

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

SEPTEMBER 8, 2011 SESSION

<u>JOURNAL 60</u>			
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September 8, 2011 Budget Session

SEPTEMBER 8, 2011 SESSION -PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Commissioners' Room of the County Services Building in the Township of Allegan on September 8, 2011, at 9:30 A.M. in accordance with the motion for adjournment of August 25, 2011, and rules of this Board; Chairman DeYoung presiding.

The County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 TERRY BURNS	DIST #7 DON BLACK
DIST #2 STEVE McNEAL	DIST #8 TOM JESSUP
DIST #3 - EXCUSED -	DIST #9 BILL SAGE
DIST #4 MARK DeYOUNG	DIST #10 JON CAMPBELL
DIST #5 DEAN KAPENGA	DIST #11 LARRY JONES
DIST #6 MAX THIELE	

AGENDA - ADOPTED AS PRESENTED

2/ Moved by Commissioner Jones, seconded by Commissioner Thiele to adopt the meeting agenda as presented. Motion carried.

RECESS - 9:45 A.M.

3/ Moved by Commissioner Campbell, seconded by Commissioner Thiele to recess for 10 minutes to give the Administrator an opportunity to get information printed. Motion carried.

Upon reconvening at 9:55 A.M., the following Commissioners were present: Commissioner Burns, McNeal, DeYoung, Kapenga, Thiele, Black, Jessup, Sage, Campbell and Jones. Absent - Commissioner VanEck.

2012 BUDGET - PRESENTATION

4/ Administrator Rob Sarro distributed the budget sheets and reviewed the basic figures used to project the 2012 budget revenues and expenditures as well as the cuts needed to balance the budget.

2012 BUDGET SHEET 08-11-11	2010 Actual	2011 Budget	Grant Revenue Tied Directly to Expense	Adjusted Expense	% of Adjusted Total	Reduction Amount
Health & Human Serv						
257 MSU Extension	202,323	164,092				
431 Livestock Claims	-	4,250				
630 Substance Abuse	118,273	420,000	210,000			
636 Communicable Disease	1,957	4,000				
655 Family Planning	23,000	20,500				
681 Veteran Services	165,944	71,461				
969 T.O. Health	1,505,077	1,493,169				
970 T.O. CMH	347,790	346,895				
972 T.O. MCF	144,192	144,192				
	2,508,556	2,668,559	210,000	2,458,559	8.55%	86,581
Law Enforcement						
228 Victims Right Grant	96,926	92,500	92,500			
229 Pros Attny	1,268,631	1,224,453				
301 Sheriff Admin	4,839,217	4,674,080				
303 WMET	104,087	92,585	39,776			
305 Secondary Road	323,796	326,527	121,600			
314 Aux Services	27,990	56,111				
315 Detective Bureau	745,140	577,233				
316 Courthouse Security	87,732	92,320				
325 Radio Equip	16,788	36,500				
331 Marine Patrol	141,735	202,214	104,117			
351 Jail	3,027,016	3,248,018				
352 Community Services	217,301	231,786				
426 Emergency Services	110,064	113,216	34,594			
427 LEPC	35,115	35,071	2,355			
430 Animal Shelter	150,633	147,777				
978 T.O. Townships	256,225	200,000				
	11,448,396	11,350,391	394,942	10,955,449	38.11%	385,807
Comp Reduction Deputies						62,676
						448,483
Judicial						
131 Circuit Court	878,209	925,642	144,218			
136 District Court	1,577,466	1,520,050	91,448			
141 FOC	1,229,650	1,306,563	795,000			
147 Jury Board	8,504	9,868				
148 Probate Court	404,506	417,905	139,916			
149 Family Court	673,773	678,750				
150 Guardian Conserv	49,845	52,500				
151 Circuit Ct Probation	4,276	5,230				
152 District Ct Probation	436,542	453,251				
166 Family Counseling	1,000	15,125				
215 Clerk	564,946	413,454				
960 T.O. Law Lib	30,700	43,200				
971 T.O. Childcare	2,118,836	2,182,681				
	7,978,253	8,024,219	1,170,582	6,853,637	23.84%	241,358
General Gov't-Administrative						
172 Administration	339,921	350,629				
201 Finance	295,339	308,708				
202 Audit	45,000	49,000				
225 Equalization	453,341	446,138				
226 HR	278,558	276,220				

