

COMMITTEE OF THE WHOLE SESSION

August 21, 2008

1/ The Board of Commissioners of the County of Allegan, State of Michigan met in the Board Room of the County Services Building in the Township of Allegan August 21, 2008, at 12:00 p.m., as set; Chairman McNeal presiding. The invocation was offered Naomi Whetzel and the Clerk led the Board in the pledge of allegiance to the flag.

The following Commissioners were present:

DIST # 1	TERRY BURNS	DIST # 7	DON BLACK
DIST # 2	STEVE McNEAL	DIST # 8	TOM JESSUP
DIST # 3	PAUL VanECK [12:40-2:10 pm]	DIST # 9	FRITZ SPREITZER
DIST # 4	MARK DeYOUNG	DIST #10	JON CAMPBELL
DIST # 5	- EXCUSED -	DIST #11	LARRY JONES
DIST # 6	MAX THIELE		

Public Participation – No Comments

2/ Chairman McNeal opened the meeting to public participation. As there were no comments from the public, he declared the meeting closed to public participation.

Minutes of the July 31, 2008 Session – Approved as Distributed

3/ Moved by Commissioner Jones, seconded by Commissioner Thiele to adopt the minutes of the July 31, 2008 session as distributed. Motion carried.

Agenda – Adopted as Distributed

4/ Moved by Commissioner Thiele, seconded by Commissioner Spreitzer to adopt the agenda as distributed. Motion carried with dissent from Commissioner Spreitzer who wanted additional back-up information.

Administrative Update

5/ Administrator Rob Sarro provided a preview of the Administrative Update which will soon appear on the web. He especially noted his article “Building for Your Future” which he wrote for this issue.

He outlined the format for the meeting with Allegan City and Allegan Township tonight, and stated that it was an opportunity for the three governmental entities to meet and identify issues and/or potential barriers to a productive working relationship. While it is a public meeting, the public will not be participating in the workshop but there will be brief opportunities for public comment at the beginning and end of the meeting. If it appears that there needs to be another meeting to receive input from other municipalities, one can certainly be set at a future date.

Transportation - Request to Reassign Grant Request to Disability Network

6/ Moved by Commissioner Thiele, seconded by Commissioner Campbell to set this resolution on the August 28, 2008 consent agenda for action. Motion carried.

Break – 12:40 P.M.

7/ Moved by Commissioner Campbell, seconded by Commissioner Thiele to recess for 10 minutes. Motion carried and the meeting was recessed at 12:40 p.m.

Upon reconvening at 1:20 p.m., the following Commissioners were present: Commissioner Burns, McNeal, DeYoung, Thiele, Black, Jessup, Spreitzer, Campbell and Jones. Absent – Commissioner Kapenga and VanEck [left at 12:40 p.m. for BPW meeting; returned 2:10 p.m.].

2009 Proposed Budget

8/ Rob explained that the budget is balanced. The overall expenditures equal the projected revenues but we must be mindful of the potential that 2010 will be the last year that we can draw from the Revenue Sharing account. There is no deficit. He explained that the decision the Board had to make is, should the recommended budget, without reduction in the personnel portion to meet the guideline, be confirmed, rejected or modified?

Moved by Commissioner Campbell, seconded by Commissioner DeYoung to follow the recommendation of the Administrator regarding the proposed personnel budget, revenues and expenditures. Motion carried.

Break – 2:10 p.m.

9/ Moved by Commissioner DeYoung, seconded by Commissioner Thiele to recess for 10 minutes. Motion carried and the meeting was recessed at 2:10 p.m.

Upon reconvening at 2:32 p.m., the following Commissioners were present: Commissioner Burns, McNeal, VanEck, DeYoung, Thiele, Black, Jessup, Spreitzer, Campbell and Jones. Absent – Commissioner Kapenga.

PTO Liability Fund

10/ Rob explained that the proposed budget does not include PTO pay-out and it is prudent to budget for PTO pay-out. The question is, should PTO payout be funded by the PTO liability fund in 2009?

Moved by Commissioner Campbell, seconded by Commissioner Black to follow the recommendation of Administration to transfer \$68,000.00 from PTO Liability fund. Motion carried by roll call vote: Yeas – 10 votes. Nays – 0 votes. Absent – 1 vote.

