

COMMITTEE OF THE WHOLE PLANNING SESSION

June 5, 2008

1/ The Board of Commissioners of the County of Allegan, State of Michigan met in the Board Room of the County Services Building in the Township of Allegan on June 5, 2008, at 9:30 a.m., as set; Chairman McNeal presiding.

The invocation was offered by District # 8 Commissioner Jessup.

The Clerk led the board in the pledge of allegiance to the flag.

The following Commissioners were present:

DIST # 1	TERRY BURNS	DIST # 7	DON BLACK
DIST # 2	STEVE McNEAL	DIST # 8	TOM JESSUP
DIST # 3	PAUL VanECK	DIST # 9	FRITZ SPREITZER
DIST # 4	MARK DeYOUNG	DIST #10	JON CAMPBELL
DIST # 5	DEAN KAPENGA	DIST #11	LARRY JONES
DIST # 6	MAX THIELE		

Public Participation – No Comments

2/ Chairman McNeal opened the meeting to public participation. As there were no comments from the public, he declared the meeting closed to public participation.

Minutes of May 15, 2008 Session – Adopt as Distributed

3/ Moved by Commissioner Black, seconded by Commissioner Jones to adopt the minutes of the May 15, 2008 session as distributed. Motion carried.

Agenda –Amendment and Approval

4/ Chairman McNeal called for any additions or amendments to the meeting agenda. Commissioner Campbell asked to add discussion of potential meeting with Cities & townships to the “Other Items” on the agenda; there were no objections.

Moved by Commissioner Campbell, seconded by Commissioner VanEck to approve the agenda as amended above. Motion carried.

DISCUSSION ITEMS:

5/ 2009 Budget Process – Progress Report:

Administrator Rob Sarro reported that they have narrowed the applicants for the Commission on Aging Director to one individual who is visiting with Commission on Aging members today and hope to finalize the selection shortly. He reported that the Jail RFP has been sent to approximately 100 firms. They are working on an Architect RFP which will be available shortly. They have received 8 proposals regarding the custodial services RFP and they are assessing all internal expenditures for custodial services for comparison.

Budget – Rob reported that departments are meeting deadlines on the 2009 Budget process. The departmental goals departments submitted will be used for reference, but currently aren't in a format that could be approved by the Board. However the submissions by Information Services and Land Information Services are presented in a format that is more conducive to that goal.

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The Departmental Pressures and Concerns are the next step. This year the budget documents will be posted on the website, go to Departments and Offices, then click on Finance & Budgets, you will find the posting site for the 2009 Budget documents as submitted by the departments.

He is targeting the June 19, 2008 board meeting for the first in-depth reviews.

6/ Project Planning – Reprioritization & Consensus

Rob explained the need to sort and rank the projects and form a consensus on which issues should be started within the next 3 months, 1 year, 2 years, and 3 years. The column marked (Mode) has been returned. This is just a report of which ranking number appears the most for this issue. The Average is more of a consensus builder. Commissioner Thiele asked to have printed copies of the project issue chart.

Recess – 10:10 a.m.

7/ Moved by Commissioner Campbell seconded by Commissioner Jones to recess for 15 minutes. Motion carried and the meeting was recessed at 10:10 a.m.

Upon reconvening at 10:25 a.m., the following Commissioners were present: Commissioner Burns, McNeal, VanEck, DeYoung, Kapenga, Thiele, Black, Jessup, Spreitzer, Campbell and Jones. Absent – none.

Project Planning – Reprioritization & Consensus, continued

8/ Rob addressed Commissioner Jessup's concerns about how many projects he could handle during a 6-month time frame. He feels that discussion and dialogue on these issues will help the board decide what is the most important. They went through the listing, item by item, and ranked them as follows:

