

Allegan County Commission On Aging



3255 122nd Ave., Suite 103
Allegan, MI 49010
269-673-3333
1-877-673-5333
269-673-0569 Fax
<http://www.allegancountycoa.org>

Chairperson: Don Black
Vice Chairperson: Terry Burns

COMMISSION ON AGING MEETING MINUTES

Tuesday, December 14, 2010 – 1:30 pm
Spartan Room – Human Services Building
3255 122nd Avenue, Allegan, MI 49010

COMMISSIONERS

Don Black
269-792-6446
dblack@allegancounty.org
(Shelbyville)

Terry Burns
616-355-2525
tburns@allegancounty.org
(Saugatuck)

SENIOR MEMBERS

Doris Hawkey
269-672-5181
(Martin)

Sara Miller
269-672-7778
(Martin)

Eleanor Nielsen
269-673-2728
(Allegan)

George Waden
269-857-3472
(Douglas)

MEMBER AT

LARGE
Sally Brooks
269-683-0260
sbrooks@allegancounty.org
(Allegan)

Patricia Pera
269-543-3791
(Fennville)

Nancy Schmitt
269-694-9305
(Otsego)

Paul Visscher
269-857-4522
(Saugatuck)

Call to Order: Meeting called to order by Chairperson, **Don Black** at 1:40 p.m.
Motion to approve meeting minutes of November 16, 2010:
Eleanor Nielsen moved and **Paul Visscher** seconded. **All voted yes – motion carried.**

Confirmation of quorum:

Members present: Don Black, Sally Brooks, Terry Burns, Eleanor Nielsen, Pat Pera, Paul Visscher and George Waden

Members absent: Doris Hawkey, Sara Miller and Nancy Schmitt

Guests present: Janet VanDyk

COA Member Time

Introductions/Public Participation:

1. Presentation on services by Janet VanDyk from Allegan County Resource Development Committee (ACRDC)

Discussion:

1. Transportation Sub-Committee update
 - **George Waden** and **Eleanor Nielsen** to present transportation updates at regular COA monthly meetings
 - ACDSS office staff to meet on Thursday, December 16, 2010 for an all day training/planning session for volunteer transportation
 - Next Transportation Sub-Committee meeting to be held on January 19, 2010 at 10:00 am at Allegan County Transportation, 750 Airway Drive, Allegan, MI 49010
 - Establish our own small pool of volunteer drivers to handle the out of county trips whenever possible as they are the most expensive
 - **Tammy Chapin** completed training with ACT and ACRDC
 - Determine how to measure additional rides provided through the grant
 - Make an addition to the assessment form, asking how did client hear about transportation
2. Elder Abuse Prevention Coalition Training to be held December 15, 2010 from 9:00 am – 3:00 pm
3. Vacant board member seat
 - Would like someone in the Pullman area, but will take anyone who has a heart in serving
 - **Sherry Torres** to call Inter Care and see if they have someone interested in serving

Mission Statement

“Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life”

4. Strategic Planning/Annual Meeting to be held on January 18, 2011 in the Zimmerman Room, 3255 122nd Avenue, Allegan, MI 49010
 - Questionnaires given to COA members to provide feedback for the regarding future COA meetings
 - COA members to bring ideas on things we need to work on, how to use fund balance for 2011, when to start the RFP process and if we should stagger the process and how to manage donations
 - **Sherry Torres** invited COA members to attend BOC meeting when strategic plan is presented
5. Jeremy Bloom's Wish of a Lifetime Foundation information
6. Present certificate, signed by all COA members, to Janet VanDyk for home delivered meals driver who saved the lives of 6 people
7. Certificates for each service provider
8. **Sherry Torres** to check with United Way to see if ACDSS is available as a resource through 211
9. Allegan County Department of Senior Services is now on Facebook
10. Sherry Torres to meet with all Lions Club presidents in the spring of 2011 to discuss hearing aids
11. By-Laws to include a provision stating time limit on public address and a time limit on presentations from our service providers

Action:

Motion to approve 3rd Quarter Report:

George Waden moved and **Paul Visscher** seconded. **All voted yes – motion carried.**

Director's Report:

Sherry Torres presented her director's report which was included in the board packet.

Reports/Misc:

1. **Rebekah Walton** presented her Outreach & Assessment Report
2. I & R Log
3. COA Action Items Log
4. Financials
5. Quality Survey Results for Home Delivered Meals

Round Table

Adjournment:

Terry Burns moved and **Paul Visscher** seconded. All voted yes – motion carried. Meeting adjourned by Chairperson, **Don Black** at 3:40 pm

Next Meeting: January 18, 2011 - Zimmerman Room - Strategic Planning from 8:30 am to 2 pm and Annual Meeting to immediately follow from 2 pm – 3 pm.