

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

2009 SESSIONS

JOURNAL 58

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January 15, 2009 Session

**JANUARY 15, 2009 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE,
ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Commissioners' Room of the County Services Building in the Township of Allegan on January 15, 2009, at 10:30 P.M. in accordance with the motion for adjournment of January 8, 2009, and rules of this Board; Chairman Jones presiding.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 - EXCUSED -	DIST #7 DON BLACK
DIST #2 STEVE McNEAL	DIST #8 TOM JESSUP
DIST #3 PAUL VanECK	DIST #9 FRITZ SPREITZER
DIST #4 MARK DeYOUNG	DIST #10 JON CAMPBELL
DIST #5 DEAN KAPENGA - [ARR. 11 35 AM]	DIST #11 LARRY JONES
DIST #6 MAX THIELE	

CLOSED SESSION - TO DISCUSS APA NEGOTIATIONS

2/ Moved by Commissioner Thiele, seconded by Commissioner VanEck to recess to closed session to discuss APA negotiations. Motion carried by roll call vote: Yeas - 9 votes. Nays - 0 votes. Absent - 2 votes.

C L O S E D S E S S I O N

RECONVENE - ROLL CALL

3/ Upon reconvening at 11:40 a.m., the following Commissioners were present: Commissioner McNeal, DeYoung, Kapenga, Thiele, Black, Jessup, Spreitzer, Campbell and Jones. Absent - Commissioner Burns.

RECESS FOR LUNCH - 11:41 A.M.

4/ Moved by Commissioner McNeal, seconded by Commissioner Campbell to recess until 1:00 p.m. The motion carried and the meeting was recessed at 11:41 a.m.

R E C E S S

RECONVENE-ROLL CALL

5/ Upon reconvening at 1:00 p.m., Chairman Jones called the meeting to order. The invocation was offered by District #10 Commissioner Campbell.

The County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

- | | |
|----------------------|-------------------------|
| DIST #1 - EXCUSED - | DIST #7 DON BLACK |
| DIST #2 STEVE McNEAL | DIST #8 TOM JESSUP |
| DIST #3 PAUL VANECK | DIST #9 FRITZ SPREITZER |
| DIST #4 MARK DeYOUNG | DIST #10 JON CAMPBELL |
| DIST #5 DEAN KAPENGA | DIST #11 LARRY JONES |
| DIST #6 MAX THIELE | |

COMMUNICATIONS - READ BY THE CLERK-REGISTER

6/ The following communications were read by the Clerk-Register:

1. Letter of congratulations from the Area Agency on Aging.
2. Letter from Iron County Board chair regarding vacancy on MAC Board.
3. State Tax Commission regarding the revocation of Industrial Facilities Exemption Certificate for Menasha Corporation.

ADOPT AS DISTRIBUTED - MINUTES OF THE DECEMBER 11, 2008 AND DECEMBER 18, 2008 SESSIONS

7/ Moved by Commissioner Kapenga, seconded by Commissioner Thiele to adopt the minutes of the December 11, 2008 and December 18, 2008 sessions as distributed. Motion carried.

PUBLIC PARTICIPATION - COMMENT

8/ Chairman Jones opened the meeting to public participation and the following individual offered comments:

1. Naomi Whetzel, Monterey Township, addressed the work of the Hopkins Methodist Church and commended them for starting their food pantry for the community.

AGENDA - ADDITIONS

9/ Chairman Jones called for any additions or changes to the meeting agenda.

Commissioner Campbell asked to add the MAC Board election topic to the discussion agenda at the end of the meeting.

Commissioner Thiele asked to have Action items 1 and 3 moved to the consent portion of the agenda.

Moved by Commissioner Campbell, seconded by Commissioner Thiele to approve the changes to the agenda as stated. Motion carried.

AGENDA - ADOPT AS AMENDED

10/ Moved by Commissioner Campbell, seconded by Commissioner Kapenga to adopt the agenda as amended. Motion carried.

PRESENTATIONS - SHERIFF KOOPS

11/ Sheriff Blaine Koops announced the promotion of the following individuals to Corrections Officers Supervisors and called family members to come forth and present recognition of their promotion. Sgt. Mike Russell and Sgt. Burt DeBoer were congratulated by the Board.

