
- Change date of Monthly COA meeting to October 28 to make final recommendations about the RFP's.
- October 30 – RFA to Administration
- November 13 Board of Commissioners
- November 26 Board of Commissioner Action

Mission Statement

"Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life"

LIST OF RFP BIDDERS FOR YEAR 2009

Name of Organization	Service Proposed	Amount Requested
Comfort Keepers	Personal Care	Amount not Specified
	In Home Respite	
	Homemaker	
Arcadia Services Inc.	Personal Care	Maximum Amount
	In Home Respite	
	Homemaker and Companion	
Alliance Medical Services	Personal Care	\$242,130
	In Home Respite	
	Homemaker	
	Chore Services	
ACRDC	Chore Services	\$762,000
	In Home	
	Homemaker	
	Outreach	
	Transportation	
	Wellness	
	Senior Companion	
Allegan County Health Department	Public Education -Wellness	\$12,000
Allegan General Hospital Foundation	Transportation	\$21,938
PurFoodsLLc-Mom's Meals	Home Delivered Meals	\$210,000
Generations Adult Day Care	Adult Day Services	\$145,123/37
Allegan County Transportation	Transportation	\$44,200
Casco Senior Care	SW and Outreach /Nutritional Assessment	\$52,064
	Chore Services	
	Public Education and Wellness	
	Transportation	

LIST OF RFP BIDDERS FOR YEAR 2009

Homebodies of Western Michigan	Personal Care	
	In Home Respite	
	Homemaker	\$83,200
William Crispe Community House	Adult Day Services and Scrap booking	\$3,080
Resthaven at Home	Personal Care	\$77,550
Home Helpers	Personal Care	\$147,200
Evergreen Commons	Personal Care	
	In Home Respite	
	Homemaker	
	Home Delivered Meals	
	Congregate Meals	
	SW and Outreach	
	Public Education and Wellness	
	Adult Day Services	
	Companion	\$947,238
Wings of Hope	Personal Care	

Comparative Senior Millage Awards and Budgets 2007-2009

Contract Services	Contract Vendor	2007 Award	%'s	Contract Vendor	Proposed 2009 Awards	Proposed %'s
						Combined
Home Delivered Meals	ACRDC	141,914	19%			Amount
Congregate Meals	ACRDC	33,116	4%		183,098	20%
Personal Care	Home Helpers and Evergreen Commons	175,030	23%		183,098	20%
Volunteer Transportation	ACRDC and Casco Township	91,320	12%		164,788	18%
Adult Day Services	Allegan County Medical Facility	68,490	9%		82,394	9%
Outreach and Assistance	ACRDC	68,490	9%		82,394	9%
Home maker	ACRDC	45,660	6%		54,930	6%
In-Home Respite	Evergreen Commons	45,660	6%		54,930	6%
Contingency fund		10,000	1%		0	0
Unallocated balance		67,320	8%			0
Companion and Friendly Visitor		0				0%
Chore Services		0				0%
Public Education		0			54,930	6%
Events Coordinator					54,930	6%
Total		747,000	97%	#	915,492	100%
Entire Budget		2006-2007		2008	2009	
Base Salaries		86,241		68,218	75,483	
Taxes/WC/Medicare				5,300	9,780	
Fringes		32,880		16,084	32,295	
Rent		4,448		4,200	0	
Printing/Binding		873		1,334	4,000	
Communications		855		0	0	
Staff Travel		3,000		3,000	3,000	
MISC		19,812		2,546	1,000	
Contingency fund		4,891		0	0	
Education Conference/Travel				0	600	
Education Registration				0	150	
Advertising				1,333	4,000	
Office Equipment Repairs				873	1,200	
Postage				1,333	1,000	
Office Supplies				3,000	2,000	
Contracted Services		747,000	83.00%	887,607	915,492	87%
Total		900,000		994,828	1,050,000	



323 Water Street, Allegan, Michigan 49010

Allegan County Resource Development Committee, Inc.