2012 BUDGET SHEET 08-11-11						
	2010 Actual	2011 Budget	Grant Revenue Tied Directly to Expense	Adjusted Expense	% of Adjusted Total	Reduction Amount
259 IS	1,074,696	1,057,980				
260 -273 Facility Mgmt	2,377,338	2,439,751				
291 Records Mgmt	169,894	157,132				
403 L.I.S	212,397	189,494				
728 EDC	16,484	65,341				
851 Employee Benefits	78,799	90,000				
	5,341,767	5,430,393	-	5,430,393	18.89%	191,237
General Government						
101 BOC	524,646	492,896				
191 Elections	121,904	142,979				
215 Clerk		206,727				
216 Birth & Death	-	275				
236 Register of Deeds	307,152	296,039				
253 Treasurer	505,276	464,213				
275 Drain	361,278	369,900				
400 Planning Commission	16,594	12,318				
401 Plat Board	542	883				
445 Drain Benefit	100,460	137,142				
448 Monumentation Grant	68,524	50,000	50,000			
648 Medical Examiner	203,690	190,556				
865 Ins/Bonds	545,152	502,652				
441 DPW	12,588	15,841				
984 T.O. Transportation	9,500	-				
973 T.O. Parks	225,220	210,430				
974 T.O. Social Serv	2,500	2,500				
	3,005,026	3,095,351	50,000	3,045,351	10.59%	107,245
	30,281,998	30,568,913	1,825,524	28,743,389	100.00%	1,523,386
Rev Sharing		460,000				
Property Tax		400,000				
Budget Stabilization		750,000				
Decrease Standard Operating Revenue		328,827				
2012 Projected Revenue Dec		1,938,827				
Personnel Expenses		-	No Comp Increases			
Operational Expense		168,400				
Fuel Adjustment		60,000				
967 T O CIP	361,105	-				
981 T O. Other	90,000	-				
2012 Expenditure Inc		228,400				
890 Contingency*	379,608	490,723				
Total Shortfall		2,167,227				
Use Budget Stabilization		(750,000)				
Slot Rev		(350,000)				
MiWorks		(55,000)				
VSP		-				
Adj 2012 Shortfall		1,012,227				

As he addressed the concessions that various labor groups agreed to make, the following motion was offered:

WAGE CONCESSIONS - PERSONNEL CUTS

5/ Moved by Commissioner McNeal, seconded by Commissioner Sage that for FY 2012, those employee bargaining units who do not agree to take concessions to reduce costs, the budget reductions

needed will revert to and remain with the home department to make in the form of personnel. Motion carried by roll call vote: Yes - 10 votes. No - 0 votes. Absent - 1 vote.

SUMMARY OF CUTS BY ACTIVITY GROUPS

6/ Rob reviewed the cuts made by activity groups to get to a balanced budget for 2012. He addressed the contracts that were opened, concessions made by labor groups and efforts to move toward standardization of benefits.