ADMINISTRATOR'S REPORT

12/ Administrator Rob Sarro reported on the work of the Law Enforcement Services Committee. The Sheriff has completed meeting with the local units at which they addressed the services provided by the department and requested input from the

local officials. Rob feels we should devote a day to deal with all the issues and he suggested February 19, 2009. He will distribute information packets to board members by the end of the month and would like to have any questions submitted prior to the meeting so that the questions could be addressed at this meeting.

He stated that Rod Miller has the numbers for a future jail. However, meeting at 9:30 a.m. next week would be a problem; 1:00 p.m. would be better. He would like to have next week's meeting moved from 9:30 a.m. to 1:00 p.m.

Moved by Commissioner McNeal, seconded by Commissioner Thiele to change the starting time of the planning committee meeting from 9:30 a.m. to 1:00 p.m.

We need to discuss approval of a surcharge for 911 funding and the wording needed for renewal of the ability to levy the surcharge. This would need to go to an election. Without the surcharge, we could not assess cell phones.

He stated that the LCC is looking at funding distribution options for the PA-2 funds. He feels we should be a member of the four-county task force addressing the distribution options and if the Board has an interest in looking at this issue more in-depth, he would be more than happy to address this issue at a future meeting.

CONSENT AGENDA - ADOPTED

13/ Moved by Commissioner Kapenga, seconded by Commissioner Thiele to adopt the consent agenda as presented. Motion carried by roll call vote. Yeas - 10 votes. Nays - 0 votes. Absent - 1 vote. The following items are adopted:

13.1/

HONORABLE BOARD OF COMMISSIONERS OF ALLEGAN COUNTY,

Your committee on Finance has authorized the following claims for Jan.09,2009. The following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board. Said claims are listed in the 2008 Claims Report, Liber ____, and Commissioners' Record of Claims.

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund *	72,503.47	72,503.47	
Parks & Recreation Fund	362.60	362.60	
GIS	40.94	40.94	
Palisades Emergency Planning Facility	300.96	300.96	
Public Improvement Fund	2,030.15	2,030.15	
Health Department Fund	130.00	130.00	
Grants	13,316.84	13,316.84	
Social Welfare Fund	14,424.36	14,424.36	
Building Authority Construct.-MCF	14,923.00	14,923.00	
Drain Equip Revolving	501.44	501.44	
Child Care-Circuit/ Family	858.30	858.30	
Delinquent Tax Revolving Fund –	9,349.57	9,349.57	
Delg tax revolving fund -1998 Taxes	83.02	83.02	
Tax Reversion	4,312.00	4,312.00	
TOTAL AMOUNT OF CLAIMS	133,136.65	133,136.65	

*Includes disallowed amounts from Dec. 12,2008 & Dec 19, 2008 & Jan.02, 2009 Released 01.09.2009

Respectfully submitted, COMMITTEE OF FINANCE

HONORABLE BOARD OF COMMISSIONERS OF ALLEGAN COUNTY,

Your committee on Finance has authorized the following claims for Dec 19, 2008. The following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board. Said claims are listed in the 2008 Claims Report, Liber ____, and Commissioners' Record of Claims.

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund **	91,409.45	90,726.17	683.28
Parks & Recreation Fund	1,227.02	1,227.02	
Friend of Court Fund	323.00	323.00	
CENTRAL DISPATCH/E911 FUND	40,339.56	40,339.56	
Social Welfare Fund	20,219.90	20,219.90	
Health Department Fund *	61,830.10	61,830.10	
Transportation Grant	287,688.96	287,688.96	
Law Library Fund	2,497.43	2,497.43	
Senior Millage	26,337.40	26,337.40	
Tax Reversion	3,089.12	3,089.12	
Drain Equip Revolving	1,365.73	1,365.73	
Register of Deeds Automation Fund	7,093.11	7,093.11	
Bear Swamp Construction Fund	5,355.95	5,355.95	
Child Care-Circuit/ Family	21,939.23	21,939.23	
Delinquent Tax Revolving Fund	25,197.85	25,197.85	
Drain Fund	15,533.20	15,533.20	
TOTAL AMOUNT OF CLAIMS	611,447.01	610,763.73	683.28

*Includes amounts previously submitted and disallowed on Dec. 12, 2008 ; Released on Dec. 19, 2008

**Includes disallowed amounts from Dec. 12,2008 and Dec. 19, 2008

Respectfully submitted, COMMITTEE OF FINANCE

HONORABLE BOARD OF COMMISSIONERS OF ALLEGAN COUNTY,

January 15, 2009 Session

Your committee on Finance has authorized the following claims for Dec 26, 2008. The following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board. Said claims are listed in the 2008 Claims Report, Liber ____, and Commissioners' Record of Claims.

