

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

MAY 27, 2010 SESSION

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May 27, 2010 Session

**MAY 27, 2010 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Commissioners' Room of the County Services Building in the Township of Allegan on May 27, 2010, at 1:00 P.M. in accordance with the motion for adjournment of May 13, 2010, and rules of this Board; Chairman Jones presiding.

The invocation was offered by District 3 Commissioner VanEck.

The County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 TERRY BURNS	DIST #7 DON BLACK
DIST #2 - EXCUSED -	DIST #8 TOM JESSUP
DIST #3 PAUL VanECK	DIST #9 FRITZ SPREITZER
DIST #4 MARK DeYOUNG	DIST #10 JON CAMPBELL
DIST #5 DEAN KAPENGA	DIST #11 LARRY JONES
DIST #6 - EXCUSED -	

**APRIL 8, 2010 AND APRIL 22, 2010 SESSION MINUTES - ADOPTED AS DISTRIBUTED**

2/ Moved by Commissioner VanEck, seconded by Commissioner Black to adopt the minutes of the April 8, 2010 and April 22, 2010 sessions as distributed. Motion carried.

**PUBLIC PARTICIPATION - NO COMMENTS**

3/ Chairman Jones opened the meeting to public participation and as there were no comments, he closed the meeting to public participation.

**AGENDA - ADOPTED AS AMENDED**

4/ Chairman Jones asked if there were any additions or changes to the agenda. Assistant Administrator Van de Roovaart asked to remove the Commission on Aging discussion item.

Moved by Commissioner Spreitzer, seconded by Commissioner Kapenga to adopt the changes to the meeting agenda as requested and approve the agenda as amended. Motion carried.

**INFORMATIONAL SESSION - FRIEND OF THE COURT/CIRCUIT-FAMILY COURT**

5/ Mike Day, Friend of the Court/Circuit-Family Court Administrator introduced staff from his offices. He reported on the work of the various divisions and addressed the questions of the Commissioners. He stated the number of neglect and abuse cases is up and this is partially attributable to meth use. They have targeted the Family Court Collections and shortly they will be able to offer credit card payments which should improve the amount collected and make things more convenient for the clients. Community Probation is showing a decrease in cost through court efforts. In 2005, out of county placements cost the county well over \$1 million. With the current caseload and departmental focus, the county has saved considerable resources. Between 2006 and 2009, over \$900,000.00 was saved by reorganizing the focus. The Community Justice program contains most of the prevention services and the efforts are paying off, even though they are difficult to measure.

**CONSENT AGENDA - ADOPTED AS PRESENTED**

6/ Moved by Commissioner Black, seconded by Commissioner DeYoung to adopt the consent agenda as presented. Motion carried by roll call vote: Yes - 9 votes. No - 0 votes. Absent - 2 votes.

**6.1/ FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

HONORABLE BOARD OF COMMISSIONERS OF ALLEGAN COUNTY,

Your committee on Finance has authorized the following claims for May 14, 2010. The following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board. Said claims are listed in the 2010 Claims Report, Liber \_\_\_\_, and Commissioners' Record of Claims.

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund	\$113,050.09	\$113,050.09	
Central Dispatch/E911 Fund	\$647.88	\$647.88	
Friend of the Court Fund	\$95.00	\$95.00	
Health Department Fund	\$45,935.89	\$45,935.89	
Transportation Grant	\$5,178.85	\$5,178.85	
Public Improvement-Jail	\$10,385.00	\$10,385.00	
Palisades Emergency Planning Facility up	\$64.07	\$64.07	
Local Corrections Officers Training Fund	\$2,206.56	\$2,206.56	
Grants	\$178.35	\$178.35	
Fillmore TWP	\$50.33	\$50.33	
Salem/Leighton/ Dorr-C.O.P.S. Grant	\$158.30	\$158.30	
Child Care – Circuit/Family	\$30,497.65	\$30,497.65	
Drain Funds	\$160.67	\$160.67	
Self-Insurance Fund	\$462,736.00	\$462,736.00	
Drain Fund	\$36,089.75	\$36,089.75	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$707,434.39</b>	<b>\$707,434.39</b>	

Respectfully submitted, COMMITTEE OF FINANCE

HONORABLE BOARD OF COMMISSIONERS OF ALLEGAN COUNTY,

Your committee on Finance has authorized the following claims for May 21, 2010. The following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board. Said claims are listed in the 2010 Claims Report, Liber \_\_\_\_, and Commissioners' Record of Claims.

