

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

SEPTEMBER 22, 2011 PLANNING SESSION

JOURNAL 60

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September 22, 2011 Planning Session

**SEPTEMBER 22, 2011 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Commissioners' Room of the County Services Building in the Township of Allegan on September 22, 2011, at 9:30 A.M. in accordance with the motion for adjournment of September 15, 2011, and rules of this Board; Chairman DeYoung presiding.

The County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	TERRY BURNS	DIST #7	DON BLACK
DIST #2	STEVE McNEAL	DIST #8	TOM JESSUP
DIST #3	PAUL VanECK	DIST #9	- EXCUSED -
DIST #4	MARK DeYOUNG	DIST #10	JON CAMPBELL
DIST #5	DEAN KAPENGA	DIST #11	LARRY JONES
DIST #6	MAX THIELE		

**PUBLIC PARTICIPATION - NO COMMENTS**

2/ Chairman DeYoung opened the meeting to public participation and as there were no comments, he closed the meeting to public participation.

**AGENDA - ADOPTED AS DISTRIBUTED**

3/ Moved by Commissioner Jones, seconded by Commissioner VanEck to adopt the meeting agenda as amended. Motion carried.

**2012 BUDGET DISCUSSION**

4/ David Van de Roovaart distributed the budget sheets and explained what each contained. He led the Board through the projected revenues and expenditures; infusion of \$750,000 from

budget stabilization and additional revenues which left a shortfall of \$1,012,227 for the FY 2012 budget year. Once the shortfall was known, it was then allocated to the various categories of services provided to find the cuts needed among the departments in that category. The final page addresses the General Fund Compensation Summary. Administration has gone to the bargaining groups to ask for concessions and are confident that the various bargaining groups will find a way to make the cuts needed.

Rob Sarro stated that unless someone wants to change course, they expect to do the clerical work to get the full scale budget in shape for putting it out for public comment with the expectation to come to the Board October 13, 2011.

David reviewed the special revenue funds that require budgeting and stated he will be sending this information as soon as he finishes compiling it.

**2012 PROPOSED BUDGET - PROCEED AS OUTLINED**

4.1/ Moved by Commissioner Thiele, seconded by Commissioner Campbell to direct the Administrative team to proceed as outlined and to finalize the draft FY2012 budget, make it available for public inspection and for presentation at the October 13, 2011 evening meeting. Motion carried by roll call vote: Yes - 10 votes. No - 0 votes. Absent - 1 vote.

**ADJOURNMENT UNTIL OCTOBER 6, 2011 AT 9:30 A.M.**

5/ Moved by Commissioner Black, seconded by Commissioner Kapenga to adjourn until October 6, 2011 at 9:30 A.M. The motion carried and the meeting was adjourned at 10:15 A.M.

**R E C E S S**

**SEPTEMBER 22, 2011 GENERAL SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

6/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Commissioners' Room of the County Services Building in the Township of Allegan on September 22, 2011, at 1:00 P.M. in accordance with the motion for adjournment of September 15, 2011, and rules of this Board; Chairman DeYoung presiding.

The invocation was offered by District 8, Commissioner Jessup.

The County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	TERRY BURNS	DIST #7	DON BLACK
DIST #2	STEVE McNEAL	DIST #8	TOM JESSUP
DIST #3	PAUL VanECK	DIST #9	- EXCUSED -
DIST #4	MARK DeYOUNG	DIST #10	JON CAMPBELL
DIST #5	DEAN KAPENGA	DIST #11	- EXCUSED -
DIST #6	MAX THIELE		

**PUBLIC PARTICIPATION - COMMENTS**

7/ Chairman DeYoung opened the meeting to public participation and the following individuals offered comments:

1. Barry Whetzel, 3323 26<sup>th</sup> Street, Hopkins, expressed concern over the dismissal of Tammy Grigg, Veteran's Officer. He requested a copy of the minutes and a copy of the tape of the meeting. He expressed concern for some of the Veterans who she has been helping.

**AGENDA - ADOPTED AS PRESENTED**

8/ Moved by Commissioner Black, seconded by Commissioner VanEck to adopt the meeting agenda as presented. Motion carried.

**PRESENTATIONS - BOARD OF CANVASSERS**

9/ Chairman DeYoung invited candidates for the Board of County Canvassers to address their qualifications and the following individuals appeared:

1. Joe Ziolkowski, Cheshire Township, stated he has voted in every election and would be honored to be elected.
2. Tom Grieg, Watson Township, stated that he was a lifelong resident of the county and would make himself available to canvass the elections in the county.

**INFORMATIONAL SESSION - PROSECUTING ATTORNEY**

10/ Fred Anderson, Prosecuting Attorney, introduced his Chief Assistant, Rob Kengis and asked if Commissioners had any questions regarding his 2011 Annual report for the office. He stated he wanted to address the specialized program, Mental Health Court which Judge Skocelas is involved with. That is a very active court. Judge Baillargeon is running the sobriety court and while there are only three people in this program, there is room for fifteen. The diversion programs are also keeping them very busy.

**FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

11/ Moved by Commissioner VanEck, seconded by Commissioner Kapenga to adopt the claims and interfund transfers for September 9, 2011 and September 16, 2011. Motion carried by roll call vote: Yes - 9 votes. No - 0 votes. Absent - 2 votes.

HONORABLE BOARD OF COMMISSIONERS OF ALLEGAN COUNTY,  
Your committee on Finance has authorized the following claims for September 9, 2011. The following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board. Said claims are listed in the 2011 Claims Report, Liber \_\_\_\_, and Commissioners' Record of Claims.