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund **	57,663.34	57,025.06	683.28
Parks & Recreation Fund	722.08	722.08	
GIS	961.65	961.65	
CENTRAL DISPATCH/E911 FUND	2,058.00	2,058.00	
Public Improvement Fund	74,895.89	74,895.89	
Health Department Fund	9,325.86	9,325.86	
Transportation Grant	12,775.00	12,775.00	
Senior Millage	67,189.43	67,189.43	
Grants	1,009.94	1,009.94	
Drain Equip Revolving	21,654.22	21,654.22	
Lee Township C.O.P.S.	163.82	163.82	
Bear Swamp Construction Fund	19,227.85	19,227.85	
Child Care-Circuit/ Family	9,094.31	9,094.31	
Veterans Trust Fund	71.79	71.79	
Building Authority Construction -MCF	418,225.36	418,225.36	
Drain Fund	7,222.35	7,222.35	
TOTAL AMOUNT OF CLAIMS	702,260.89	701,622.61	683.28

**Includes disallowed amounts from Dec. 12,2008 and Dec. 19, 2008

Respectfully submitted, COMMITTEE OF FINANCE

HONORABLE BOARD OF COMMISSIONERS OF ALLEGAN COUNTY,

Your committee on Finance has authorized the following claims for Jan.02,2009. The following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board. Said claims are listed in the 2008 Claims Report, Liber ____, and Commissioners' Record of Claims.

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund *	24,663.97	23,651.55	1,012.42
Parks & Recreation Fund	851.70	851.70	
Friend of Court Fund	497.50	497.50	
CENTRAL DISPATCH/E911 FUND	132.32	132.32	
Public Improvement Fund	4,994.88	4,994.88	
Health Department Fund	342.58	342.58	
Law Library Fund	200.55	200.55	
Senior Millage	55,629.96	55,629.96	
Fillmore Township	164.81	164.81	
Drain Equip Revolving	144.75	144.75	
Child Care-Circuit/ Family	1,282.07	1,282.07	
Drain Fund	3,038.50	3,038.50	
TOTAL AMOUNT OF CLAIMS	91,943.59	90,931.17	1,012.42

*Includes disallowed amounts from Dec. 12,2008 & Dec. 19, 2008 & Jan.02, 2009

Respectfully submitted, COMMITTEE OF FINANCE

CIRCUIT COURT/FAMILY DIVISION—ESTABLISH FULL TIME STAFF POSITIONS

13.2/ **BE IT RESOLVED**, that the Allegan County Board of Commissioners hereby approves the request of the Circuit Court Family Division to establish one (1) regular full-time, with benefits, staff Psychologist position (Range 13, Step A) and one (1) regular full-time, with benefits, staff Secretary/Receptionist position (Range 3,4 Step A); and

Corrected 1/22/09

BE IT FURTHER RESOLVED, that the Human Resources Department is authorized to advertise for and fill this position, effective immediately; and

BE IT FINALLY RESOLVED, that Budget and Finance Director is authorized to make any necessary budget adjustments to complete this action.

HEALTH DEPT-DORR TWP/ALLIED RESOURCE RECOVERY CONTRACT ADDENDUM

13.3/ **WHEREAS**, on October 27, 2005, the Allegan County Board of Commissioners approved the Resource Recovery, Dorr Township and Allied Waste Services contract for curbside recycling services from October 1, 2005 through December 31, 2008.

BE IT RESOLVED, that the Allegan County Board of Commissioners hereby approves the request from the Allegan County Health Department to approve the contract addendum, as attached, to provide curbside recycling services from January 1, 2009 through December 31, 2011 as per the stated payment schedule; and

BE IT FURTHER RESOLVED that the Board Chairman and the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Budget and Finance Director is authorized to make the necessary budget adjustments to complete this action.

