



Allegan County Emergency Management Advisory Council

Agenda
October 21, 2010

Welcome and Introductions

Heather Miller, Jim Hull, Pete Hetzel, Scott Corbin, Larry Ladenberger, Recording Secretary
Jennifer Mitchell

Approve Minutes (which were posted online) Motion by Jim to approve, seconded by Heather.
All voted in favor.

Approve Agenda (displayed on overhead)

Discussion Items and ESF Reports:

1. **Special Events Planning** – the Action plans were passed around for viewing. The incident action plans are similar, and this makes planning much easier. Both events went very well. We're planning to help with the Tulip Festival in 2011. We were also involved in the two presidential visits this year.
 - a. B93 Birthday Bash
 - b. Rock the Felt
2. **2010 Exercises**
 - a. **PALEX 2010**—The actual final report is over 400 pages, so Scott shared a summary evaluation of this exercise. There was some confusion over vehicle decontamination. We were expected to decontaminate the vehicles. It was not a deficiency, but it is expected that we will clarify this in our plans in the future.
 - b. **Vigilant Guard Exercise**—This is another lengthy report, so Scott shared a summary. There was a volunteer reception center, and we were dispensing drugs. There was only one real issue, which was with the dispensation center. Our volunteer coordinator got especially high marks. Jim suggested that the reports be shared with the Board of Commissioners, either directly or through the website.
 - c. **B-93 Table Top**—Did two...a hazardous materials release and a storm. We actually experienced a real storm the night before B-93 started. There was a grass fire during B-93.
3. **EOP Signatures** – attendees were asked to sign before leaving.
4. **Special Needs Registry**—There are links on the County's website as well as on the EOC page, which helps to determine who qualifies as "special needs". GIS then locates and tracks these special needs persons by location. We currently have 54 persons registered. The process will be reviewed at the next meeting and then will be promoted more heavily to the public. This is required because of Palisades in the ten mile radius, but we are just using it county-wide. There was extended discussion over the various facilities throughout the county, and whether they should enter their residents. Scott advised that each facility should have their own evacuation plans. Scott suggested possibly sending letters to each of the facilities, suggesting that smaller ones register their own residents. Jim suggested that this be a topic/booth at the next Senior Fest. Scott advised he has a dozen forms ready to be entered, which Jim offered help with. Volunteers may also be able to help with this. The forms will be maintained for two years, but the system will be purged annually.

5. **MEMA Summit October 5-7, 2010**—14 persons attended. Scott encouraged this group to attend this in the future. The Spring conference is during the first week in May, and the Fall summit is the first week of October.
6. **Regional Report**
 - a. **CI/KR Project** Scott shared a list of goals and objectives for this project
 - b. **Training Funds** 2007-\$23K, 2008-32K There is still an amount of money leftover. Any plans for using these funds has to meet the strategy and be presented to the Local Planning Team to start. Scott distributed Total Benefit reports regarding training and equipment expenditures.
 - c. **Audit** 2007,08,09 Grant Funds The State will be auditing these grants, per their correspondence.
7. **COOP (County Agencies)**—Each county agency has been asked to submit their COOP plan to be included in one binder. They are currently being pulled together and condensed.
8. **Enbridge Oil Spill update**—Scott has been sending all situation reports to the Law Enforcement Annex e-mails. Scott has requested that Enbridge put on a public presentation for Allegan County residents.
9. **New Strategic Plan**—Discussed whether this is still relevant, if so, it can just be continued. We are at year three of a three to five year plan. There are troubles with sharing the many training offerings from the various agencies. One possibility is using a shared Yahoo calendar, and placing a link on the EOC website, or placing a link to each different agency on the EOC site. Scott will be taking comments/suggestions on how to proceed.
10. **Siren re-banding**—The Federal Government is taking wider bands and dividing them in half to create more frequencies. This requires everyone to go to narrow band equipment. All of our pagers, radios, and even sirens have to be changed out because they don't operate on narrow bands. The change would allow testing to be completed on sirens with just one command—and wouldn't even require the sirens to sound. It would also compile a report of each sirens functioning status. We would also include a third repeater as part of this process. Per Heather Miller, the first phase must be completed by January 2012. The second phase must be completed during the life of the radios, and will take the band down to 6.5. The second phase would not allow the paging system to work, so it's possible that phase two might not be activated. Scott will be communicating with West Shore Communications for clarification on this issue. This will be moved forwarded through either the regional board or the 9-1-1 board.

Action Items:

11. **Create and approve 2011 Calendar**—Scott will create the calendar and e-mail it out to team members.
12. **Support for a request for Wayland EMS rebanding, siren rebanding, and creating our own AM radio station.** Larry moved, and Heather seconded the proposal to request these three items, all voted in favor.

Other Announcement/Topics:

Adjourn:

Jim moved to adjourn the meeting at 11:14 a.m., seconded by Pete Hetzel.

Our next meeting date will be e-mailed by Scott. If you're unable to attend please send someone in your place.