

Allegan County Commission On Aging



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Chairperson: Don Black
Vice Chairperson: Terry Burns

COMMISSION ON AGING Meeting Minutes – June 21, 2011

COMMISSIONERS

Don Black
269-792-6446
dblack@allegancounty.org
(Shelbyville)

Terry Burns
616-355-2525
tburns@allegancounty.org
(Saugatuck)

SENIOR MEMBERS

Toni Carroll
269-637-0410
toni@tonicarrolldesign.com
(Casco Township)

Sara Miller
269-672-7778
(Martin)

Eleanor Nielsen
269-673-2728
(Allegan)

Stuart Peet
269-672-9520
(Shelbyville)

George Waden
269-857-3472
(Douglas)

MEMBERS AT LARGE

Sally Brooks
269-683-0260
sbrooks@allegancounty.org
(Allegan)

Patricia Pera
269-543-3791
(Fennville)

Paul Visscher
269-857-4522
(Saugatuck)

VACANT SEAT

CALL TO ORDER: Meeting called to order by Chairperson, **Don Black** at 1:35 p.m.

CONFIRMATION OF QUORUM

MOTION TO APPROVE MEETING MINUTES OF MAY 17, 2011: Eleanor Nielsen moved and Paul Visscher seconded. **All voted yes – motion carried.**

INTRODUCTIONS:

- Welcome new members Toni Carroll and Stuart Peet
- Members present: Don Black, Sally Brooks, Terry Burns, Toni Carroll, Sara Miller, Eleanor Nielsen, Stuart Peet, Patricia Pera, Paul Visscher and George Waden
- Guests present: Bill Hekker

ACTION:

1. Allegan County Medical Care Community as home delivered meals caterer:

Date:	6/21/11										
Motion:	Recommend the Board of Commissioners engage a culinary engineer (identified by the Commission on Aging and Allegan County Medical Care Community) to conduct a feasibility study - not to exceed \$10,000, to determine the Allegan County Medical Care Community's capability for home delivered meal preparation. Motion carried.										
Moved:	Sally Brooks										
Second:	Sara Miller										
	Don Black	Sally Brooks	Terry Burns	Toni Carroll	Sara Miller	Eleanor Nielsen	Stuart Peet	Patricia Pera	Paul Visscher	George Waden	
	Y	Y	Y	Abstain	Y	Y	Y	Y	Y	Y	

2. Motion made to accept Nancy Schmitt's resignation from the Commission on Aging. Moved by **Eleanor Nielsen** and seconded by **Patricia Pera**. **All voted yes – motion carried.**

Mission Statement

"Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life"

3. Recommend increase to volunteer driver reimbursements to .505 per mile:

Date:	6/21/11										
Motion:	Approve the increase for volunteer driver reimbursement to .505 per mile for ACRDC, Casco and ACDSS volunteer drivers, retroactive to June 1, 2011. Motion carried.										
Moved:	Toni Carroll										
Second:	George Waden										
Don Black	Sally Brooks	Terry Burns	Toni Carroll	Sara Miller	Eleanor Nielsen	Stuart Peet	Patricia Pera	Paul Visscher	George Waden		
Y	Y	Y	Y	Y	Abstain	Y	Y	Y	Y		

4. Use of fund balance to implement a fan distribution project:

Date:	6/21/11										
Motion:	Recommend the Board of Commissioners authorize \$500 from fund balance to purchase fans. Motion carried.										
Moved:	Eleanor Nielsen										
Second:	Paul Visscher										
Don Black	Sally Brooks	Terry Burns	Toni Carroll	Sara Miller	Eleanor Nielsen	Stuart Peet	Patricia Pera	Paul Visscher	George Waden		
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		

DISCUSSION:

1. Bill Hekker from the Allegan County Medical Care Community discussed using their facility for home delivered meals
2. Vacant Board Member Seat –
 - Thank you letter for Nancy Schmitt signed by Commission on Aging members
 - Candidate for vacant seat should be someone who has a heart for seniors and is comfortable with being in touch with their community
 - Candidate should realize that the Commission on Aging are the decision makers and not the “hands on” with the seniors
 - Looking for someone in the Wayland, Hopkins or Otsego area
3. Use of fund balance to implement a fan distribution project:
 - Sherry Torres spoke with the manager of Pamida in regards to setting up an account for the purchase of fans and also learned of the Pamida Foundation which may provide a grant to purchase fans
4. Speak up Speak Out overview

DIRECTOR'S REPORT: **Sherry Torres** presented her director's report which was included in the prepared packet.

REPORTS INCLUDED IN BOARD PACKET:

1. Outreach & Assessment Report
2. I & R Log
3. COA Action Items Log
4. Financials
5. Quality Survey Results

ROUND TABLE

ADJOURNMENT:

Moved by Terry Burns and seconded by George Waden. **All voted yes – motion carried.** Meeting adjourned by Chairperson, **Don Black** at 4:00 p.m.

NEXT MEETING: July 19, 2011 – 1:30 p.m. at Sawmill Estates, 1185 Eagle Drive, Wayland

Minutes respectfully submitted by Tammy Chapin.