Contract Addendum: Dorr Township

THIS AGREEMENT is made between Allied Waste Services (formerly known as Sunset), P.O. 109, 2471 Wilshere, Jenison, Michigan 49429, first party, hereinafter called "Allied;" Allegan County Resource Recovery, Allegan County Health Department, 3255 122nd Avenue, Suite 200, Allegan, Michigan 49010, second party, hereinafter called "Resource Recovery;" and Dorr Township, 4196 18th Street, Dorr, 49323, hereinafter called "the Township."

WHEREAS, Allied has been providing curbside recycling to the Township under a contract commencing October 1, 2005 and terminating December 31, 2008; and

WHEREAS, that contact specifies a monthly rate of \$1.35 per household in the first year, with annual increases of \$.07 to \$1.42 per household per month the second year and \$1.49 per household per month the third year; and

WHEREAS, Allied, is proposing to retain the current collection schedule and collection days with annual price increases of \$.06 subject to the Allegan County Resource Recovery Fuel Surcharge Policy, while extending the contract through December 31, 2011;

WHEREAS, this modification would offer the Township a means of controlling cost increases while providing its residents with the same level and method of recycling service they currently receive;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Collection schedule to remain the same, currently every other week residential curbside collection on Wednesday for homes to the north and the north side of 142nd Ave. and on Thursday for homes to the south and on the south side of 142nd Ave.
2. Allied will be paid at the current rate of \$1.49 per household per month until December 31, 2008. After that, the rate will increase as follows:
 - a) January 1, 2009 to December 31, 2009: \$1.55 per household per month.
 - b) January 1, 2010 to December 31, 2010: \$1.61 per household per month
 - c) January 1, 2011 to December 31, 2011: \$1.67 per household per month
3. All other terms of the contract, which all parties signed in December 2005, shall remain in effect throughout the extended period as specified in this addendum.

IN WITNESS WHEREOF, this addendum is signed on behalf of the parties:

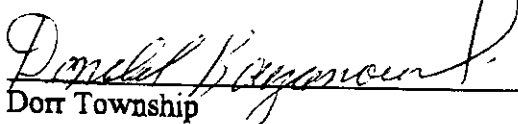
Date: 11-21-08


Allied Waste Services

Date: _____

Steve McNeal, Chairman Larry "Casey" Jones
Allegan County Board of Commissioners

Date: 11-06-08


Dorr Township

HEALTH DEPARTMENT—2008/2009 CPBC AGREEMENT AMENDMENT NO. 1

14/ **WHEREAS**, on August 28, 2008, the Allegan County Board of Commissioners approved the FY2008-2009 Comprehensive Planning, Budgeting, and Contracting Agreement.

BE IT RESOLVED, that the Allegan County Board of Commissioners hereby approves the request from the Allegan County Health Department to approve Amendment NO. 1 to the 2008/2009 CPBC Agreement, as attached, which revises language in the standard Michigan Department of Community Health CPBC Agreement in regard only to public health services that are not provided by the Allegan County Health Department; and

BE IT FURTHER RESOLVED that the Board Chairman and the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Budget and Finance Director is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner VanEck, seconded by Commissioner Kapenga to adopt the resolution as presented. Motion carried.

Contract#: 20090178-01

**AMENDMENT NO. 1
TO
COMPREHENSIVE PLANNING, BUDGETING AND CONTRACTING AGREEMENT
FOR THE PERIOD 10/1/08 THROUGH 9/30/09**

**Between the
Michigan Department of Community Health
And
Allegan County Board of Commissioners
On Behalf of
Allegan County Health Department**

AMENDMENT PURPOSE AND JUSTIFICATION

The purpose of this amendment is to:

1. Revise information in Attachment I – Annual Budget Instructions;
2. Add/revise information in Attachment III – Program Specific Assurances and Requirements; and
3. Incorporate Attachment IV - Funding/Reimbursement Matrix as revised for the Local Public Health Operations (LPHO) and categorical budget detail, output measures and performance reimbursement criteria.