Health and Human Services		86,581
	MSU Contract Reduction	35,272
	MSU Clerical	31,750
	Health Dept/Family Planning	20,500
	Total Reduction	87,522
	Balance to Cut	-941
Law Enforcement		448,483
	SD - Detective Position	93,766
	SD - Deputy	79,434
	SD - Accounting Asst. Position	56,376
	SD - VSP	87,705
	SD - Not Backfill Correction Officer (2012)	52,662
	SD Reduction in Hours	62,676
	Inc Operations Cost	-28,136
	Prosecutor	44,000
	Total Reduction	448,483
	Balance to Cut	0
Judicial		241,358
	DC - Operational	9,400
	DC - Reclass Clerk FT to PT	25,000
	DC - Hour Reductions (2Bailiffs, Clerk, PO, Magistrate)	25,480
	DC - Increase Fees - Reckless Driving	6,500
	CC - Operational	1,000
	CC - Law Library TO	7,700
	CC - Cont. Services 614 (Community Justice)	10,000
	CC - Contracted Services 666 (Psych)	13,500
	CC - Family Ct Vacant Position	37,000
	CC - Law Clerk Hour Reduction	5,500
	CC - Vacant Regular PT- Kitchen	6,546
	CC - Supervised Visitation Contracts	9,000
	CC - Records Mgmt Position Transfer	15,000
	CC- Hour Reductions	9,732
	Circuit Court - Clerk Vacant Position	50,000
	Probate Court - Court Appointed	5,000
	Probate Court - Guardian/Consv	5,000
	Total Reduction	241,358
	Balance to Cut	0
Gen Gov't - Central Support		191,237
	Records Position	59,000
	Admn Position	37,500
	Move Records Tech to Court	15,000
	GIS Fees to Transportation	5,022
	GIS Fees to Drain	7,000
	GIS Fees to Central Dispatch	10,044
	FM Reductions	45,171
	Reallocate ED Sec 25% to MSU	12,500
	Total Reduction	191,237
	Balance to Cut	0
Gen Gov't		107,245
	Planning Commission	12,500
	Drain benefit	40,000
	Tax Reversion	15,000
	Automation Fund	22,000
	Parks (Gate Rev and Redu)	10,000
	BPW	1,051
	Drain	5,350
	BOC	2,185
	Total Reduction	108,086
	Balance to Cut	-841
	Starting Deficit	1,074,903
	Total Reductions	1,076,686
	Deficit	-1,783

ADJOURNMENT UNTIL SEPTEMBER 15, 2011 AT 8:30 A.M.

7/ Moved by Commissioner Black, seconded by Commissioner Jones to adjourn until September 15, 2011 at 8:30 A.M. The motion carried and the meeting was adjourned at 11:40 A.M.

R E C E S S

SEPTEMBER 8, 2011 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL

8/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Commissioners' Room of the County Services Building in the Township of Allegan on September 8, 2011, at 1:00 P.M. in accordance with the motion for adjournment of August 25, 2011, and rules of this Board; Chairman DeYoung presiding.

The invocation was offered by District #10 Commissioner Campbell.

The County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 TERRY BURNS	DIST #7 DON BLACK
DIST #2 STEVE McNEAL	DIST #8 TOM JESSUP
DIST #3 - EXCUSED -	DIST #9 BILL SAGE
DIST #4 MARK DeYOUNG	DIST #10 JON CAMPBELL
DIST #5 DEAN KAPENGA	DIST #11 LARRY JONES
DIST #6 MAX THIELE	

PUBLIC PARTICIPATION - COMMENTS

9/ Chairman DeYoung opened the meeting to public participation and the following individuals offered comments:

1. Steve Shumaker addressed the e-mail he sent earlier today to Board members regarding clarification of misconceptions about the Right to Work legislation.

AGENDA - ADDITIONS

10/ Chairman DeYoung asked if there were any additions or changes to the agenda. Commissioner Burns asked that the 2010 Audit be added to the action agenda.

Moved by Commissioner Jones, seconded by Commissioner Thiele to adopt the changes to the meeting agenda as requested. Motion carried.

INFORMATIONAL SESSION -DEPARTMENT OF HUMAN SERVICES

11/ Andy Zylstra, Director of the Department of Human Services addressed the upcoming changes impacting the Department of Human Services. He outlined the concerns he has regarding the quick implementation of the law limiting the amount of time families can receive assistance. Effective October 1, 2011, 11,162 families will be dropped from the assistance rolls; only 9 families in the county are facing this at this time. He also expressed concerned about the foster care purchase of services which could cost the county more for children in foster care since few agencies operate within the county.

ADMINISTRATOR'S REPORT:

12/ Administrator Rob Sarro reported we have accepted the additional funding (\$59,740.00 + \$9,300) for a grant that became available to Transportation services.

Betty Blaise, Regional MSUE Director reported on the meeting to be held in Fennville this fall. The District Extension Council meeting will held at the agi-bio research center in Fennville on October 5, 2011 and she invited all Board members to attend. She also thanked the Board for the support shown MSU Extension over the years to enable them to provide services needed by residents of the county.

FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS

13/ Moved by Commissioner Jones, seconded by Commissioner

Thiele to adopt the report of claims for August 26, 2011 and

September 2, 2011 as presented. The motion carried:

HONORABLE BOARD OF COMMISSIONERS OF ALLEGAN COUNTY,

Your committee on Finance has authorized the following claims for August 26, 2011. The following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board. Said claims are listed in the 2011 Claims Report, Liber ___, and Commissioners' Record of Claims.

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund	\$108,664.94	\$108,664.94	
Parks & Recreation Fund	\$235.43	\$235.43	
Central Dispatch/E911 fund	\$214.14	\$214.14	
Friend of the Court Fund	\$1,073.50	\$1,073.50	
Health Department Fund	\$2,614.28	\$2,614.28	
Transportation Grant	\$163.00	\$163.00	
CIP Building Capital	\$3,870.52	\$3,870.52	
Law Library Fund	\$1,941.40	\$1,941.40	
CDBG Loan Repayment	\$10,850.00	\$10,850.00	
Social Welfare Fund	\$8,203.76	\$8,203.76	
Senior Millage	\$89,020.84	\$89,020.84	
Grants	\$1,000.00	\$1,000.00	
Soldiers Relief Fund	\$19,625.81	\$19,625.81	
Drains	\$33,882.53	\$33,882.53	
Tax Reversion	\$3,228.16	\$3,228.16	
Delinquent Tax Revolving Fund	\$4,082.70	\$4,082.70	
Child Care -Circuit/Family	\$7,142.15	\$7,142.15	
TOTAL AMOUNT OF CLAIMS	\$295,813.16	\$295,813.16	

HONORABLE BOARD OF COMMISSIONERS OF ALLEGAN COUNTY,

Your committee on Finance has authorized the following claims for September 2, 2011. The following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board. Said claims are listed in the 2011 Claims Report, Liber ___, and Commissioners' Record of Claims.

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund	\$78,938.90	\$78,938.90	
Parks & Recreation Fund	\$522.19	\$522.19	
Central Dispatch/E911 fund	\$2,027.71	\$2,027.71	
Friend of the Court Fund	\$142.50	\$142.50	
Health Department Fund	\$17,933.94	\$17,933.94	
Transportation Grant	\$61,797.15	\$61,797.15	
Public Improvement-Jail	\$18,143.11	\$18,143.11	
CIP Building Capital	\$15,428.98	\$15,428.98	
Register of Deeds Automation Fund	\$119.18	\$119.18	
Justice Training Fund—P.A. 302, 1982	\$550.00	\$550.00	
Lee TWP - C.O.P.S.	\$1,051.00	\$1,051.00	
Senior Millage	\$198.47	\$198.47	
Self-Insurance Fund	\$21,887.09	\$21,887.09	

Delinquent Tax Revolving Fund	\$4,615.02	\$4,615.02	
Child Care -Circuit/Family	\$5,734.57	\$5,734.57	
TOTAL AMOUNT OF CLAIMS	\$229,089.81	\$229,089.81	

Respectfully submitted, COMMITTEE OF FINANCE

COURTHOUSE SECURITY PROJECT--CLOSE OUT

14/ **WHEREAS**, the Courthouse Security Project was initiated in 1998, when the Allegan County Board of Commissioners accepted grant funding through a Local Law Enforcement Block Grant (LLEBG) in the amount of \$28,012, and approved the overall concept and implementation of a Courthouse Security Plan; and

WHEREAS, with the efforts of Facilities Management, the Sheriff Department, the Courts and the County Services Committee, a Courthouse Security Plan was developed and adopted by the Board in May 2000; and

WHEREAS, the Plan outlined steps needed to purchase video surveillance cameras among other equipment with the approved LLEBG grant funding, and personnel needed to have an effective security procedure in place; and

WHEREAS, Phase I of the plan was put into place by purchasing and installing the video cameras throughout the courthouse, with the remainder of the plan to be implemented as funding became available; and

WHEREAS, on April 28, 2005, additional security steps for courthouse security were approved in a plan as follows:

1. Establish three (3) Security Officers (using part-time deputies) posted at the Courthouse from 7:30 A.M. to 5:30 P.M. **COMPLETED**
2. Purchase of a walkthrough metal detector..... **COMPLETED**
3. Purchase of a package x-ray machine..... **NOT COMPLETED**
4. Other equipment established in plan..... **NOT COMPLETED**

WHEREAS, funding throughout the project was as follows:

Courthouse Security Fund	Increase	Decrease
2450.261.977.00.00		
LLEBG Grant Award	28,012	

General Fund Appropriation	14,278	
Surveillance Cameras		42,290
General Fund Appropriation	100,000	
Walkthrough Metal Detector and various other security equipment		12,759.28
Unexpended Amount	\$72,240.72	

WHEREAS, in order to complete the Courthouse Security Plan as established, the purchase and installation of the package x-ray machine and other various equipment would require a new entrance be constructed at a location of the building other than the present one, at an estimated cost of \$300,000; and

WHEREAS, due to the fact that the remaining funds are not adequate enough to purchase and install the remainder of the security equipment established in the plan; and

WHEREAS, in addition, the County's liability carrier has recommended the County consider rescinding the current security plan and adopt a new security plan, omitting functions that cannot be funded while still employing sound security measures such as those currently in place since they do not necessarily impose a greater liability risk.

THEREFORE BE IT RESOLVED the Board of Commissioners accepts the closing report provided by the Administrator and hereby closes out the Courthouse Security Project; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to work with the Sheriff Department and Facilities Management to draft a new courthouse security plan that reflects the current procedure in its entirety as recommended by the County's liability carrier, Michigan Municipal Risk Management Authority, and bring back to the Board for their review and consideration before the end of 2011; and

BE IT FURTHER RESOLVED the Budget and Finance Director is authorized to make the necessary budget adjustments to roll the

remaining Courthouse Security funds into the Capital Improvement (2450) fund balance; and

BE IT FINALLY RESOLVED that upon adoption of a new security plan, the 2000 and 2005 Security Plans will be rescinded.

Moved by Commissioner Thiele, seconded by Commissioner Kapenga to adopt the resolution as presented. Motion carried by roll call vote: Yes - 9 votes. No - 1 vote. Absent - 1 vote.

Y	TERRY BURNS	Y	DON BLACK
Y	STEVE McNEAL	Y	TOM JESSUP
	PAUL VanECK	Y	BILL SAGE
Y	MARK DeYOUNG	N	JON CAMPBELL
Y	DEAN KAPENGA	Y	LARRY JONES
Y	MAX THIELE		

EMERGENCY MANAGEMENT—FY2012 HAZARD MITIGATION GRANT APPLICATION

15/ **WHEREAS**, the FEMA approved January 26, 2006, Allegan County All-Hazards Mitigation Plan expires this year; and

WHEREAS, U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) Hazard Mitigation Assistance (HMA) Programs provide opportunities to reduce or eliminate potential losses to people and property from natural hazards and their effects through hazard mitigation planning and project grant funding.

THEREFORE BE IT RESOLVED that the Allegan County Board of Commissioners hereby approves the request from Emergency Management for the County to apply for grant funds from the U.S. Department of Homeland Security Federal Emergency Management Agency 2012 Hazard Mitigation Grant Program in a amount not to exceed \$19,000 to be used to update our local hazard mitigation plan with the understanding that there will be a 25% County match requirement; and

BE IT FURTHER RESOLVED that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Budget and

Finance Director is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Black, seconded by Commissioner Burns to adopt the resolution as presented. Motion carried by roll call vote: Yes - 8 votes. No - 2 votes. Absent - 1 vote.

Y	TERRY BURNS	Y	DON BLACK
Y	STEVE McNEAL	N	TOM JESSUP
	PAUL VanECK	Y	BILL SAGE
Y	MARK DeYOUNG	Y	JON CAMPBELL
Y	DEAN KAPENGA	Y	LARRY JONES
N	MAX THIELE		

BUDGET & FINANCE-2010 ANNUAL FINANCIAL & SINGLE AUDIT REPORTS

16/ BE IT RESOLVED that the Allegan County Board of Commissioners hereby accepts the attached 2010 Allegan County Comprehensive Annual Financial & Single Audit Reports and the action plans to address the findings as follows:

Finding 2010-1

Preparation of Financial Statements in Accordance with GAAP

- The County does not have the staff or expertise to prepare its own financial statements. It has made the decision that it is most economical for the County to contract with the same firm which completes the financial audit to construct its financial statements.