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund	\$50,289.49	\$50,289.49	
Parks & Recreation Fund	\$346.00	\$346.00	
Central Dispatch/E911 fund	\$3,383.35	\$3,383.35	
Friend of the Court Fund	\$161.50	\$161.50	
Health Department Fund	\$33,955.82	\$33,955.82	

Transportation Grant	\$75.00	\$75.00	
Public Improvement-Jail	\$18,159.08	\$18,159.08	
Local Corrections Officers Training	\$739.76	\$739.76	
Law Library Fund	\$974.66	\$974.66	
Grants	\$1,037.41	\$1,037.41	
Social Welfare Fund	\$11,073.42	\$11,073.42	
Wayland City Sweage 1999 Debt	\$300.00	\$300.00	
Soldiers Relief Fund	\$600.00	\$600.00	
Senior Millage	\$1,188.66	\$1,188.66	
Self-Insurance Fund	\$457,172.00	\$457,172.00	
Delinquent Tax Revolving Fund	\$71,430.75	\$71,430.75	
1998 City of Wayland Sewage #15 Debt	\$300.00	\$300.00	
Drains	\$8,787.99	\$8,787.99	
Child Care -Circuit/Family	\$8,199.09	\$8,199.09	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$668,173.98</b>	<b>\$668,173.98</b>	

Respectfully submitted, COMMITTEE OF FINANCE

HONORABLE BOARD OF COMMISSIONERS OF ALLEGAN COUNTY,  
Your committee on Finance has authorized the following claims for September 16, 2011. The following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board. Said claims are listed in the 2011 Claims Report, Liber \_\_\_\_, and Commissioners' Record of Claims.

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund	\$83,923.24	\$83,923.24	
Parks & Recreation Fund	\$7,884.55	\$7,884.55	
Central Dispatch/E911 fund	\$26,572.57	\$26,572.57	
Health Department Fund	\$17,626.00	\$17,626.00	
Transportation Grant	\$58,711.54	\$58,711.54	
Local Corrections Officers Training	\$95.00	\$95.00	
Law Library Fund	\$553.50	\$553.50	
Grants	\$251,291.91	\$251,291.91	
Drug Law Enforcement Fund-Sheriff	\$4,071.58	\$4,071.58	
Soldiers Relief Fund	\$9,256.37	\$9,256.37	
Martin Village Debt Service	\$26,913.01	\$26,913.01	
Self-Insurance Fund	\$1,160.22	\$1,160.22	
Delinquent Tax Revolving Fund	\$5,250.06	\$5,250.06	
Veteran's Trust Fund	\$491.66	\$491.66	
Drains	\$5,892.79	\$5,892.79	
Child Care -Circuit/Family	\$35,379.43	\$35,379.43	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$535,073.43</b>	<b>\$535,073.43</b>	

Respectfully submitted, COMMITTEE OF FINANCE

**PROSECUTING ATTORNEY—CRIME VICTIM RIGHTS GRANT RENEWAL FY2011-2012**

12/ BE IT RESOLVED that the Allegan County Board of Commissioners hereby approves the request from the Prosecuting Attorney to apply for and accept when awarded the renewal of the Crime Victim Rights Grant Agreement with the Michigan Department of Community Health for Crime Victim Services funding in the

amount of \$92,500, for the period October 1, 2011, through September 30, 2012; and

**BE IT FURTHER RESOLVED** that the Crime Victim's position is coterminous with grant funding; and

**BE IT FINALLY RESOLVED** that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Budget and Finance Director is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Kapenga, seconded by Commissioner VanEck to adopt the resolution as presented. Motion carried by roll call vote: Yes - 9 votes. No - 0 votes. Absent - 2 votes.

**ATTACHMENT B.1**

**PROGRAM BUDGET SUMMARY**  
MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

View at 100% or Larger  
Use **WHOLE DOLLARS** Only

PROGRAM			DATE PREPARED	Page 1	Of 2
Crime Victim's Rights Act			9/1/11		
CONTRACTOR NAME			BUDGET PERIOD		
County of Allegan - Prosecutor's Office			From: 10/1/2011 To: 9/30/2012		
MAILING ADDRESS (Number and Street)			BUDGET AGREEMENT		AMENDMENT #
113 Chestnut			X ORIGINAL AMENDMENT		0
CITY	STATE	ZIP CODE	FEDERAL ID NUMBER		
Allegan	MI	49010	38-1914307		
EXPENDITURE CATEGORY				TOTAL BUDGET	
1. SALARIES & WAGES		\$76,818			\$76,818
2. FRINGE BENEFITS		\$14,382			\$14,382
3. TRAVEL		\$ 800			\$ 800
4. SUPPLIES & MATERIALS		\$ 500			\$ 500
5. CONTRACTUAL (Subcontracts/Subrecipients)		\$ 0			\$ 0
6. EQUIPMENT		\$ 0			\$ 0
7. OTHER EXPENSES		0			0
8. TOTAL DIRECT EXPENDITURES		\$92,500			\$92,500
(Sum of Lines 1-7)					
9. INDIRECT COSTS: Rate #1 %					
INDIRECT COSTS: Rate #2 %					
10. TOTAL EXPENDITURES		\$92,500	\$0	\$0	\$92,500

**SOURCE OF FUNDS**

11 FEES & COLLECTIONS					
12. STATE AGREEMENT		\$92,500			\$92,500
13 LOCAL					
14 FEDERAL					
15 OTHER(S)					
16. TOTAL FUNDING		\$92,500	\$0	\$0	\$92,500
AUTHORITY: P.A. 368 of 1978			The Department of Community Health is an equal opportunity employer, services and programs provider.		
COMPLETION: Is Voluntary, but is required as a condition of funding					





**BE IT RESOLVED**, that the Allegan County Board of Commissioners hereby approves the request from the Allegan County Health Department to approve Amendment NO. 3 to the 2010/2011 CPBC Agreement, as attached, which revises some language in the budget instructions, and adjusts funding levels in the Michigan Department of Community Health CPBC Agreement in regard to Local Public Health Department programs in the amount of Three Thousand Six Hundred Ninety-One dollars (\$3,691), which decreases the FY2010-2011 total State budget amount committed for the CPBC program elements from \$791,723 to \$788,032; and

**BE IT FURTHER RESOLVED** that the Deputy Health Officer is authorized to electronically sign and submit Amendment NO. 3 of the CPBC agreement on behalf of the Board Chairman and/or County Administrator and that the Budget and Finance Director is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Thiele, seconded by Commissioner Kapenga to adopt the resolution as presented. Motion carried by roll call vote: Yes - 9 votes. No - 0 votes. Absent - 2 votes.