Amendment Revisions:**1. The following are the revisions to the Attachment I – Budget Instructions:**

- A. Reimbursement Chart – the following program element is added to the Reimbursement chart (page 6):
1. Building Healthy Communities – Planning Grants. The Reimbursement Mechanism is Staffing mechanism; the Performance is N/A; and the Subrecipient and Vendor Designation is Subrecipient.

2. The following are the additions/revisions to Attachment III – Program Specific Assurances and Requirements:

- A. BUILDING HEALTHY COMMUNITIES – PLANNING GRANTS SPECIAL REQUIREMENTS. Effective January 1, 2009, the following Contractor Requirements are added for agencies receiving Building Healthy Communities – Planning Grant allocations (page 7):

Contractor Requirements:

1. Have its work plan and budget on file with the section and the department.
2. Convene a community coalition.
3. Complete the four (4) assessments that are located on Mihealthtools.org: Promoting Active Communities (PAC), Health Community Checklist (HCC), Nutrition Environment Assessment Tool (NEAT) and Smoke-Free Communities Assessment Tool (SFCAT).
4. Develop a three year action plan.
5. Attend two (2) trainings, specified by Contractor.
6. Submit quarterly progress reports, using the reporting format as required and made available by the section.
 - a. The quarterly progress reports shall be sent electronically to their program consultant on the following dates:
 - April 15, 2009
 - August 15, 2009
 - November 15, 2009

- B. FAMILY PLANNING. Item 2, Contractor Requirements (Page 20) is replaced with the following:

2. Each delegate agencies must serve a minimum of 95% of proposed Title X users to access its total amount of allocated funds. In addition, each delegate agency must work with the Department to jointly establish and achieve a minimum target for Plan First! caseload enrollment. Quarterly FPAR data will be used to determine total Title X users and Plan First! enrollees.

3. Following are adjustments to funding levels of the CPBC agreement as reflected in Attachment IV:

<u>PROGRAM ELEMENT</u>	<u>PREVIOUS LEVEL</u>	<u>REVISED LEVEL</u>	<u>CHANGE</u>
TOTAL CPBC FUNDING	\$716,944	\$716,944	\$0

- 4. It is understood and agreed that all other conditions of the original agreement remain the same.
- 5. The individual or officer signing this amendment certifies by his or her signature that he or she is authorized to sign this amendment on behalf of the responsible governing board official or agency.