Community Action Agency
Edward Hillary, Executive Director

September 9, 2008

To: Jeanne Silvers, COA
From: Ed Hillary, ACRDC

Re: Homemaker Program for June 2007 – September 2008

Hi Jeanne, our units of service on the Homemaker Program have continued to expand ever since we started 15 month ago. This letter is a request for an additional \$8,500 in funds for the Homemaker program. In April we were seeing that costs for the Homemaker program were growing faster than budgeted and we requested \$5,000 to get us through May 2008. Those funds as far as I know were not approved or disapproved. At our meeting in June we discussed being able to shift \$5,000 in funds from one program into the Homemaker Program. Currently we are in need of the original \$5,000 plus an additional \$3,500 to continue services through September. One thing that would help us lower the program costs would be allowing us the freedom to decide how many hours of service each client needs. We have discussed this in the past, but we have never come to a conclusion.

I know things move slowly, and the senior millage is just one of 83 other programs, but we are in the position of starting to cut back on services to the seniors and place clients on a waiting list. This is not a threat or an attempt to exert pressure on anyone. We have operated all of this year in good faith, but we have used all our AAAWM Homemaker funds and we don't have deep enough pockets to pay for services on our own.

Sincerely,

Edward Hillary,
Executive Director

2008 SEP -9 PM 2: 32

RCV'D COUNTY OF ALLEGAN
ADMINISTRATIVE DEPARTMENT



RECEIVED
SEP 11 2008
BY: *Tammy*

September 11, 2008

Allegan County Commission on Aging
3283 122nd Ave.
Allegan, MI 49010

Dear Commission on Aging Board,

Evergreen Commons Senior Care Services wishes to express our appreciation of the funding we were awarded for FY 2007-2008. We look forward to a long-term partnership with the Commission on Aging to support seniors and their caregivers in Allegan County. We respectfully request \$85,000 additional funding to complete our contract through October 31, 2008.

We are receiving an average of 44-47 calls from Allegan County residents requesting services per month. Fifty percent or greater of the requests are for Allegan County Millage funded services.

Homemaking and In-Home Respite: As of August 31, 2008 we used \$132,033.00 of the \$140,659 allocated for this service through October 31, 2008 (balance of \$8,627.00). We provided 1,271 hours at a cost of \$24,882 in the month of August. We continue to enroll a number of clients into this program (July = 16, August = 12). The total number of unduplicated clients = 131. We are projecting a need for an additional \$40,000 to provide this valuable service to our Allegan County residents and their caregivers.

Personal Care: As of August 31, 2008 we used \$196,651.00 of the \$213,515 allocated for this service through October 31, 2008 (balance of \$16,864). We provided 1,233.5 hours at a cost of \$25,900.60 in the month of August. We continue to enroll a number of clients into this program (July = 10, August = 9). The total number of unduplicated clients = 101. We are projecting a need for an additional \$45,000 to provide this valuable service to our Allegan County residents.

Thank you for your attention to these additional needs for services. If you have any questions, please feel free to contact me at 616-355-5131 or joverbeek@evergreencommons.org.

Sincerely

Jo Ver Beek, RN, CRRN
Director Senior Care Services

ALLEGAN COUNTY BOARDS AND COMMISSIONS

As updated 9/13/2008

*[B/C members term shall be coterminous with their tenure in office]

BOARD OR COMMISSION	TERM EXPIRES	BOARD ACTION
2) ALLEGAN COUNTY COMMISSION ON AGING--Board Elects.		
3 year terms		
Established September 13, 2007- 11 Voting Members, 2 BOC members, 4 members-at-large, 5 senior members - terms initially staggered: four - 1 year, four - 2 year, three - 3 year.		
* Don Black 1054 - 126th Avenue Shelbyville, MI 49344	Oct. 25, 2010	10/25/07
* Terry Burns 1037 Maple St., Apt. A-5 Saugatuck, MI 49453	Oct. 25, 2008	10/25/07
Judith Graff--Senior Representative 850 Lake Michigan Dr. South Haven, MI 49090	Oct. 25, 2009	10/25/07
Doris Hawkey--Senior Representative 829 116th Ave. Martin, MI 49070	Oct. 25, 2008	10/25/07
Pat Pera --Senior Representative 6936 121st St. Fennville, MI 49408	Oct. 25, 2008	10/25/07
George Smeenge--Senior Representative 3977 Roseline Dr. Holland, MI 49423	Oct. 25, 2008	10/25/07
Naomi Whetzel - -Senior Representative 3471 26th St. Hopkins, MI 49328	Oct. 25, 2010	10/25/07
Sally Brooks -- Member At-Large 1224 Turkey Lane Allegan, MI 49010	Oct. 25, 2009	10/25/07
Susan Gawaluch--Member At-Large 444 1st St. - P.O. Box 57 Fennville, MI 49408	Oct. 25, 2009	10/25/07
Theresa Lynn --Member At-Large 530 Linn St. Allegan, MI 49010	Oct. 25, 2009	10/25/07
Rebecca Rininger -- Member At-Large 160 Ida St. Allegan, MI 49010	Oct. 25, 2010	10/25/07