Contract # 20111333-03 Date: 08/09/2011

Contract #: 20111333-03

**Amendment Number: 3 to the  
Grant Agreement Between  
Michigan Department of Community Health  
hereinafter referred to as the "Department"  
and  
Allegan County Board of Commissioners  
hereinafter referred to as the "Local Governing Entity"  
on Behalf of Health Department  
Allegan County Health Department  
3255 122nd Avenue  
Allegan MI 49010  
Federal I.D.#: 38-1914307  
hereinafter referred to as the "Contractor" for**

September 22, 2011 Session

**AMENDMENT PURPOSE AND JUSTIFICATION**

**The purpose of this amendment is to:**

1. Revise information in Attachment I-Annual Budget Instructions;
2. Add/revise information in Attachment III – Program Specific Assurance and Requirements; and
3. Incorporate Attachment IV- Funding/Reimbursement Matrix as revised for the Local Public Health Operations (LPHO) and categorical budget details, output measures and performance criteria.
4. Decrease the Department's agreement amount from \$791,723 to \$788,032, as shown on the Attachment B budget pages.

**Amendment Revisions:**

1. **The following are the additions/revisions to Attachment I and III**

A) Reimbursement Chart- the following program elements are added or changed to the reimbursement chart:

- a. Compete Streets (CVD) - ARRA
- b. CSHCS – Outreach & Advocacy
- c. Nurse Family Partnership Medicaid (NFP)
- d. Nurse Family Partnership Services (NFP)
- e. PRIME Local Learning Collaborative 1/1/11 to 9/30/11

The following projects include additions/revisions to Attachment III-Program Specific Assurance and Requirements:

- a. Bioterrorism Emergency Preparedness
- b. Body Art Facility Licensing
- c. Complete Streets (CVD) – ARRA
- d. Michigan Home Visiting Program
- e. Nurse Family Partnership Services
- f. PRIME Local Learning Collaborative 1/1/11 to 9/30/11
- g. Public Health Emergency Response

2. **Following are adjustments to funding levels of the Comprehensive agreement as reflected in Attachment IV:**

**Budget line item changes are reflected in the attached budgets for the following elements:**

<u>Project Title</u>	<u>Current Amount</u>	<u>Amended Amount</u>	<u>New Project Amount</u>
Bioterrorism 8/1/11-9/30/11	23,119	(3,691)	19,428
Total Comprehensive Funding	23,119	(3,691)	19,428

**Performance Level Adjustments**

N/A

**Budget category Adjustments**

3. It is understood and agreed that all other conditions of the original agreement remains the same.

4. Signing this amendment

The individual or officer signing this amendment certifies by his or her signature that he or she is authorized to sign this amendment on behalf of the responsible governing board official or agency.

Signature Section

For Allegan County Health Department

Rashmi Travis

Health Officer

Name

(please print)

Title

For the Michigan Department of Community Health

Kim Stephen

08/09/2011

Kim Stephen, Director

Date

Bureau of Budget and Audit

MICHIGAN DEPARTMENT OF COMMUNITY HEALTH  
 ATTACHMENT IV - Comprehensive Agreement - FY 2011  
 CONTRACT MANAGEMENT SECTION  
 Allegan County Health Department

Program Element/Funding Source (a)	MDCH Source	Fed/St	Funding Amount	Reimbursement Method (b)	Performance Target Output Measurement	Total (c) Perform Expect	State (d) Funded Target Perform	State Funded Performance Number (e)	Minimum Percent	Vendor / Subrecipient (f)
Bioterrorism 10/1/10-7/31/11	Reg Alloc.	F	115,598	Staffing (6), (14)	N/A	N/A	N/A	N/A	N/A	Subrecipient
Bioterrorism 8/1/11-9/30/11	Reg. Alloc.	F	19,428	Staffing (6), (15)	N/A	N/A	N/A	N/A	N/A	Subrecipient
Body Art Fixed Fee	Calc. Amt.	F	250.00/Variou us	Fixed Unit Rate (2), (7)	N/A	N/A	N/A	N/A	N/A	Vendor
Childrens Special Hlth Care Services (CSHCS) Care Coordination	Calc. Amt.	F	150.00/Variou us	Fixed Unit Rate (1), (7)	N/A	N/A	N/A	N/A	N/A	Vendor
Childrens Special Hlth Care Services (CSHCS) Outreach & Advocacy	Reg Alloc.	F	25,728	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Vendor
	Reg. Alloc.	F	21,552							
	Reg. Alloc.	S	32,720							
	Local MCH	F	22,463							
Fetal Infant Mortality Review (FIMR) Case Abstraction	Reg. Alloc.	F	1,350	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Subrecipient
Food LPHO	LPHO Food	S	85,555	LPHO (3), (4)	N/A	N/A	N/A	N/A	N/A	Vendor
General Communicable Disease LPHO	LPHO MDCH Other	S	57,980	LPHO (3), (4)	N/A	N/A	N/A	N/A	N/A	Vendor
Hearing LPHO	LPHO Hearing	S	19,802	LPHO (3), (4)	N/A	N/A	N/A	N/A	N/A	Vendor
HIV Prevention	Reg. Alloc.	F	19,230	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Subrecipient
	LPHO MDCH Other	S	25,850							
Immunization Action Plan (IAP)	Reg. Alloc.	F	54,911	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Subrecipient
Immunization Fixed Fees	Calc. Amt.	F	300.00/Numb ers	Fixed Unit Rate (2), (7)	N/A	N/A	N/A	N/A	N/A	Vendor
Immunization Reaching More Children & Adults	Reg. Alloc.	A	17,521	Staffing (6), (17)	N/A	N/A	N/A	N/A	N/A	Subrecipient
Immunization Vaccine Quality Assurance	Reg. Alloc.	S	6,995	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Vendor
Informed Consent	Calc. Amt.	S	0	Fixed Unit Rate (2), (7)	N/A	N/A	N/A	N/A	N/A	Vendor