FOR THE Allegan County Health Department

TYPED NAME AND TITLE

Signature

Date

FOR THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

Susan Kangas, Deputy Director,
Administration Operations

Date

MDCH Funding Allocations/Reimbursement Mechanisms Matrix

Program Element/Funding Source (a)	MDCH Source	Fed/St	Funding Amount	Reimbursement Method (b)	Performance Target Output Measurement	Total (c) Perform. Expect.	State (d) Funded Target Perform.	State Funded Performance Number (e)	Minimum Percent	Vendor / Sub recipient (f)
Biodefense Emergency Preparedness										
Bioterrorism thru 8/9/09	Reg Alloc	F	\$119,789	Staffing (6),(15)	N/A	N/A	N/A	N/A	N/A	Subrecipient
Bioterrorism 8/10/09 - 9/30/09	Reg Alloc	F	TBD	Staffing (6),(16)	N/A	N/A	N/A	N/A	N/A	Subrecipient
Child Lead	Local MCH	F		Staffing (6)	N/A	N/A	N/A	N/A	N/A	Subrecipient
CSHCS Case Mgt/Care Coordination	Calc Amt		Various	Fixed Unit Rate (1),(7)	N/A	N/A	N/A	N/A	N/A	Vendor
CSHCS Outreach & Advocacy	Reg Alloc	F	\$33,877	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Vendor
	Reg Alloc	S	\$18,623							
	Local MCH	F								
HIV/AIDS Prevention Categorical Immunizations	Reg Alloc	F	\$19,230	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Subrecipient
Assessment Feedback Incentive Exchange (AFIX) Comprehensive Provider Site Visit Immunization Action Plan	Calc Amt.	F	\$50/each	Fixed Unit Rate (2),(7)	N/A	N/A	N/A	N/A	N/A	Vendor
Nurse Education	Reg Alloc	F	\$51,692	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Subrecipient
Vaccine Handling	Local MCH	F	\$0	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Subrecipient
VFC (only) Provider Site Visits	Calc Amt	F	\$150/each	Fixed Unit Rate (2),(7)	N/A	N/A	N/A	N/A	N/A	Vendor
VFC/AFIX Basic Provider Site Visits	Reg Alloc	S	\$7,779	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Vendor
VFC/AFIX Comprehensive Provider Site Visits	Calc Amt	F	\$150/each	Fixed Unit Rate (2),(7)	N/A	N/A	N/A	N/A	N/A	Vendor
	Calc Amt	F	\$200/each	Fixed Unit Rate (2),(7)	N/A	N/A	N/A	N/A	N/A	Vendor
	Calc Amt	F	\$250/each	Fixed Unit Rate (2),(7)	N/A	N/A	N/A	N/A	N/A	Vendor
Informed Consent	Calc Amt	S	\$50/each	Fixed Unit Rate (2),(7)	N/A	N/A	N/A	N/A	N/A	Vendor
Local MCH program to be determined based on plan approval	Local MCH	F	\$49,505	After Program approval, applicable Local MCH funding will be incorporated under the program elements selected in the plan, along with approved output performance measures, via amendment						Subrecipient
Local Public Health Operations										
MDA	Reg Alloc	S	\$89,185	Performance	% of Food Service Licensees receiving required inspections	N/A	75%	N/A	N/A	Vendor
MDCH	Reg Alloc	S	\$161,770	LPHO (3),(4)	N/A	N/A	N/A	N/A	N/A	Vendor
MDEQ Drinking Water	Reg Alloc	S	\$72,817	LPHO (3),(4)	N/A	N/A	N/A	N/A	N/A	Vendor
MDEQ On-Site Sewage	Reg Alloc	S	\$92,677	LPHO (3),(4)	N/A	N/A	N/A	N/A	N/A	Vendor
SIDS	Calc. Amt	F	\$85 each	Fixed Unit Rate(2),(11)	N/A	N/A	N/A	N/A	N/A	Vendor

TOTAL MDCH FUNDING

\$716,944

*SPECIFIC OUTPUT PERFORMANCE MEASURES WILL BE INCORPORATED VIA AMENDMENT

NOTES: FY 08 09

- (a) Refer to Plan and Budget Framework for element definitions
- (b) Refer to master comprehensive agreement and program and budget instructions package for further explanation of applicability of these reimbursement
- (c) Negotiated starting from the average of the past two complete years' actual number where available.
- (d) Calculated by multiplying the "Total Performance Expectation" column by the ratio of the elements total State funding (DCH 0410, Line 24) to "Total
- (e) Calculated by multiplying the "State Funded Element Target Performance" column by the "Percent" column.
- (f) Refer to master comprehensive agreement and budget instructions package for further explanation regarding these designations

(1) CSHCS Care Coordination

- 1. Case Management
 - A. Maximum of six (6) services per year
 - B. Reimbursement - \$201.58 per service provided face-to-face in the home setting
- 2. CARE COORDINATION
 - A. LEVEL I PLAN OF CARE
 - 1. Annual Plan of Care in the home or home-like setting that requires the Care Coordinator to travel to a non-LHD site \$150
 - 2. Annual Plan of Care over the telephone \$100
 - B. LEVEL II CARE COORDINATION
 - 1. Level II Care Coordination is reimbursed at \$30.00 per unit
 - 2. A maximum of 10 units per beneficiary per eligibility year will be reimbursed.

(2) Reimbursement Chart for Fixed Rates

AIDS/HIV Prevention Non-Categorical	\$11.00 per blood draw for non-categorical health departments. Limited annually to \$2,000.
Assessment Feedback Incentive Exchange (AFIX) Comprehensive	\$50 per site visit, not to exceed the maximum set for each individual contractor
Immunization Nurse Education	\$150 per session, upon completion and submission of Provider Contracts and Report Forms. Reimbursement can only be made for one in-service module session per physician clinic site per year.
Immunization VFC (only) Provider Site Visits	\$150 per site visit, not to exceed the maximum set for each individual Contractor.
Immunization VFC/AFIX Basic Provider Site Visits	\$200 per site visit, not to exceed the maximum set for each individual Contractor.
Immunization VFC/AFIX Comprehensive Provider Site Visits	\$250 per site visit, not to exceed the maximum set for each individual Contractor.
Informed Consent	\$50 per woman served, for each woman that expressly states that she is seeking a pregnancy test or confirmation of a pregnancy for the purpose of obtaining an abortion and is provided the services

