

Allegan County Commission On Aging



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Chairperson: Don Black
Vice Chairperson: Terry Burns

COMMISSION ON AGING **MEETING MINUTES**

March 15, 2011 – 1:30 pm

Spartan Room – Human Services Building
3255 122nd Avenue, Allegan, MI 49010

COMMISSIONERS

Don Black
269-792-6446
dblack@allegancounty.org
(Shelbyville)

Terry Burns
616-355-2525
tburns@allegancounty.org
(Saugatuck)

SENIOR MEMBERS

Sara Miller
269-672-7778
(Martin)

Eleanor Nielsen
269-673-2728
(Allegan)

George Waden
269-857-3472
(Douglas)

2 Vacant Seats

MEMBERS AT LARGE

Sally Brooks
269-683-0260
sbrooks@allegancounty.org
(Allegan)

Patricia Pera
269-543-3791
(Fennville)

Nancy Schmitt
269-694-9305
(Otsego)

Paul Visscher
269-857-4522
(Saugatuck)

CALL TO ORDER: Meeting called to order by Chairperson, **Don Black** at 1:30 p.m.

CONFIRMATION OF QUORUM

MOTION TO APPROVE MEETING MINUTES OF JANUARY 24, 2011:
Eleanor Nielsen moved and **Patricia Pera** seconded. **All voted yes – motion carried.**

INTRODUCTIONS

Members present: Don Black, Sally Brooks, Terry Burns, Sara Miller, Eleanor Nielsen, Patricia Pera, Nancy Schmitt and Paul Visscher

Members absent: George Waden

Guests present: 1 guest present

PRESENTOR:

David Vanderroovaart, Allegan County Financial Director, explained the ***fund balance*** as the amount remaining in the fund after subtracting assets from liabilities **or** the unencumbered cash remaining in the fund at the end of the fiscal year. **David** presented a graph showing the trend of the fund balance based on the recommendation **Sherry Torres** put together using the 10% increase in services over the next 4 years.

Mission Statement

“Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life”

ACTION ITEM ONE:

Date:	3/15/2011									
Subject:	Recommend to the BOC that the fund balance be used to increase services by 10% as presented by Sherry Torres and supported by David Vanderovaart.									
Moved:	Sally Brooks									
Second:	Paul Visscher									
Motion:	Motion Carried									
Don Black	Sally Brooks	Terry Burns		Sara Miller	Eleanor Nielsen	Pat Pera	Nancy Schmitt	Paul Visscher	George Waden	
Y	Y	Y		Y	Y	Y	Y	Y	Absent	

ACTION ITEM TWO:

Date:	3/15/2011									
Subject:	Recommend to the BOC that the fund balance in the amount of \$5,000 per year be used to contract for Personal Emergency Response Systems (PERS) for the remainder of 2011, 2012, 2013 and 2014									
Moved:	Eleanor Nielsen									
Second:	Pat Pera									
Motion:	Motion Carried									
Don Black	Sally Brooks	Terry Burns		Sara Miller	Eleanor Nielsen	Pat Pera	Nancy Schmitt	Paul Visscher	George Waden	
Y	Y	Y		Y	Y	Y	Y	Y	Absent	

ACTION ITEM THREE:

Date:	3/15/2011									
Subject:	Recommend to the BOC that the fund balance in the amount of \$5,000 per year be used to contract Caregiver Education and Support for the remainder of 2011, 2012, 2013 and 2014									
Moved:	Terry Burns									
Second:	Nancy Schmitt									
Motion:	Motion Carried									
Don Black	Sally Brooks	Terry Burns		Sara Miller	Eleanor Nielsen	Pat Pera	Nancy Schmitt	Paul Visscher	George Waden	
Y	Y	Y		Y	Y	Y	Y	Y	Absent	

ACTION ITEM FOUR:

Date:	3/15/2011									
Subject:	Recommend to the BOC that the fund balance in the amount of \$500 be used to fund "Project Fresh" for 2011 with the possibility of renewal									
Moved:	Pat Pera									
Second:	Sally Brooks									
Motion:	Motion Carried									
Don Black	Sally Brooks	Terry Burns		Sara Miller	Eleanor Nielsen	Pat Pera	Nancy Schmitt	Paul Visscher	George Waden	
Y	Y	Y		Y	Abstain	Y	Y	Y	Absent	

DISCUSSION:

1. Update given on the wait list.
2. Membership update – 2 vacant seats, Don Black asked the COA members to keep in mind anyone who has a heart for helping people and encourage them to apply.
3. COA Website update – Sherry Torres updated everyone on the changes to the COA website which include:
 - New Allegan County Elder Abuse Prevention Coalition link on the website
 - The addition of an anonymous referral form for reporting elder abuse
4. Vendor Trends review, covered during David Vanderroovaart's presentation. Service Provider's will be reviewed at 3, 6 and 9 months to see how much money is being spent by each organization.
5. Transportation Overview:
 - Sherry Torres presented the Transportation Overview and handed out the information to COA members.
 - Working closely with ACT and ACRDC to come up with a plan that works well for all involved.
 - The Transportation Overview will be an action item on the agenda for the meeting next month.

Older Michigianians Day is held June, at the State Capital in Lansing, Michigan. Sherry Torres encouraged COA members to attend. Date of event will be given at next meeting.

REPORTS INCLUDED IN PACKET:

1. Director's Report – Sherry Torres
2. Outreach & Assessment Report – Rebekah Walton
3. I & R Log
4. COA Action Items
5. Financials – Handed out a meeting
6. Quality Survey Results

ROUND TABLE – Final thoughts from COA

ADJOURNMENT:

Moved by **Eleanor Nielsen** and seconded by **Terry Burns**. **All voted yes – motion passed.** Meeting adjourned by Chairperson, **Don Black** at 4:10 p.m.

NEXT MEETING: April 19, 2011 – Spartan Room

Minutes respectfully submitted by Tammy Chapin.