**MICHIGAN DEPARTMENT OF COMMUNITY HEALTH  
ATTACHMENT IV - Comprehensive Agreement - FY 2011  
CONTRACT MANAGEMENT SECTION  
Allegan County Health Department**

Program Element/Funding Source (a)	MDCH Source	Fed/St	Funding Amount	Reimbursement Method (b)	Performance Target Output Measurement	Total (c) Perform Expect	State (d) Funded Target Perform	State Funded Minimum Performance Number (e)	Minimum Percent	Vendor / Subrecipient (f)
Local Tobacco ARRA I	Reg. Alloc.	A	24,500	Staffing (6), (20)	N/A	N/A	N/A	N/A	N/A	Subrecipient
Maternal Infant Health Program (MIHP)-MCH	Local MCH	F	16,250	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Subrecipient
MDNRE Drinking Water	LPHO Drinking Water	S	69,853	LPHO (3), (4)	N/A	N/A	N/A	N/A	N/A	Vendor
MDNRE On-site Sewage	LPHO Onsite Sewage	S	88,906	LPHO (3), (4)	N/A	N/A	N/A	N/A	N/A	Vendor
Other-MCH	Local MCH	F	9,081	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Subrecipient
Sexually Transmitted Disease (STD)- LPHO	LPHO MDCH Other	S	24,360	LPHO (3), (4)	N/A	N/A	N/A	N/A	N/A	Vendor
SIDS	Calc. Amt.	F	0	Fixed Unit Rate (2), (11)	N/A	N/A	N/A	N/A	N/A	Vendor
Vision LPHO	LPHO Vision	S	28,399	LPHO (3), (4)	N/A	N/A	N/A	N/A	N/A	Vendor

**TOTAL MDCH FUNDING 788,032**  
**\*SPECIFIC OUTPUT PERFORMANCE MEASURES WILL BE INCORPORATED VIA AMENDMENT**

**Attachment IV Notes**  
Notes to Matrix

## Project Budgets

## B1 Attachment B1 - Program Budget Summary

<b>PROGRAM / PROJECT</b> Comprehensive Agreement - FY 2011 / Bioterrorism 8/1/11-9/30/11			<b>DATE PREPARED</b> 8/9/2011		
<b>CONTRACTOR NAME</b> Allegan County Health Department			<b>BUDGET PERIOD</b> From : 8/1/2011 To : 9/30/2011		
<b>MAILING ADDRESS (Number and Street)</b> 3255 122nd Avenue			<b>BUDGET AGREEMENT</b> <input type="checkbox"/> Original <input checked="" type="checkbox"/> Amendment		<b>AMENDMENT #</b> 2
<b>CITY</b> Allegan	<b>STATE</b> MI	<b>ZIP CODE</b> 49010	<b>FEDERAL ID NUMBER</b> 38-1914307		
<b>Line Item</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Total</b>	
<b>DIRECT EXPENSES</b>					
<b>Program Expenses</b>					
1	Salary & Wages	10,551.00	0.00	0.00	10,551.00
2	Fringe Benefits	4,009.00	0.00	0.00	4,009.00
3	Cap. Exp. for Equip & Fac.	0.00	0.00	0.00	0.00
4	Contractual	0.00	0.00	0.00	0.00
5	Supplies and Materials	81.00	0.00	0.00	81.00
6	Travel	75.00	0.00	0.00	75.00
7	Communication	956.00	0.00	0.00	956.00
8	County-City Central Services	258.00	0.00	0.00	258.00
9	Space Costs	1,685.00	0.00	0.00	1,685.00
10	All Others (ADP, Con. Employees, Misc.)	0.00	0.00	0.00	0.00
<b>Total Program Expenses</b>		<b>17,615.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,615.00</b>
<b>TOTAL DIRECT EXPENSES</b>		<b>17,615.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,615.00</b>
<b>INDIRECT EXPENSES</b>					
<b>Indirect Costs</b>					
1	Indirect Costs	3,756.00	0.00	0.00	3,756.00
2	Other Costs Distributions	0.00	0.00	0.00	0.00
<b>Total Indirect Costs</b>		<b>3,756.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,756.00</b>
<b>TOTAL INDIRECT EXPENSES</b>		<b>3,756.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,756.00</b>
<b>TOTAL EXPENDITURES</b>		<b>21,371.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,371.00</b>

**B2 Attachment B2 - Program Budget - Cost Detail**

Line Item	Qty	Rate	UOM	Amount	Cash	Inkind	Total
<b>DIRECT EXPENSES</b>							
<b>Program Expenses</b>							
<b>1</b>	<b>Salary &amp; Wages</b>						
Coordinator Notes : Bioterrorism	0.170	45198.000	FTE	7,684.00	0.00	0.00	7,684.00
Health Educator Notes : Health Edu /Training	0.050	57330.000	FTE	2,867.00	0.00	0.00	2,867.00
<b>Total for Salary &amp; Wages</b>				<b>10,551.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,551.00</b>
<b>2</b>	<b>Fringe Benefits</b>						
Composite Rate Notes : FICA Unemploy Ins Retirement Hosp Ins Life Ins Vision Ins Hearing Ins Dental Ins Work Comp Longevity	0.000	38.000		4,009.00	0.00	0.00	4,009.00
<b>3</b>	<b>Cap. Exp. for Equip &amp; Fac.</b>						
<b>4</b>	<b>Contractual</b>						
<b>5</b>	<b>Supplies and Materials</b>						
Supplies and Materials				81.00	0.00	0.00	81.00
<b>6</b>	<b>Travel</b>						
Travel				75.00	0.00	0.00	75.00
<b>7</b>	<b>Communication</b>						
Communication				956.00	0.00	0.00	956.00
<b>8</b>	<b>County-City Central Services</b>						
County-City Central Services				258.00	0.00	0.00	258.00
<b>9</b>	<b>Space Costs</b>						
Space Costs				1,685.00	0.00	0.00	1,685.00
<b>10</b>	<b>All Others (ADP, Con. Employees, Misc.)</b>						
<b>Total Program Expenses</b>				<b>17,615.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,615.00</b>
<b>TOTAL DIRECT EXPENSES</b>				<b>17,615.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,615.00</b>
<b>INDIRECT EXPENSES</b>							
<b>Indirect Costs</b>							



