

**Allegan County Local Emergency Planning Committee (LEPC)
MEETING MINUTES**

MEETING: LEPC LOCATION: Allegan General Hospital, Schuyler Room	DATE: September 2, 2010	Start Time: 1400	End Time: 1510
ATTENDANCE: Margaret Brown, Ryan Lewis, Pete Hetzel, Scott Corbin, Don Haneckow, Bruce LaBrie, Myra Reimink, Rashmi Travis, Bruce McClintock, Richard Koch, and recording secretary Gail McFanin			
AGENDA ITEM	DISCUSSION	ACTION/CONCLUSION RECOMMENDATION	RESP. PARTY
Clarify Meeting Objectives	Meeting called to order at 2:00 p.m.		Margaret Brown
Review Roles	Everyone introduced themselves.		
Review Agenda	Scott Corbin moved to accept the meeting agenda, which was seconded and all voted in favor.		
Work through Agenda Items:			
a. Planning Committee	A meeting will be planned in the near future.		
b. Training Committee	No report		
c. Executive Committee	<p>Open roles within LEPC Board:</p> <p>Resignation from Don Haneckow and conflicts with meeting time for Jeff Welcher and Ryan Lewis.</p>	<p>Rashmi suggested changing the meeting day from Thursday to Wednesday to accommodate more members' schedules. Decided to survey the membership to determine the best day/time to meet.</p> <p>Meeting day/time survey</p> <p>Scott Corbin moved to recognize Myra Reimink as Bill Denmark's proxy vote for Holland Hospital without per diem, seconded by Rashmi Travis. All voted in favor.</p>	Gail McFanin

	<p>Environmental Rep.</p> <p>Tribal Rep.</p>	<p>Scott Corbin moved to accept Don Haneckow's resignation, seconded by Ryan Lewis. All voted in favor.</p> <p>Don suggested a Drug & Lab employee from Plainwell he is acquainted with for the position.</p> <p>Scott will contact the tribe again regarding representation.</p>	
<p>d. LEPC Coordinator Report</p>	<p>Three more site plans have been submitted.</p> <p>A recent nitric acid spill at private home was dissipated and absorbed with baking soda after gas & electric were shut off.</p> <p>Met with new Sherwin Williams contact Brian Sitz and he has asked to target April 2011 for an exercise there. Need to decide what level of exercise to conduct.</p> <p>Introduced Bruce McClintock of JBS – Plainwell and indicated he has been very helpful in coordinating the plans for the freezer expansion, which will involve a 10% anhydrous ammonia usage increase.</p> <p>EMS in Wayland (Debra) has requested to do a table top orientation to emergency management and hazardous materials. Training committee will assist with planning the sessions for November.</p> <p>Enbridge spill: Scott Corbin reported that Allegan County</p>		

	<p>has been assigned the critical protection plan which includes all of the facilities in the region including hazardous materials locations. In addition to Enbridge, there are two more pipelines that cross the county carrying fuel and others as well as other gases or substances.</p> <p>The superfund site at Plainwell and downstream lakeshore communities precipitated the plan to drop the Lake Allegan level by 2 feet, which ended up being 2.4 feet total. A public meeting was held to review the effects, but with low attendance. There is one testing site currently, which shows that the level is returning to normal. Will be adding upstream homes on the river to determine the damage caused. The unified command at the spill was slow to release information.</p> <p>Bill Hinz has been monitoring the online reports for any changes or updates on the spill. There are numerous testing stations to test for benzine or another by product of the crude oil.</p> <p>The fall conference is October 4,5,6,7 and there are funds available to send representatives to Traverse City for the conference.</p> <p>The Prime Mover was delivered and is stationed at Plainwell and is fully operational now.</p>		
--	---	--	--

	Expo – vendors were asked to come back next year and all agreed - TOT to Training Committee.		
e. Roundtable:	<p>Margaret - September 10 LEPC get together at Heather Miller's residence - main course meat is covered but other dishes are needed – she will be asked to send a reminder e-mail.</p> <p>Myra – Palisades has a scheduled shut down set for October 1-30.</p>		
Plan Next Steps & Next Meeting Agenda	Next meeting is November 4, 2010 at 2:00 p.m. at Allegan General Hospital, Schuyler Room		
Evaluate Meeting	Myra Reimink motioned to adjourn with Rashmi Travis supporting the motion.	All voted in favor to adjourn at 3:07 p.m.	