- Laboratory Services - \$2.00 for each specimen for diagnosis of gonorrhea and chlamydia infections using a nucleic acid amplification assay
STD & AIDS
- SIDS \$85 for each family support visit. A maximum of six (6) visits per infant death is reimbursable
SMILE! Michigan \$10 per dental sealant placed, not to exceed the maximum set for each individual contractor
Varnish! Michigan \$15 per fluoride varnish application, not to exceed the maximum set for each individual contractor
- (3) Allocation to be reflected in individual programs during budgeting process.
 - (4) Funding Source (not a single element)
 - (5) Subject to Statewide Maintenance of Effort requirement for Title X.
 - (6) State funding is first source (after fees and other earmarked sources).
 - (7) Fixed unit rate subject to actual costs
 - (8) The performance reimbursement target will be the base target caseload established by MDCH
 - (9) Subject to a match requirement (hard or in-kind) of \$1 for each \$3 of MDCH agreement funding for Wisewoman Coordination
 - (10) Fixed unit rate limited to contract amount
 - (11) Up to six (6) visits per family
 - (12) Subject to a match requirement (hard or in-kind) of \$2.50 for each \$10 of MDCH agreement Kalamazoo match requirement is \$1.00 for each \$10 of MDCH agreement
 - (13) Non-categorically funded Health Departments will be reimbursed at \$11.00 per HIV test conducted up to a maximum of \$2,000 annually
 - (14) The performance reimbursement target Title X base caseload established for the Family Planning - General services program element is exclusive of Plant First! enrollees
Quarterly FPAR data will be used to determine total Title X users and Plan First! enrollees
 - (15) Bioterrorism funds are for ten months only and must be expended by August 9, 2009
 - (16) Bioterrorism funds are for August 10, 2009 - September 30, 2009
 - (17) Project meets the Research and Development criteria as defined by OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations

NOTE: Some footnotes may not apply to this agency

DISCUSSION ITEMS:**FINANCE/PARKS - CORRECT 2009 BUDGET ALLOCATION**

15/ Finance Director, David Van de Roovaart stated there was an error made in the 2009 budget for Parks in temporary salaries. The amount of the additional appropriation needed is approximately \$1,800.00.

Moved by Commissioner McNeal, seconded by Commissioner Thiele to set the resolution on the next consent agenda for consideration. Motion carried.

TRANSPORTATION - TRANSIT FACILITY CHANGE ORDER [54-311 & 54-614]

16/ Finance Director, David Van de Roovaart explained the errors in the previous resolutions on the change orders. The total dollar amount will not change, but the breakdown must be correctly applied.

Moved by Commissioner VanEck, seconded by Commissioner Thiele to set these resolutions on the next consent agenda. Motion carried.

REGION III MAC DIRECTOR DISCUSSION

17/ Commissioner Campbell stated that he is running for MAC director from Region 3. He requested support for his candidacy.

Moved by Commissioner DeYoung, seconded by Commissioner Black to have the resolution of support ready for the January 22, 2009 agenda. Motion carried.

PLANNING COMMISSION - APPOINTMENT

18/ Chairman Jones announced he was opening the nominations for election of one individual to fill the unexpired term of Maury Stahl on the Planning Commission; term to expire June 8, 2010..

Commissioner Black nominated Sam Dykstra, 202 North Locust Street, Wayland, MI 49348

Moved by Commissioner Campbell, seconded by Commissioner Thiele to close the nominations and cast a unanimous ballot for the election of Sam Dykstra to the Planning Commission. The motion carried unanimously.

PUBLIC PARTICIPATION - NO COMMENTS

19/ Chairman Jones opened the meeting to public participation and as there were no comments, he closed the meeting to public participation.

ADJOURNMENT UNTIL JANUARY 29, 2009 AT 1:00 P.M.

20/ Moved by Commissioner VanEck, seconded by Commissioner Campbell to adjourn until January 29, 2009 at 1:00 p.m. The motion carried and the meeting was adjourned at 2:45 p.m.


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