Contract # 20111333-03 Date: 08/09/2011

	Line Item	Qty	Rate	UOM	Amount	Cash	Inkind	Total
<b>1</b>	<b>Indirect Costs</b>							
	Fiscal Year Rate	0.000	25.800		3,756.00	0.00	0.00	3,756.00
<b>2</b>	<b>Other Costs Distributions</b>							
<b>Total Indirect Costs</b>					3,756.00	0.00	0.00	3,756.00
<b>TOTAL INDIRECT EXPENSES</b>					3,756.00	0.00	0.00	3,756.00
<b>TOTAL EXPENDITURES</b>					21,371.00	0.00	0.00	21,371.00

Contract # 20111333-03 Date: 08/09/2011

**SOURCE OF FUNDS**

	Line Item	Amount	Cash	Inkind	Total
<b>1</b>	<b>Source of Funds</b>				
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00
	Federal or State (Non MDCH)	0.00	0.00	0.00	0.00
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00
	Federally Provided Vaccines	0.00	0.00	0.00	0.00
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00
	Required Match - Local	0.00	1,943.00	0.00	1,943.00
	Local Non-LPHO	0.00	0.00	0.00	0.00
	Local Non-LPHO	0.00	0.00	0.00	0.00
	Local Non-LPHO	0.00	0.00	0.00	0.00
	Other Non-LPHO	0.00	0.00	0.00	0.00
	MDCH Non Comprehensive	0.00	0.00	0.00	0.00
	MDCH Comprehensive	19,428.00	0.00	0.00	19,428.00
	LPHO - MDCH Hearing	0.00	0.00	0.00	0.00
	LPHO - MDCH Vision	0.00	0.00	0.00	0.00
	LPHO - MDCH Other	0.00	0.00	0.00	0.00
	LPHO - Food	0.00	0.00	0.00	0.00
	LPHO-Drinking Water	0.00	0.00	0.00	0.00
	LPHO-On-Site Sewage	0.00	0.00	0.00	0.00
	MCH Funding	0.00	0.00	0.00	0.00
	Local Funds - Other	0.00	0.00	0.00	0.00
	Inkind Match	0.00	0.00	0.00	0.00
	<b>MDCH Fixed Unit Rate</b>				
	<b>Totals</b>	19,428.00	1,943.00	0.00	21,371.00

## Summary of Budget

<b>PROGRAM / PROJECT</b> Comprehensive Agreement - FY 2011 / Comprehensive Agreement - FY 2011			<b>DATE PREPARED</b> 8/9/2011		
<b>CONTRACTOR NAME</b> Allegan County Health Department			<b>BUDGET PERIOD</b> From : 10/1/2010 To : 9/30/2011		
<b>MAILING ADDRESS (Number and Street)</b> 3255 122nd Avenue			<b>BUDGET AGREEMENT</b> <input checked="" type="checkbox"/> Original <input type="checkbox"/> Amendment		<b>AMENDMENT #</b> 0
<b>CITY</b> Allegan	<b>STATE</b> MI	<b>ZIP CODE</b> 49010	<b>FEDERAL ID NUMBER</b> 38-1914307		
<b>Line Item</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Total</b>	
<b>DIRECT EXPENSES</b>					
<b>Program Expenses</b>					
1	Salary & Wages	1,060,384.00	0.00	0.00	1,060,384.00
2	Fringe Benefits	400,286.00	0.00	0.00	400,286.00
3	Contractual	1,350.00	0.00	0.00	1,350.00
4	Supplies and Materials	36,541.00	0.00	0.00	36,541.00
5	Travel	36,151.00	0.00	0.00	36,151.00
6	Communication	8,974.00	0.00	0.00	8,974.00
7	County-City Central Services	221,780.00	0.00	0.00	221,780.00
8	Space Costs	221,569.00	0.00	0.00	221,569.00
9	All Others (ADP, Con. Employees, Misc )	43,845.00	0.00	0.00	43,845.00
<b>Total Program Expenses</b>		<b>2,030,880.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,030,880.00</b>
<b>TOTAL DIRECT EXPENSES</b>		<b>2,030,880.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,030,880.00</b>
<b>INDIRECT EXPENSES</b>					
<b>Indirect Costs</b>					
1	Indirect	-460,322.00	0.00	0.00	-460,322.00
2	Indirect Costs	288,122.00	0.00	0.00	288,122.00
3	Other Costs Distributions	549,608.00	0.00	0.00	549,608.00
<b>Total Indirect Costs</b>		<b>377,408.00</b>	<b>0.00</b>	<b>0.00</b>	<b>377,408.00</b>
<b>TOTAL INDIRECT EXPENSES</b>		<b>377,408.00</b>	<b>0.00</b>	<b>0.00</b>	<b>377,408.00</b>
<b>TOTAL EXPENDITURES</b>		<b>2,408,288.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,408,288.00</b>

## SOURCE OF FUNDS

<b>Line Item</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Total</b>
1	Fees and Collections - 1st and 2nd Party	0.00	367,464.00	367,464.00
2	Fees and Collections - 3rd Party	0.00	164,117.00	164,117.00
3	Federal or State (Non MDCH)	0.00	0.00	0.00