**ALLEGAN COUNTY
COMMITTEES, BOARDS & COMMISSIONERS**

CONSIDERATION OF APPOINTMENT/ELECTION

Name _____	Date _____	
Address _____	Home Tel. _____	
_____	Business Tel. _____	
_____	Mobile Tel. _____	
	email _____	

Seeking appointment/election to: _____

If applicable, which group or interests would you represent if appointed or elected: _____

Are you a citizen of the United States? _____

Are you a resident of Allegan County? _____

Are you available for interview by the Board of Commissioners or its designee? _____

Please state briefly why you desire to be appointed: _____

Please state any specific qualifications you possess which would be beneficial to the appointment you desire such as: Special skills, interests, education, experience, membership in specific groups. (Attach additional sheets if necessary.)

Signature of Applicant

Please return to:
Allegan County Administration
3283 – 122nd Avenue
Allegan, MI 49010
or Fax 269-686-5331
email dwilson@allegancounty.org

Allegan County Commission on Aging
 2007-08 Monthly Report Form
 Senior Millage Funds
 July 2008

Service Provider Service	New seniors	YTD seniors	last month units	this month UNITS	YTD UNITS	last month costs	this month COSTS	YTD COSTS	last month unit rate	this month UNIT RATE	YTD UNIT RATE	CONTRACT UNIT RATE
ACMCF-Adult Day Care	4	32	1002.75	1177.75	7632.75	6974.67	8158.83	71,732.48	\$6.96	\$6.93	\$9.40	\$12.34
ACRDC-O&A	21	281	253.00	275.00	3043.50	4006.60	4463.16	60,774.48	\$15.84	\$16.23	\$19.97	\$21.95
ACRDC-Cong. Meals	8	218	884.00	948.00	12341.00	2316.60	2539.55	34,257.83	\$2.62	\$2.68	\$2.78	\$2.88
ACRDC-H.H.D.M.	14	340	2717.00	2877.00	27025.00	16792.35	17870.19	179,576.54	\$6.18	\$6.21	\$6.64	\$8.06
ACRDC-Homemaking	5	126	280.00	322.25	2792.75	5033.25	5787.97	61,345.52	\$17.98	\$17.96	\$21.97	\$17.56
ACRDC-Vol. Trans.	5	115	265.00	343.00	3488.00	4540.64	5736.05	65,153.83	\$17.13	\$16.72	\$18.68	\$25.95
Casco Twp-Vol. Trans.	0	21	86.00	88.00	835.00	1355.54	1591.30	12,843.09	\$15.76	\$18.08	\$15.01	\$16.98
EC-Hmkg/I-H Respite	16	119	738.00	1094.25	5596.50	14200.89	21291.43	107,151.48	\$19.24	\$19.46	\$19.15	\$19.00
EC-Personal Care	10	92	902.25	1178.75	8350.25	18621.86	24526.66	170,750.72	\$20.64	\$20.81	\$20.45	\$20.00
HH-Personal Care	8	69	511.25	644.00	4828.00	7548.36	9451.22	77,145.66	\$14.76	\$14.68	\$15.98	\$16.83
Totals	*	*	7639.25	8948.00	75932.75	\$81,390.76	\$101,416.36	\$840,731.63	\$137.11	\$139.76	\$150.03	161.55

* these columns are not totaled as it wouldn't be a true representation of how many seniors are being served some of these seniors are counted more than once because they receive more than one service

**The mapping project that Valdis from LIS is working on gives the true representation of how many seniors we're serving and where they live