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund	\$139,344.93	\$139,344.93	
Parks Fund	\$7,068.29	\$7,068.29	
Central Dispatch/E911 Fund	\$32,717.73	\$32,717.73	
Friend of the Court Fund	\$565.25	\$565.25	
Health Department Fund	\$32,570.04	\$32,570.04	
Transportation Grant	\$70,908.18	\$70,908.18	
Public Improvement-Jail	\$22,000.00	\$22,000.00	
Local Corrections Officers Training Fund	\$2,740.00	\$2,740.00	
Justice Training Fund—P.A. 302, 1982	\$750.00	\$750.00	
Law Library Fund	\$828.86	\$828.86	
Grants	\$11,068.32	\$11,068.32	
Lee TWP - C.O.P.S.	\$1,377.00	\$1,377.00	
Child Care – Circuit/Family	\$4,231.91	\$4,231.91	
Veteran's Trust Fund	\$3,687.00	\$3,687.00	
Senior Millage	\$61,290.61	\$61,290.61	
Delinquent Tax Revolving Fund	\$5,836.08	\$5,836.08	
Tax Reversion	\$4,921.16	\$4,921.16	
Self-Insurance Fund	\$19,832.38	\$19,832.38	
Drain Fund	\$29,608.45	\$29,608.45	
Drains	\$250.00	\$250.00	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$451,596.19</b>	<b>\$451,596.19</b>	

Respectfully submitted, COMMITTEE OF FINANCE

TRANSPORTATION DEPARTMENT—TRANSIT FACILITY PHASE II CHANGE ORDER  
NO. 002

6.2/ BE IT RESOLVED that the Allegan County Board of Commissioners hereby approves the request from the Transportation Department per the review and recommendations of the Transportation Director, the Facilities Director, the Allegan County Transit Facility Architect, and the Allegan County Transit Facility Construction Manager to approve Transit Facility Change Order No. 002 in the amount of \$8,816.85 to address Cost Issue/Proposal Quotations to change vendor contracts as follows:

Bid Category and Contractor

Cost Issue/Proposal Quotation	No. 011
1 Earthwork	-\$32,504.85

Ron Meyer & Associates Excavating, Inc.  
1357 76<sup>th</sup> Ave.  
Zeeland, MI 49464

Cost Issue/Proposal Quotation	No. 012
13 Metal Building System	\$8941.80

Tailored Building Systems  
550 Kirtland SW  
Grand Rapids, MI 49507

Cost Issue/Proposal Quotation	No. 013
Bulletin 2	\$18,076.80

16 Electrical

Miller Electric  
4506 27<sup>th</sup> Street  
Byron Center, MI 49315

Cost Issue/Proposal Quotation	No. 014
Bulletin 3	\$10,191.30

13 Metal Building System

Tailored Building Systems  
550 Kirtland SW  
Grand Rapids, MI 49507

15	Mechanical	
	Kalamazoo Mechanical, Inc.	
	5507 East Cork	
	Kalamazoo, MI 49048	
16	Electrical	
	Miller Electric	
	4506 27 <sup>th</sup> Street	
	Byron Center, MI 49315	
Cost Issue/Proposal Quotation		No. 015
13	Metal Building System	\$3684.45
	Tailored Building Systems	
	550 Kirtland SW	
	Grand Rapids, MI 49507	
Cost Issue/Proposal Quotation		No. 016
9	Aluminum, Glass & Glazing	\$1250.55
	Commercial Glass & Glazing, Inc.	
	3529 Three Mile Rd. NW	
	Grand Rapids, MI 49544	
Cost Issue/Proposal Quotation		No. 017
15	Mechanical	\$ 139.65
	Kalamazoo Mechanical, Inc.	
	5507 East Cork	
	Kalamazoo, MI 49048	
Cost Issue/Proposal Quotation		No. 018
10	Painting	-\$4252.50
	H & H Painting Company, Inc.	
	1738 N. Westnedge Ave.	
	Kalamazoo, MI 49007	
Cost Issue/Proposal Quotation		No. 019
8	Overhead Doors	\$1824.90
	West Michigan Door Company	
	1339 Elizabeth NW	
	Grand Rapids, MI 49504	
Cost Issue/Proposal Quotation		No. 014
Bulletin 4		\$1464.75
16	Electrical	
	Miller Electric	
	4506 27 <sup>th</sup> Street	
	Byron Center, MI 49315	

**BE IT FURTHER RESOLVED** that the net project increase for this Change Order is \$8,816.85 which will be paid from budgeted contingency, and this change order will not require an increase to the approved project budget; and

**BE IT FINALLY RESOLVED** that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Budget and Finance Director is authorized to make the necessary budget adjustments to complete this action.