Custodial Contracting

11/ Rob Sarro stated that in 2007, the Board authorized a feasibility study to be conducted regarding custodial services. As part of the study, the actual cost of existing custodial services was gathered. An RFP for contractual service was developed and a vendor was selected from the 7 bids received. A site visit was made to a building maintained by Environ-Clean Building Maintenance Services of Holland, Michigan. We would save approximately \$100,000 per year switching to contractual services.

Does the Board wish to contract with an outside source for custodial services? Administration has determined it would be economically advantageous and feasible over the next three years but does the Board wish to contract this service?

Moved by Commissioner Campbell, seconded by Commissioner Thiele to not contract for custodial services. Motion carried by roll call vote: Yeas – 9 votes. Nays – 1 vote [McNeal]. Absent – 1 vote.

Modify Capital Policy

12/ Rob asked, “Should infrastructure Capital be funded beginning in 2009 from the CIP – Infrastructure Capital Fund [Operational Capital; 80% from General Fund and Infrastructure Capital of 20% out of the CIP]? Administration recommends, yes which would make \$95,000 available for General Fund expenditure for services because \$95,000 would come from CIP.

Moved by Commissioner Campbell, seconded by Commissioner DeYoung to follow the recommendation of Administration. Motion carried by roll call vote: Yeas - 9 votes. Nays - 1 vote [McNeal]. Absent - 1 vote.

Reduce Contingency

13/ Rob explained the amount budgeted for contingency is \$600,000 rather than \$650,000 which would be 2%. Administration feels that \$600,000 is a reasonable amount.

Moved by Commissioner Campbell, seconded by Commissioner Thiele to confirm the recommendation of the Administrator. Motion carried by roll call vote: Yeas - 9 votes. Nays - 1 vote [Jessup]. Absent - 1 vote.

Break – 4:43 p.m.

14/ Upon reconvening at 4:50 p.m., the following Commissioners were present: Commissioner Burns, McNeal, VanEck, DeYoung, Thiele, Black, Jessup, Spreitzer, Campbell and Jones. Absent – Kapenga.

Personnel Changes

15/ Rob explained that previous Board decisions have freed up about \$95,000. The Commissioners need to look at the Personnel changes requested by the various departments and prioritize the requests on the list, using a 1 – 4 ranking. [1 most important – 4 least important]. There was consensus to have Administration send out a list with instructions on how to prioritize the listing and what the rankings signify. This will be the topic for discussion at the September 4, 2008 meeting.

Adjournment until September 4, 2008 at 9:30 A.M.

Moved by Commissioner Thiele, seconded by Commissioner Jones to adjourn until September 4, 2008 at 9:30 a.m. Motion carried and the meeting was adjourned at 5:07 p.m.


Clerk-Register

Allegan County Board of Commissioners



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269-686-5331 Main Fax
<http://www.allegancounty.org>

Steve McNeal, Chairman
Larry "Casey" Jones, Vice Chairman

DISTRICT 1

Terry Burns
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BOARD PLANNING SESSION-AGENDA

Thursday, August 21, 2008 - 12:00 p.m.
Board Room - County Services Building

DISTRICT 2

Steve McNeal
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allegancounty.org

9:30 a.m. **OPENING PRAYER:** Commissioner Jones

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PUBLIC PARTICIPATION:

APPROVAL OF MINUTES: July 31, 2008

ADDITIONAL AGENDA ITEMS:

APPROVAL OF AGENDA:

DISTRICT 3

Paul VanEck
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DISTRICT 4

Mark DeYoung
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DISTRICT 5

Dean Kapenga
269-751-8586
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DISCUSSION ITEMS:

- 1) General Updates
- 2) 2009 Budget Discussion

DISTRICT 6

Max R. Thiele
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OTHER ITEMS:

PUBLIC PARTICIPATION:

ADJOURNMENT: Thursday, September 4, 2008 @ 9:30 A.M. @ BOARD ROOM -
COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX @ DUMONT.

DISTRICT 7

Don Black
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DISTRICT 8

Tom Jessup
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DISTRICT 9

Fritz Spreitzer
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DISTRICT 10

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DISTRICT 11

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Mission Statement

"The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper"

August 21, 2008 Session

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