Finding 2010-2

Material Audit Adjustments

- The County has made the decision to rely on the financial auditor to provide many of the necessary year end entries. The county has reviewed and posted the audit adjustments recommended by the financial auditors.

Finding 2010-3

Internal Control over Cash Management

- The County Finance Department will work with the County Treasurer in addressing the several issues outlined in this finding. We have made a commitment to be more proactive (as time permits) when calculating many of the year end entries and reconcilements.
- In 2011, the County Treasurer has closed one of the "off book" bank accounts.
- In 2011, the County Treasurer has revamped its interest allocation spread sheet which should increase accuracy and timeliness of entries.

Finding 2010-4

Unreconciled/Unsupported Asset and Liabilities

- The County continues to review its agency funds and is making progress on reducing the number of accounts without any activity for several years. Since the beginning of the 2011 the County has researched and closed out five agency accounts.
- The County Clerk continues to work with the Court toward reconciling its bond and restitution accounts.
- The County Finance Department will continue to work with the County Treasurer to set procedures and outline the process necessary to distribute all property taxes collected for other units of government timely.

Finding 2010-5

Independent Review and Approval of General Journal Entries

- The County Finance Department feels it has adequate internal controls in place to safeguard the county's assets. With the staffing cutbacks in 2010 and 2011 the additional procedures for reviewing and posting journal entries as outlined by the financial auditor would severely limit the finance department's ability to perform its necessary functions.

Finding 2010-6

Preparation of Schedules of Expenditures of Federal Awards
Significant Deficiency in Internal Controls over Financial Reporting

- The County will develop written procedures for the entire grant process. This will include timely review of receipts and expenditures. The finance department is reviewing plans to restructure some major components of the department enabling the department to establish a stronger emphasis on the entire grant administration process.

Finding 2010-7

Separate Accountability for American Recovery and Reinvestment Act Grants Immaterial
Noncompliance/Significant Deficiency in Internal Control over Compliance - Special Tests and Provisions

- The County Finance Department was unaware of this accounting requirement of the ARRA grant. ARRA funding is no longer available or being used by the county.

Finding 2010-8

Internal Control over Suspended and Debarred Parties

- The County Finance Department will explore implementing the steps necessary to determine if a vendor has been suspended or debarred by the federal government for each contract in connection to a grant. It is often very difficult to determine if federal funding is part of a grant.

Moved by Commissioner Campbell, seconded by Commissioner McNeal to accept the resolution as presented. Motion carried by roll call vote: Yes - 10 votes. No - 0 votes. Absent - 1 vote.

[AUDIT DOCUMENTS CAN BE REVIEWED BY FOLLOWING THESE LINKS:]

http://www.allegancounty.org/docs/FIN/Audit/FIN2010_Audit.pdf

http://www.allegancounty.org/docs/FIN/Audit/FIN2010_SingleAuditReport.pdf

CHILD CARE FUND—APPROVE BUDGET PLAN FOR FY2012

17/ BE IT RESOLVED that the Allegan County Board of Commissioners hereby approves the County Child Care Budget in the amount of \$4,549,528.00 for the period October 1, 2011 through September 30, 2012; and

BE IT FINALLY RESOLVED that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Budget and Finance Director is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Thiele, seconded by Commissioner Kapenga to adopt the resolution as presented. Motion carried by roll call vote: Yes - 10 votes. No - 0 votes. Absent - 1 vote.

PUBLIC PARTICIPATION - NO COMMENTS

18/ Chairman DeYoung opened the meeting to public participation and as there were no comments from the public, he declared the meeting closed to public participation.

ADJOURNMENT UNTIL SEPTEMBER 22, 2011 AT 1:00 P.M.

19/ Moved by Commissioner Campbell, seconded by Commissioner Jones to adjourn until September 11, 2011 at 1:00 A.M. The motion carried and the meeting was adjourned at 2:35 P.M.


Clerk/Register

