

Allegan County Commission On Aging



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Chairperson: Don Black
Vice Chairperson: Terry Burns

COMMISSION ON AGING

Meeting Minutes

August 16, 2011 – 1:30 pm

Spartan Room – Human Services Building

COMMISSIONERS

Don Black
269-792-6446
dblack@allegancounty.org
(Shelbyville)

Terry Burns
616-355-2525
tburns@allegancounty.org
(Saugatuck)

SENIOR MEMBERS

Toni Carroll
269-637-0410
(Casco Twp)

Sara Miller
269-672-7778
(Martin)

Eleanor Nielsen
269-673-2728
(Allegan)

Stuart Peet
269-672-9520
(Shelbyville)

George Waden
269-857-3472
(Douglas)

MEMBERS AT LARGE

Sally Brooks
269-683-0260
sbrooks@allegancounty.org
(Allegan)

Patricia Pera
269-543-3791
(Fennville)

Paul Visscher
269-857-4522
(Saugatuck)

CALL TO ORDER: Meeting called to order by Chairperson, **Don Black** at 1:30 pm

CONFIRMATION OF QUORUM AND INTRODUCTIONS:

Members present: Don Black, Sally Brooks, Terry Burns, Sara Miller, Eleanor Nielsen, Stuart Peet, Patricia Pera, Paul Visscher and George Waden

Members absent: Toni Carroll

Guests present: Theresa Bray, Allegan County Community Foundation

MOTION TO APPROVE MEETING MINUTES OF JULY 19, 2011:

Eleanor Nielsen moved and **George Waden** seconded. **All voted yes – motion carried.**

- Request made to have the location of the meeting added to the meeting minutes
- Request made to add date to the Director's report

ACTION:

1. Rescind 6/21/2011 motion for approval of fan project.
 - Sherry Torres explained that there is no storage area for the fans in the new office area.

Date:	August 16, 2011									
Motion:	Rescind 6/21/11 motion for approval of fan project. Motion carried.									
Moved:	Patricia Pera									
Second:	Sara Miller									
	Don Black	Sally Brooks	Terry Burns	Toni Carroll	Sara Miller	Eleanor Nielsen	Stuart Peet	Patricia Pera	Paul Visscher	George Waden
	Y	Y	Y	Absent	Y	Y	Y	Y	Y	Y

Mission Statement

"Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life"

2. Rescind 6/21/2011 motion for approval of feasibility study.
 - Sherry Torres explained that according to our Policies and Procedures manual, the feasibility study would have to be paid for by ACRDC.

Date:	8/16/11									
Motion:	Rescind 6/21/11 motion for the approval of the feasibility study. Motion carried.									
Moved:	Eleanor Nielsen									
Second:	George Waden									
Don Black	Sally Brooks	Terry Burns	Toni Carroll	Sara Miller	Eleanor Nielsen	Stuart Peet	Patricia Pera	Paul Visscher	George Waden	
Y	Y	Y	Absent	Y	Y	Y	Y	Y	Y	

BOARD EDUCATION:

Theresa Bray from the Allegan County Community Foundation did a presentation on Endowment Funds

DISCUSSION:

1. Mini Grant process
 - Sherry Torres would like to present future discussion and/or action items to the Executive Team first to make sure the scope of the proposed project is capable of being done before presenting to the COA
 - Eleanor Nielsen would like the COA to know what they are aiming at
 - George Waden would like the initial concepts for the mini grants to be developed by the COA
 - Paul Visscher would like things to be ran by the COA first for their input and give them the opportunity to come up with solutions to any issues that may come up
2. Senior Day at the Fair – September 12, 2011
 - The Commission on Aging will have a booth at the fair from 8:00 am – 10:00 am for the pancake breakfast
 - Senior Day at the Fair will become a COA effort after this year
3. Cost Sharing
 - The September meeting will include information on the number of clients that would qualify for a Cost Share program and the number that would get the services for free
 - Sherry Torres will discuss the Cost Share program with David Vanderroovaart and have information in the next Director's Report
4. Volunteer Driver Appreciation Day will be on August 29, 2011 from 9:30 am to 12:30 pm

5. The Caregiver Retreat will be on September 23, 2011 at Camp Beechpoint
6. The COA needs another member – looking for someone in the Hopkins or Wayland area

DIRECTOR'S REPORT:

Sherry Torres presented her director's report which was included in the prepared packet.

REPORTS INCLUDED IN BOARD PACKET:

1. Outreach & Assessment Report – Rebekah Dietsche
2. I & R Log
3. COA Action Items Log
4. Financials
5. Quality Survey Results – Volunteer Transportation

ROUND TABLE

ADJOURNMENT:

Moved by **Stuart Peet** and seconded by **Terry Burns**. **All voted yes – motion passed.** Meeting adjourned by Chairperson, **Don Black** at 3:50 pm

NEXT MEETING: September 27, 2011 – 10:00 am – Spartan Room

Minutes respectfully submitted by Tammy Chapin.