Contract # 20111333-03 Date: 08/09/2011

4	Federal Cost Based Reimbursement	0.00	27,062.00	0.00	27,062.00
5	Federally Provided Vaccines	0.00	0.00	0.00	0.00
6	Federal Medicaid Outreach	96,788.00	0.00	0.00	96,788.00
7	Required Match - Local	0.00	110,290.00	0.00	110,290.00
8	Local Non-LPHO	0.00	27,500.00	0.00	27,500.00
9	Local Non-LPHO	0.00	0.00	0.00	0.00
10	Local Non-LPHO	0.00	0.00	0.00	0.00
11	Other Non-LPHO	0.00	67,431.00	0.00	67,431.00
12	MDCH Non Comprehensive	0.00	0.00	0.00	0.00
13	MDCH Comprehensive	339,533.00	0.00	0.00	339,533.00
14	LPHO - MDCH Hearing	19,802.00	0.00	0.00	19,802.00
15	LPHO - MDCH Vision	28,399.00	0.00	0.00	28,399.00
16	LPHO - MDCH Other	108,190.00	0.00	0.00	108,190.00
17	LPHO - Food	85,555.00	0.00	0.00	85,555.00
18	LPHO-Drinking Water	69,853.00	0.00	0.00	69,853.00
19	LPHO-On-Site Sewage	88,906.00	0.00	0.00	88,906.00
20	MCH Funding	47,794.00	0.00	0.00	47,794.00
21	Local Funds - Other	0.00	701,122.00	0.00	701,122.00
22	Inkind Match	0.00	0.00	0.00	0.00
23	MDCH Fixed Unit Rate	58,482.00	0.00	0.00	58,482.00
	<b>TOTAL</b>	<b>943,302.00</b>	<b>1,464,986.00</b>	<b>0.00</b>	<b>2,408,288.00</b>

**FACILITIES MANAGEMENT-AWARD CARPET CLEANING BID**

14/ BE IT RESOLVED that the Allegan County Board of Commissioners hereby approves the request from Facilities Management to award the bid for carpet cleaning as specified in RFP#10026, to CSM Services, of 3536 Highland Drive, Hudsonville, MI 49426 for an amount not to exceed \$11,575.20 per cleaning, per year; and

BE IT FINALLY RESOLVED that the Budget and Finance Director and the County Administrator are authorized to negotiate the contract with CSM Services, and that the Board Chairman and/or County Administrator are authorized to sign the final contract documents on behalf of the County and that the Budget and Finance Director is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Burns, seconded by Commissioner VanEck to amend the resolution to read "\$11,575.20 per cleaning per year"; Motion carried by roll call vote: Yes - 9 votes. No - 0 votes. Absent - 2 votes.

**HEALTH DEPARTMENT--APPLY/ACCEPT SOCIAL JUSTICE DIALOGUE FUNDING**

15/ **BE IT RESOLVED** that the Allegan County Board of Commissioners hereby approves the request of the Health Department for the County to submit a proposal by September 29, 2011, and to accept the contract if awarded, for funds from the W.K. Kellogg Foundation available through the Ingham County Health Department in an amount up to \$40,000 to enable the Health Department to implement the use of planned facilitated community dialogue processes to explore and identify root causes of disparity in community health as a vehicle to transform and counteract inequities public health practices; and

**BE IT FURTHER RESOLVED** that no funds from this source may be applied to administration or overhead costs for the local health department; and

**BE IT ALSO RESOLVED**, that no matching funds are required; and

**BE IT FINALLY RESOLVED** that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Budget and Finance Director is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner VanEck, seconded by Commissioner Black to immediately adopt the resolution. Motion carried by Roll call vote: Yes - 7 votes. No - 2 votes. Absent - 2 votes.

Y TERRY BURNS  
N STEVE McNEAL  
Y PAUL VanECK  
Y MARK DeYOUNG

Y DON BLACK  
N TOM JESSUP  
BILL SAGE  
Y JON CAMPBELL

Y DEAN KAPENGA  
Y MAX THIELE

LARRY JONES

**HEALTH DEPARTMENT—AFFORDABLE CARE ACT-HEALTH CENTER PLANNING GRANT FY2011**

16/ BE IT RESOLVED that the Allegan County Board of Commissioners hereby approves the request from the Health Department for the County to accept the Affordable Care Act-Health Center Planning Grant offered through the U.S. Department of Health and Human Services, Bureau of Primary Health Care Health Center Program for \$77,107, to expand the current safety net for underserved populations on a national basis by targeting health center planning and developmental efforts in areas not currently served by a section 330 funded health center and/or in areas of unmet need.

BE IT FURTHER RESOLVED that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents on behalf of the County.

Moved by Commissioner VanEck, seconded by Commissioner Campbell to immediately adopt the resolution. Motion carried by Roll call vote: Yes - 7 votes. No - 2 votes. Absent - 2 votes.

Y TERRY BURNS  
N STEVE McNEAL  
Y PAUL VanECK  
Y MARK DeYOUNG  
Y DEAN KAPENGA  
Y MAX THIELE

Y DON BLACK  
N TOM JESSUP  
BILL SAGE  
Y JON CAMPBELL  
LARRY JONES

**ADMINISTRATION—LIABILITY INSURANCE 2011-2012 RENEWAL AGREEMENT**

17/ BE IT RESOLVED that the Allegan County Board of Commissioners hereby approves the request from the Administration Department to renew a one-year agreement with Michigan Municipal Risk Management Authority (MMRMA) for liability insurance with a total annual contribution of \$491,356 (Member Coverage \$441,356 and Loss Fund Deposit \$50,000) to be

paid from the Self-Insurance Fund, Liability Insurance Activity (6770.087.917.00.00); and

**BE IT FURTHER RESOLVED** that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Budget and Finance Director is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Thiele, seconded by Commissioner Kapenga to immediately adopt the resolution. Motion carried by Roll call vote: Yes - 9 votes. No - 0 votes. Absent - 2 votes.

**ADOPT POLICY—HUNTING ON COUNTY SERVICES COMPLEX PROPERTY**

18/ **BE IT RESOLVED** that the Allegan County Board of Commissioners hereby approves the Hunting on County Services Complex Property Policy, as attached, effective immediately; and

**BE IT FURTHER RESOLVED**, that Human Resources will provide copies of the policy and post it to the website as necessary to inform all employees and citizens.