**TRANSPORTATION-MDOT PROJECT AUTHORIZATION 2007-0157/Z5/R1**

6.3/ **BE IT RESOLVED** that the Allegan County Board of Commissioners hereby approves the request from the Transportation Department to approve MDOT Project Authorization 2007-0157/Z5/R1 as presented to add a line item for facility construction and adjust funding among the line items; and

**BE IT FURTHER RESOLVED** that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Budget and Finance Director is authorized to make the necessary budget adjustments to complete this action.

**TRANSPORTATION-MDOT PROJECT AUTHORIZATION 2007-0157/Z22**

6.4/ **BE IT RESOLVED** that the Allegan County Board of Commissioners hereby approves the request from the Transportation Department to approve MDOT Project Authorization 2007-0157/Z22 as presented to increase the FY2010 MDOT federal operating assistance 5311 line item funding; and

**BE IT FURTHER RESOLVED** that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Budget and

Finance Director is authorized to make the necessary budget adjustments to complete this action.

**HEALTH DEPARTMENT—ORGANIZATIONAL PLAN FOR STATE ACCREDITATION**

7/ **BE IT RESOLVED**, that the Allegan County Board of Commissioners does hereby approve the request of the Health Department to approve the Plan of Organization, required by the State of Michigan for the accreditation necessary for the funding of programs, as presented; and

**BE IT FURTHER RESOLVED** that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents on behalf of the County.

Moved by Commissioner Black, seconded by Commissioner Burns to adopt the resolution as presented. Motion carried by roll call vote: Yes - 9 votes. No - 0 votes. Absent - 2 votes.

**TRANSPORTATION—MDOT PROJECT AUTHORIZATION 2007-0157/Z21**

8/ **BE IT RESOLVED** that the Allegan County Board of Commissioners hereby approves the request from the Transportation Department to approve MDOT Project Authorization 2007-0157/Z21 as presented to apply for and to accept when awarded capital funds in the amount of \$113,603 for the purchase of AVL system dispatch software and equipment for our Transportation Program; and

**BE IT FURTHER RESOLVED** that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Budget and Finance Director is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Black, seconded by Commissioner Campbell that the resolution be adopted as presented. Motion



carried by roll call vote: Yes - 9 votes. No - 0 votes.

Absent - 2 votes.

**ALLEGAN COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY—EPA GRANT COOPERATIVE AGREEMENTS**

9/ WHEREAS, on October 9, 2009 the Allegan County Board of Commissioners approved the Allegan County Brownfield Redevelopment Authority 2010 U.S. Environmental Protection Agency Hazardous Substances Assessment Grant and Petroleum Assessment Grant applications as presented; and

WHEREAS, on April 18, 2010 the Office of Brownfields and Land Revitalization, on behalf of the U.S. Environmental Protection Agency notified the Board of Commissioners that Allegan County submitted an outstanding proposal and was selected as one of the entities EPA will begin negotiations with to award Cooperative Agreements for the assessment grants.

THEREFORE, BE IT RESOLVED that the Allegan County Board of Commissioners hereby approves the Allegan County Brownfield Redevelopment Authority 2010 U.S. Environmental Protection Agency Grant Cooperative Agreements as presented; and

BE IT FURTHER RESOLVED that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Budget and Finance Director is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Burns, seconded by Commissioner Campbell to adopt the resolution as presented. Motion carried by roll call vote: Yes - 9 votes. No - 0 votes. Absent - 2 votes.

**FACILITIES MANAGEMENT—APPROVE JANITORIAL PRODUCTS AGREEMENT**

10/ WHEREAS, on December 17, 2009 the Allegan County Board of Commissioners approved the recommendation from the Facilities

Management Director and the evaluation team to award the bid for custodial services, labor and cleaning supplies, as per RFP 10066, for an amount not to exceed \$217,656.28 per year, excluding Special Services, and janitorial paper products as per the fixed pricing per item as presented, to CSM Services, 3536 Highland Dr., Hudsonville, MI, 49426; and

**WHEREAS**, the Budget and Finance Director and the County Administrator were authorized to negotiate a contract to be brought back to the Board for final review and approval; and

**WHEREAS**, on January 28, 2010 the Allegan County Board of Commissioners approved the Commercial Cleaning Services Agreement with Commercial Sanitation Management, LLC (CSM), of 3536 Highland Dr., Hudsonville, MI, 49426, effective February 1, 2010, as presented for custodial services, labor and cleaning supplies, as per RFP 10066; and

**WHEREAS**, the approved Commercial Cleaning Services Agreement states in Section 1.3.2 in General Responsibilities. that CSM shall be responsible for "restocking all bathroom products, including toilet paper, hand towels and soap, and that separate contract will be negotiated for the purchase of these items."