- A. Jail Complex – M/Thiele, S/Campbell to make the issue a #1 priority. Motion carried.
- B. Facility and Space Needs – M/Campbell, S/Spreitzer to make the issue a #1 priority. Motion carried.
- C. County Management Manual – M/Campbell, S/Spreitzer to make the issue a #1 priority. Motion carried.
- D. Law Enforcement Overtime (2010 Budget finish) – M/DeYoung, S/Kapenga to make the issue a #2 priority. Motion carried.
- E. Funding of Human Services – M/Jones, S/Jessup to make the issue a #3 priority. Motion carried by roll call vote: Yeas – 7 votes. Nays – 4 votes [McNeal, Thiele, Black & Campbell]
- F. Funding Solution for 911 Operations – M/Campbell, S/DeYoung to make the issue a #1 priority. Motion carried with 1 nay: Commissioner Thiele.
- G. Non-Smoking Policy Revision – M/VanEck, S/Spreitzer to make this issue a #2 priority. Motion carried by roll call vote: Yeas – 8 votes. Nays – 3 votes. [Thiele, Jessup & Campbell]
- H. County Public Transportation – M/Campbell, S/Jessup to make this issue a # 2 priority. Motion carried. [McNeal & Thiele voting no]

Break – 12:10 P.M.

9/ Moved by Commissioner Jessup, seconded by Commissioner Campbell to recess for 10 minutes. Motion carried and the meeting was recessed at 12:10 P.M..

Upon reconvening at 12:20 p.m., the following Commissioners were present: Commissioner Burns, McNeal, VanEck, DeYoung, Kapenga, Thiele, Black, Jessup, Spreitzer, Campbell and Jones. Absent – none.

10/ Prioritization, Continued

- I. Transportation/funding source - M/VanEck, S/Jones to make this issue a #2 priority. Commissioner Campbell asked why this issue is not combined with the previous transportation issue. Motion carried.
- J. Coordinated Economic Development – M/Jones, S/Burns to make this issue a #2 priority. Motion carried with 2 nays [McNeal and Thiele].
- K. Strategic Planning Process – M/Jessup, S/Spreitzer to make this issue a #1 priority. Motion carried.
- L. Farmland/Greenspace Preservation – Should this be on the list? Commissioner Thiele stated it is ongoing existing process and the Farmland Preservation commission will continue without it being on the board’s priority list. M/Jones, S/Spreitzer to make this a #1 priority. Motion carried by roll call vote: Yeas – 7 votes. Nays – 4 votes. [Thiele, Black, Jessup Spreitzer]
- M. Assisted Living Programs – M/Spreitzer, S/ Kapenga to make this issue a #3 priority. Motion carried by roll call vote: Yeas – 8 yeas – Nays -3 votes [Thiele, Black & Jessup]
- N. County Provided Local Law Enforcement – M/Burns, S/Kapenga to make this a #4 priority. Motion carried.
- O. Coordination of Services – M/Campbell, S/Black to make this a #6 priority. Motion carried.
- P. Regional Jail Needs Analysis – M/Kapenga, S/Black to make this a #1 priority. Motion carried by roll call vote: Yeas – 8 votes. Nays – 3 votes [Thiele, Black & Jessup]
- Q. County Property Acquisition – M/Black, S/VanEck to make this a #4 priority. Moved by Commissioner Campbell, seconded by Commissioner Thiele to amend the motion to a #6 priority. Motion lost 5 yeas = 6 Nays. [McNeal, VanEck, DeYoung, Black, Jessup & Jones] The original motion carried by roll call vote. Yeas – 7 votes. Nays – 4 votes. [Burns, Thiele., Spreitzer & Campbell]
- R. Water Supply – M/Kapenga, S/Spreitzer to make this a #3 priority. Motion carried with 2 nays [DeYoung & Jessup]
- S. Senior Centers – M/Thiele, S/DeYoung to make this a #6 priority. Motion carried by roll call vote: Yeas – 10 votes. Nays – 1 vote. [Spreitzer]
- T. County Seat – M/DeYoung, S/Kapenga to make this a #6 priority. Motion carried by roll call vote: Yeas – 8 votes. Nays – 3 votes [VanEck, Thiele & Spreitzer].
- U. Alternative fuels – M/Kapenga, S/Black to make this a #4 priority. Motion carried by roll call vote: Yeas -8 votes. Nays – 3 votes. [Thiele, Jessup & Spreitzer]

ACTION ITEMS:

Planning Commission – Budget Adjustment from Contingency Fund/Contractual Service

11/ Moved by Commissioner Burns, seconded by Commissioner Spreitzer to adopt the resolution as presented.

Questions regarding the 5-year time frame [when it starts, is it a rolling date, etc.] could not be answered with any assurance.

Potential meeting with City & Township

12/ Moved by Commissioner Campbell, seconded by Commissioner Jones to set this as the first item on the discussion agenda at the next meeting.