Moved by Commissioner Black, seconded by Commissioner Kapenga to immediately adopt the policy as presented. Motion carried by roll call vote: Yes - 7 votes. No - 2 votes. Absent - 2 votes.

- |   |              |   |              |
|---|--------------|---|--------------|
| Y | TERRY BURNS  | Y | DON BLACK    |
| Y | STEVE McNEAL | N | TOM JESSUP   |
| Y | PAUL VanECK  |   | BILL SAGE    |
| Y | MARK DeYOUNG | Y | JON CAMPBELL |
| Y | DEAN KAPENGA |   | LARRY JONES  |
| N | MAX THIELE   |   |              |

**Allegan County Policy**

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Title: Hunting on County Services Complex Property

Document Code No.: FM1  
 Department: Facilities Management  
 Effective Date: [EFFECTIVE DATE]  
 Approved: [APPROVAL DATE]  
 Type of Action: Establish Policy for Hunting on County Services Complex Property

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**SUBJECT TITLE:** County Services Complex Wildlife Management.

**PURPOSE:** To establish policy for Allegan County residents to hunt waterfowl or deer during specific times on County Services Complex property to help control wildlife population.

**ORGANIZATIONS AFFECTED:**

*Allegan County residents.*

**REFERENCES:**

Department of Natural Resources.

**DEFINITIONS:**

County Services Complex: The 240 acres between 33<sup>rd</sup> Street on the west and 122<sup>nd</sup> Street on the south.

Safety zone: An area within 500 feet of any occupied building where bow and firearm use and hunting of any kind are not allowed.

Motorized vehicle: Any 2 (or more) wheeled motorized automobile, truck, 4-wheel drive, or ATV.

Waterfowl: Should be considered as Canadian geese.

Tree stand: Any structure or compartment that is placed in a tree to offer stealth positioning to provide a hunting advantage.

Ground blind: Any ground structure with four sides and a top whether custom-made or professionally manufactured that is designed to camouflage location and movement. The use of any ground blind must not create any permanent changes to the property on which it is used.

Bait: Items such as fruit, vegetables, or salt blocks used to attract deer or waterfowl.

Designated parking areas: The asphalt areas specifically designated for parking by each of the 13 County buildings within the County Services Complex.

Allegan County Hunting Permit: The County form which must be completed by individuals desiring to hunt deer or waterfowl within the County Services Complex and submitted to the Facilities Management Department and approved by same.

**RULES:** The following rules apply to the 240 acres designated as the County Services Complex. Law enforcement officers will be called to deal with any violations of law including, but not limited to, adherence to all applicable hunting laws and recreational trespass laws.

Applicants are required to obtain an appropriate and valid Michigan DNR hunting license prior to a County permit being issued.

Hunters must follow all Michigan hunting laws and regulations and all rules set forth in this policy.

Hunters must maintain a safe distance from property lines. Property lines are specifically marked on the east by page wire fencing, the west by 33<sup>rd</sup> Street, the south by 122<sup>nd</sup> Avenue, and the north by Dumont Lake.

A specified area from any building (500 feet) is considered a "safety zone." No shooting of a bow or firearm or hunting of any kind is allowed in a safety zone.

No motorized vehicles of any kind are allowed on County land or open space lands except in designated building parking areas and drives.

The use of bait to attract deer or waterfowl for the purpose of hunting is prohibited.

No tree stands are to be used.

Only portable and temporary ground blinds may be used. Ground blinds may only be placed while occupied. Advance placement or leaving ground blinds overnight is prohibited. The name, phone number and address of the owner must be attached to any blind.

No cutting, removing or gathering of natural materials is allowed for any purpose.

No person while on County property shall be in possession of, discharge, or set off a pistol, rifle, shotgun, slingshot or any other instrument which discharges a projectile by air, explosion or any other force except for a duly appointed law enforcement officer carrying out the duties and responsibilities of his or her position, unless for the purpose of hunting while in possession of a valid County permit as described in this policy.

Only bowhunting of deer is permitted. Firearms and crossbows are not allowed for deer hunting. Each firing of a bow and arrow for deer hunting shall be limited to a single arrow that is tipped with a legal broadhead for hunting purposes. Practicing with a bow and arrow while on County property is prohibited.

Hunting on the County Services Complex without a valid County permit is not allowed and violators will be prosecuted. Hunters with a permit may hunt only during the specific time period and area authorized on the permit.

Hunting hours are limited to weekends only, and are Friday from 5:00 PM until sunset, Saturday from sunrise to sunset, and Sunday from sunrise to sunset only.

Hunting for deer will only be permitted during bow and arrow season (October 1 to November 14 and December 1 to January 1) and hunting for waterfowl will only be permitted during waterfowl season as determined by the MDNR for Allegan Township (South Section).

The number of permits issued for each day is limited to 2 for waterfowl and 2 for deer.

Deer hunting is limited to the area north of Human Services, excluding lagoons (see attached map).

Waterfowl hunting is limited to the fenced-in area at the lagoons (see attached map).

Permit availability is limited to individuals who are residents of Allegan County at least 18 years of age and who furnish proof of hunter safety course completion.

Use/possession or previous consumption of alcoholic beverages or controlled substances within the County Services Complex is prohibited.

Waterfowl hunters must only use shotguns with non-toxic shot (no slugs) ammunition. Using any other firearms or a bow or crossbow to hunt waterfowl is prohibited. Target practice is prohibited.

Individuals must possess all applicable Michigan DNR hunting license requirements for either waterfowl or deer depending on their specific hunting request.

Should a hunter be approached by a law enforcement officer, the hunter is required to place his or her weapon on the ground and produce all requested documents such as State I.D., hunting licenses and permits to be on County property.

No person shall willfully vandalize, destroy, deface, alter, change or remove any property from the premises, natural or man-made, including, but not limited to, stakes, posts or blaze marking or designating any boundary line, survey line, or reference point.



No fires are allowed on the County Services Complex for any reason.