**THEREFORE BE IT RESOLVED** that the Allegan County Board of Commissioners hereby approves the Commercial Janitorial Products Agreement effective May 1, 2010 with Commercial Sanitation Management, LLC (CSM), of 3536 Highland Dr., Hudsonville, MI, 49426, as presented; and

**BE IT FURTHER RESOLVED** that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Budget and Finance Director is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Black, seconded by Commissioner VanEck to adopt the resolution as presented. Motion carried by roll call vote: Yes - 9 votes. No - 0 votes. Absent - 2 votes.

**DRAIN COMMISSION –VEHICLE REPLACEMENT PROJECT BUDGET ADJUSTMENT**

11/ **WHEREAS**, it was the intent of the Drain Department to include the replacement of their 1999 Ford truck and their 2004 ATV in the 2011 Capital Budget; and

**WHEREAS**, the mechanical condition of the vehicles is declining faster than originally anticipated and both vehicles will soon need major repair to maintain safe operating conditions; and

**WHEREAS**, the vehicles are essential to the operation of the drain maintenance program and the level of efficiency to be maintained in daily operations; and

**WHEREAS**, it has been determined that rather than repair the vehicles at this time and replace them in 2011, a more cost effective solution would be to purchase the replacement vehicles now.

**THEREFORE BE IT RESOLVED** that the Allegan County Board of Commissioners hereby approves the request from the Drain Commission for a budget adjustment in an amount not to exceed \$40,205.00 from the Drain Equipment Revolving Fund - Fund balance 6390.000.999.90.00 to expense 6390.275.978.00.00 to purchase vehicles to replace the 1999 truck and the 2004 ATV; and

**BE IT FINALLY RESOLVED** that the Budget and Finance Director is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to adopt the resolution as presented. Motion carried by

roll call vote: Yes - 9 votes. No - 0 votes. Absent - 2 votes.

**ANIMAL SHELTER PROJECT - SET ON NEXT AGENDA**

12/ Commissioner Spreitzer questioned whether or not the punch-list is complete on this building. David Van de Roovaart suggested this be moved to the June 3, 2010 agenda to give him a chance to check with Facilities Management as to the status of the punch-list. Chairman Jones agreed.

**PLANNING COMMISSION - ELECTION**

13/ Chairman Jones opened the meeting for nominations to fill the two positions for three-year terms on the Allegan County Planning Commission; term to expire June 8, 2013.

Commissioner Campbell nominated:

- John Bouterse, 1746 Bauman Grove Ct., Dorr, MI 49323
- Marvin Voss, 4161-104<sup>th</sup> Ave., Allegan, MI 49010

Moved by Commissioner Campbell, seconded by Commissioner Black to close the nominations and declare a unanimous ballot for the election of the above named individuals. The motion carried unanimously.

**PUBLIC PARTICIPATION - NO COMMENTS**

14/ Chairman Jones opened the meeting to public participation and as there were no comments from the public, he declared the meeting closed to public participation.

**RECESS TO CLOSED SESSION - TO DISCUSS COLLECTIVE BARGAINING**

15/ Moved by Commissioner Kapenga, seconded by Commissioner Black to recess to closed session to discuss collective bargaining. Motion carried by roll call vote: Yes - 9 votes. No - 0 votes. Absent - 2 votes. The meeting was recessed at 2:25 P.M.

## C L O S E D   S E S S I O N

## RECONVENE/ROLL CALL


16/ Upon reconvening at 2:45 P.M., the following Commissioners were present: Commissioner Burns, VanEck, DeYoung, Kapenga, Black, Jessup, Spreitzer, Campbell and Jones. Absent - Commissioner McNeal and Thiele.

## RETIREMENT INCENTIVE PACKAGE - DEPUTIES

17/ Moved by Commissioner Kapenga, seconded by Commissioner Burns to Authorize Administration/Human Resources to negotiate and offer a retirement incentive package to the eligible deputies in the Sheriff's Department to accept or decline promptly. Motion carried.

## ADJOURNMENT UNTIL JUNE 10, 2010 AT 1:00 P.M.

18/ Moved by Commissioner Campbell, seconded by Commissioner VanEck to adjourn until June 10, 2010 at 1:00 P.M. The motion carried and the meeting was adjourned at 3:15 P.M.

  
Clerk-Register