Adjourn until June 19, 2008 at 9:30 A.M.

13/ Moved by Commissioner Campbell, seconded by Commissioner Jones to adjourn until June 19, 2008 at 9:30 a.m. Motion carried and the meeting was recessed at 2:13 p.m.


Clerk-Register

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Steve McNeal, Chairman
Larry"Casey" Jones, Vice Chairman

DISTRICT 1

Terry Burns
616-403-0427
tburns@
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BOARD PLANNING SESSION-AGENDA

Thursday, June 5, 2008 - 9:30 a.m.
Board Room - County Services Building

DISTRICT 2

Steve McNeal
269-751-7271
smcneal@
allegancounty.org

9:30 a.m. OPENING PRAYER: Commissioner Jessup

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PUBLIC PARTICIPATION:

APPROVAL OF MINUTES: May 15, 2008

ADDITIONAL AGENDA ITEMS:

APPROVAL OF AGENDA:

DISTRICT 3

Paul VanEck
616-688-5619
pvaneck@
allegancounty.org

DISTRICT 4

Mark DeYoung
616-681-9413
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allegancounty.org

DISTRICT 5

Dean Kapenga
269-751-8586
dkapenga@
allegancounty.org

DISCUSSION ITEMS:

- 1) 2009 Budget Process - Progress Report
- 2) Project Planning—reprioritize and get consensus.

DISTRICT 6

Max R Thiele
269-673-4514
mthiele@
allegancounty.org

ACTION ITEMS:

- 1) Planning Commission—approve budget adjustment from Contingency Fund for contractual services (44-240).

DISTRICT 7

Don Black
269-792-6446
dblack@
allegancounty.org

OTHER ITEMS:

- 1) Discussion of inviting City & Township to a joint meeting [Campbell]

DISTRICT 8

Tom Jessup
269-637-3374
tjessup@
allegancounty.org

DISTRICT 9

Fritz Spreitzer
269-673-4131
fspreitzer@
allegancounty.org

PUBLIC PARTICIPATION:

ADJOURNMENT: Thursday, June 19, 2008 @ 9:30 A.M. @ BOARD ROOM - COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX @ DUMONT.

DISTRICT 10

Jon C. Campbell
269-694-4632
jcampbell@
allegancounty.org

DISTRICT 11

Larry "Casey" Jones
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lcjones@
allegancounty.org

Mission Statement

"The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper"

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Project/Issue: 1 - Begin within 6 months 2 -Begin within 1 year 3 - Begin within 2 years 4 - Begin within 3 years 5 - Begin after 3 years 6 - Do not proceed	Tom	Paul	Fritz	Steve	Jon	Max	Don	Mark	Casey	Dean	Terry	AVG	(Mode) Number that appears the most	Time it appears	Final Rank
Jail - Plan for and construct a single site (Dumont Lake Complex), 400 bed (expandable to 800) County jail and Sheriff's services facility.	2	1	6	1	1	6	2	1	1	1	1	2.09	1	7	1
Facilities Master Plan - As outlined in 8/9/07 Board Action, development of a project plan to address Allegan County Government's facility and space needs, resulting in a single comprehensive Facility Master Plan, via a project team (to include the City of Allegan, Allegan Township and the Allegan County Planning Commission), that will incorporate the Jail Project.	1	1	1	6	2	2	1	1	2	1	1	1.73	1	7	1
County Management Manual - Administration will review and evaluate changes to existing policies and/or create new policies resulting in a single management manual. (Personnel, purchasing, grants, contracts, etc.)	4	2	2	3	2	1	2	1	2	2	1	2.00	2	6	1
Law Enforcement Overtime - (2010 budget) Research law enforcement overtime due to court processes (or other factors), comparing to other counties; identify options to reduce the overtime.	3	3	6	1	3	1	1	1	2	2	2	2.27	1	4	2
Funding Of Human Services - Research, and actively participate in, efforts to develop adequate funding of human services for Allegan County; including health, mental health, and welfare to alleviate the pressure from the County's budget.	3	1	1	4	6	6	1	2	3	6	1	3.09	1	4	3
Funding Solution For 911 Operations - Research, and actively participate in, forming a long-term funding solution for 911 operations	1	3	2	1	2	6	1	1	1	3	1	2.00	1	6	1

