

# Allegan County Commission On Aging



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**Chairperson: Don Black**  
**Vice Chairperson: Terry Burns**

## **COMMISSION ON AGING**

*Meeting Minutes*

*December 13, 2011*

*Spartan Room – Human Services Building*

### COMMISSIONERS

**Don Black**  
616-792-6446  
[dblack@allegancounty.org](mailto:dblack@allegancounty.org)  
(Shelbyville)

**Terry Burns**  
616-355-2525  
[tburns@allegancounty.org](mailto:tburns@allegancounty.org)  
(Saugatuck)

### SENIOR MEMBERS

**Toni Carroll**  
269-637-0410  
[toni@tonicarrolldesign.com](mailto:toni@tonicarrolldesign.com)  
(Casco Township)

**Sara Miller**  
269-672-7778  
(Martin)

**Eleanor Nielsen**  
269-673-2728  
(Allegan)

**Stuart Peet**  
269-672-9520  
(Shelbyville)

**George Waden**  
269-857-3472  
(Douglas)

### MEMBERS AT LARGE

**Sally Brooks**  
269-683-0260  
[sbrooks@allegancounty.org](mailto:sbrooks@allegancounty.org)  
(Allegan)

**Patricia Pera**  
269-543-3791  
(Fennville)

**Paul Visscher**  
269-857-4522  
(Saugatuck)

### VACANT SEAT

**CALL TO ORDER:** Meeting called to order by Chairperson, **Don Black** at 1:30 p.m.

### **CONFIRMATION OF QUORUM**

**MOTION TO APPROVE MEETING MINUTES OF NOVEMBER 15, 2011:**  
**Eleanor Nielsen** moved and **Sara Miller** seconded. **All voted yes – motion carried.**

### **INTRODUCTIONS AND COA MEMBER TIME:**

**Members present:** Don Black, Terry Burns, Toni Carroll, Sara Miller, Eleanor Nielsen, Stuart Peet, Patricia Pera and George Waden

**Members absent:** Sally Brooks and Paul Visscher

**Guests present:** Janet Van Dyk, Kim Allen and Kim Turcott

### **BOARD EDUCATION:**

1. Kim Turcott from the Allegan County Medical Care Community & Generations Adult Day Care Program gave a presentation on the programs they offer.
2. Janet Van Dyk from Allegan County Resource Development Committee (ACRDC) gave a presentation on services they offer to the seniors in Allegan County. Kim Allen from ACRDC spoke about her daily experiences as a home delivered meals driver.

### **ACTION:**

**Motion to approve the 2012 Calendar:**

**Toni Carroll** moved and **Patricia Pera** seconded. **All voted yes – motion carried.**

- Ideas for travel meeting locations include Fennville and congregate meal sites
- George Waden would like for us to advertise travel meetings locally

### **Mission Statement**

"Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life"

- Toni Carroll would like to have a COA travel meeting held at an African American or Mexican American site

#### **DISCUSSION:**

1. Questionnaires handed out for Strategic Planning Day
2. Ideas for Annual Meeting:
  - Recognition and certificates to our service providers and volunteer drivers
  - Ideas on people/organizations to invite include; Commissioners, County Administration, Kellie Summerhays, Len Matthis and local churches
  - Contact Felicia Fairchild with the Convention and Visitors Bureau in Saugatuck/Douglas to get names of those to invite on the west side of Allegan County

**DIRECTOR'S REPORT:** **Sherry Torres** presented her director's report which was included in the prepared packet.

#### **REPORTS/MISC:**

1. Outreach & Assessment Report
2. I & R Log
3. COA Action Items Log
4. Financials
5. Quality Survey Results for Volunteer Transportation

#### **ROUND TABLE**

#### **ADJOURNMENT:**

Moved by **Stuart Peet** and seconded by **George Waden**. **All voted yes – motion passed.** Meeting adjourned by Chairperson, **Don Black** at 3:35 p.m.

#### **NEXT MEETING:**

**January 26, 2012 – 9 am – 4:30 pm**  
**Strategic Planning Session – Zimmerman Room**

Minutes respectfully submitted by Tammy Chapin.