

Allegan County Commission On Aging



3255 122nd Ave., Suite 103
Allegan, MI 49010
269-673-3333
1-877-673-5333
269-673-0569 Fax
<http://www.allegancountycoa.org>

Chairperson: Don Black
Vice Chairperson: Terry Burns

COMMISSION ON AGING MEETING MINUTES

Tuesday, November 16, 2010 – 1:30 pm
Spartan Room – Human Services Building
3255 122nd Avenue, Allegan, MI 49010

COMMISSIONERS

Don Black
269-792-6446
dblack@allegancounty.org
(Shelbyville)

Terry Burns
616-355-2525
tburns@allegancounty.org
(Saugatuck)

SENIOR MEMBERS

Doris Hawkey
269-672-5181
(Martin)

Sara Miller
269-672-7778
(Martin)

Eleanor Nielsen
269-673-2728
(Allegan)

George Waden
269-857-3472
(Douglas)

Naomi Whetzel
269-793-0132
(Hopkins)

MEMBER AT

LARGE
Sally Brooks
269-683-0260
sbrooks@allegancounty.org
(Allegan)

Patricia Pera
269-543-3791
(Fennville)

Trinidad Perez
269-236-6460
(Pullman)

Paul Visscher
269-857-4522
(Saugatuck)

CALL TO ORDER: Meeting called to order by Chairperson, Don Black at 1:35 p.m.

MOTION TO APPROVE MEETING MINUTES OF OCTOBER 16, 2010:
Pat Pera moved and **Eleanor Nielsen** seconded. **All voted yes – motion carried.**

INTRODUCTIONS:

Members present: Don Black, Sally Brooks, Terry Burns, Sara Miller, Eleanor Nielsen, Pat Pera, Paul Visscher and George Waden

Members absent: Doris Hawkey

COA MEMBER TIME

DISCUSSION:

1. Transportation Sub-Committee update
2. Elder Abuse Prevention Coalition Training
 - Training to be held Tuesday, December 15, 2010 in the Spartan Room. The training class is to establish a coalition only and will not include elder abuse prevention training. Save the date flyers were sent out the week of November 08, 2010 and RSVP's will be sent out the week of November 22, 2010.
3. December 14, 2010 meeting will be a Holiday gathering including a potluck starting at 1:00 p.m. Please bring a dish to pass and also a \$2.00 donation for Terry Burns.
4. Vacant board member seats – 1 seat has been filled with new member, **Nancy Schmidt** from Otsego. There is 1 remaining seat to fill, looking for someone in the Hopkins, Monterey, Dorr or Salem areas.
5. Fund Balance Discussion – We have a fund balance of approximately \$630,000 and need to maintain a balance of \$250,000 which is approximately 3 months of operating expenses. Sherry Torres met with David Vanderovaart and discussed ramping up services by 15% per year over the next 10 years to help reduce the wait list.
6. Strategic Planning/Annual Meeting Discussion to be held on January 18, 2011. The meeting will begin at 9:00 am and lunch will be pizza and salad.
7. By-Laws review – Agenda item for December meeting.

Mission Statement

“Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life”

ACTION:

1. 2011 Contract Approvals

Date:	November 16, 2010									
Subject:	2011 Contract Approvals									
Moved:	Sally Brooks									
Second:	George Waden									
Motion:	Motion made for the approval of the 2011 Service Provider Contracts.									
Black	Brooks	Burns	Hawkey	Miller	Nielsen	Pera	Visscher	Waden		
Y	Y	Y	Absent	Y	Abstain	Y	Y	Y		

2. Strategic Planning Session scheduled for January 18, 2011 from 9:00 a.m. – 3:00 p.m.

Moved by **Eleanor Nielsen** and seconded by **Pat Pera**. **All voted yes – motion carried.**

DIRECTOR’S REPORT: **Sherry Torres** presented her director’s report which was included in the prepared packets.

REPORTS/MISC:

1. Outreach & Assessment Report presented by **Rebekah Walton**
2. I & R Log
3. COA Action Items Log
4. Financials (unavailable)
5. Quality Survey Results for Volunteer Transportation

ROUND TABLE

ADJOURNMENT:

Moved by **Terry Burns** and seconded by **George Waden**. All voted yes – motion passed. Meeting adjourned by Chairperson, **Don Black** at 3:30 p.m.

NEXT MEETING: December 14, 2010 – Spartan Room – 1:00 p.m.