Project/Issue: 1 - Begin within 6 months 2 -Begin within 1 year 3 - Begin within 2 years 4 - Begin within 3 years 5 - Begin after 3 years 6 - Do not proceed	Tom	Paul	Fritz	Steve	Jon	Max	Don	Mark	Casey	Dean	Terry	AVG	(Mode) Number that appears the most	Time it appears	Final Rank
Revise County Non-Smoking Policy - Revise current County non-smoking policy to prohibit smoking in and around any county owned property and facilities, including Parks, and the enforcement of same.	6	1	2	2	6	6	1	2	2	2	1	2.82	2	5	2
County Public Transportation - Research options to increase budget for the County's Transportation program to assist citizens who have difficulties commuting.	2	2	1	5	3	3	6	3	3	3	2	3.00	3	5	2
Develop a plan and funding source through the Transportation Department to provide commuting routes for the senior citizens	2	2	1	3	3	3	5	2	2	3	2	2.55	2	5	2
Coordinated Economic Development - Continue the development of a coordinated process/department that promotes economic development among local municipalities, agencies and businesses within the county; focusing on promotion of more intensive and more advanced economic activity.	4	2	2	6	2	6	1	3	2	3	1	2.91	2	4	2
Strategic Planning Process - Take the issues identified by the Board and create a defined process that will guide policy and resource allocation decisions – "Where would we like to see Allegan County in 3-5 years and how do we get there?" Provide a "yard-stick" against which to measure/evaluate future policy decisions resource allocation decisions – "is this decision consistent with our long-term vision for the county?"	2	3	1	2	1	2	2	1	3	2	1	1.82	2	5	1
Farmland/Greenspace Preservation - Promote community involvement with preserving farms and other green space within the County.	6	4	2	3	3	6	6	3	1	2	1	3.36	6	3 (6/3)	1

Project/Issue: 1 - Begin within 6 months 2 -Begin within 1 year 3 - Begin within 2 years 4 - Begin within 3 years 5 - Begin after 3 years 6 - Do not proceed	Tom	Paul	Fritz	Steve	Jon	Max	Don	Mark	Casey	Dean	Terry	AVG	(Mode) Number that appears the most	Time it appears	Final Rank
Assisted Living Programs - Research the feasibility of additional County-run assisted living programs.	4	3	1	2	4	6	6	4	2	2	2	3.27	2	4	3
Advanced Education - Research opportunities for a post-secondary education presence in Allegan County, focusing on needs and desires of its residents; and feasibility (including possible funding sources) incorporating all stakeholders i.e. county departments, local agencies, school boards, university/college representatives.	4	5	2	6	4	5	5	6	2	6	6	4.64	6	4	5
County Provided Local Law Enforcement - Evaluate the current and future service levels with regard to the Allegan County Criminal Justice System.	4	3	3	1	3	6	6	2	2	4	6	3.64	3	3 (6/3)	4
Coordination of Services - Research the coordination of services between county departments and local governmental units, i.e. planning, zoning, and other processes.	4	2	3	5	6	6	6	4	3	3	6	4.36	6	4	6
Regional Jail - Continue exploratory committee work to research and develop a needs analysis for a regional jail to serve Allegan, Kent, and Kalamazoo counties (or any other county who has a need and is able to contribute funding) to incorporate long-range plans to meet future needs of sentenced inmates.	6	3	6	2	1	6	2	4	2	3	3	3.45	6	3 (3/3)	1
County Property Acquisition - Strategic acquisition of park property and other property for the future use.	4	5	4	1	5	6	5	5	3	4	6	4.36	5	3	4
Water Supply - Pursue a Lake Michigan water supply solution for Allegan County.	6	6	3	1	5	3	5	6	4	3	6	4.36	6	4	3

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Senior Centers - Research/plan for the availability of senior centers throughout all of Allegan County to enhance access for all seniors to benefit from all services that the County and other agencies provide its senior citizens.	3	2	1	4	3	6	5	6	4	4	2	3.64	4	3	6
County Seat - Recentralizing County government...County Seat.	6	2	1	6	6	1	6	6	2	6	6	4.36	6	7	6
Alternative Fuels - Due to the increase of fuel costs, research ways to conserve fuel sources and focus on alternate fuel types i.e. anaerobic digesters, wind energy, etc.	4	4	6	5	3	6	6	4	3	4	3	4.36	4	4	4