Littering of any kind is prohibited, including the leaving behind of spent shotgun shells.

Waterfowl hunters are limited to 12 shotgun shells per day and subject to all bag limits. Waterfowl hunters are limited to hunting waterfowl and may not possess a bow and arrow for the taking of deer and vice versa.

The tracking and attempted retrieval of any game requires permission of adjacent landowners before continuing onto adjacent properties. All efforts to retrieve downed game are required.

No equipment may be left on County property. Anything left on County property will be removed and confiscated by the County.

Except for lawful deer and waterfowl hunting consistent with this policy, no person within the confines of County property shall hunt, molest, harm or kill any wild bird or animal, or rob or molest any bird nest or take the eggs of any bird.

The County may revoke a hunting permit based on a trespass or violation of any law or any provision of this policy. Such revocation may also result in ineligibility for a permit in the future.

## **PROCEDURE:**

### **Application Process for Obtaining Permit:**

Pick permit form up at the reception area of the County Services Building, 3283 122<sup>nd</sup> Avenue, Allegan Township, or download form from the Facilities Management webpage on the County website at [www.allegancounty.org/facilities](http://www.allegancounty.org/facilities).

Submit completed and signed permit form no later than five (5) business days prior to the start of hunting season.

### **Issuing Process for Permit:**

Obtain approved permit from Facilities Management Department.

Permits will be issued based on date of application (first come, first served) and availability of dates requested.

Approved permits are non-transferrable.

## **RESPONSIBILITIES:**

Facilities Management shall issue Allegan County Hunting Permits in accordance with this policy to individuals who wish to hunt deer or waterfowl on the County Services Complex.

Hunters must carry the approved permit and all required state and federal licenses while hunting as proof of permission to hunt.

**IMPORTANT NOTE:** The County does not represent, warrant or guarantee that any game taken from County property is fit for human consumption. Each hunter should carefully examine the game for evidence of illness or disease or other problems in the same manner that game from other areas would be examined if used for human consumption.

## **APPENDICES:**

Quick Reference for Hunting Policy  
Allegan County Hunting Application  
Map of County Services Complex

Created: September 22, 2011

Updated: [DATE UPDATED]

Allegan County Quick Reference Hunting Policy		
	WATERFOWL	DEER
<b>TIME</b>	Weekends only:  Friday – 5 PM to sunset Saturday – Sunrise to sunset Sunday – Sunrise to sunset	Weekends only:  Friday – 5 PM to sunset Saturday – Sunrise to sunset Sunday – Sunrise to sunset
<b>AREA</b> (See map)	Fenced-in area at lagoons	North of Human Services, excluding lagoons
<b>METHOD</b>	Shotgun (non-toxic shot)	Bow and arrow (excluding crossbow, and no stands or bait piles)
<b>NO. OF PEOPLE</b>	2 maximum per day	2 maximum per day
<b>ELIGIBILITY</b>	Licensed, and must be 18 years or older and a resident of Allegan County	Licensed, and must be 18 years or older and a resident of Allegan County
<b>WHEN</b>	Waterfowl season as determined for Allegan Township (South Section) by the MDNR ( <a href="http://www.michigan.gov/dnr/0,1607,7-153-10363_10859_32209-31173--,00.html">http://www.michigan.gov/dnr/0,1607,7-153-10363_10859_32209-31173--,00.html</a> )	Bow and arrow season: October 1 through November 14 and December 1 through January 1

\* \* \* \* \*

ALLEGAN COUNTY

APPLICATION FOR SPECIAL HUNTING PERMIT  
AT ALLEGAN COUNTY SERVICES COMPLEX

AND

CONSENT, WAIVER AND LIABILITY RELEASE

\_\_\_\_\_  
Name of Applicant (PRINT)

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
Telephone Number

Permit Fee: \_\_\_\_\_?

Check Permit Type:      **Waterfowl** \_\_\_\_\_  
                                         **Deer**                    \_\_\_\_\_

I, the undersigned, have applied for a special permit to hunt on Allegan County property at the Allegan County Services Complex.

In consideration of me being issued a hunting permit by Allegan County, I freely, voluntarily and without duress agree to the following:

1. Assumption of Risk. I understand that there are risks involved in hunting on Allegan County property, including the risk of property damage, personal injury, or death. I assume full responsibility and risk, including financial responsibility, for any and all losses, injuries, or damages, including medical expenses, which I may sustain when on or about the property of Allegan County or when participating in any activity related to hunting on the property of Allegan County.

2. Waiver, Release and Indemnification. I, for myself and my heirs, administrators, personal representatives or assignees, release, waive, and discharge, and further agree to indemnify, hold harmless, defend and/or reimburse Allegan County and its elected officials, officers, employees, agents, attorneys, representatives, insurers, and others acting on their behalf, for and from all claims, demands, and actions which I or any other person or legal entity may have or claim to have, known or unknown, directly or indirectly, for any losses, damages, injuries or death arising out of, during, or in connection with my being on or about the property of Allegan County or participating in any activity related to hunting on the property of Allegan County.

3. Law and Policy. I agree to comply with all applicable Allegan County policies, rules and regulations, and all local, state and federal laws, including, but not limited to, those relating to hunting. I understand that if the infraction constitutes a potential violation of the law, the appropriate authorities will be notified. I acknowledge that I have received and read a copy of all applicable Allegan County policies, rules and regulations.

4. Other. I agree that this Release is intended to be as broad and inclusive as permitted by the laws of the State of Michigan, and that this Release is governed by and will be interpreted according to the laws of the State of Michigan. I agree that should any part of this Release be ruled invalid by a court or other tribunal, the other parts will remain valid and continue to be in effect.

I HAVE READ AND UNDERSTOOD THIS ENTIRE CONSENT, WAIVER AND LIABILITY RELEASE, AND VOLUNTARILY AGREE TO ITS TERMS AND CONDITIONS.

Applicant's Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SHERIFF'S OFFICE/CORRECTIONS CENTER-BUILDING COMMITTEE MEMBERSHIP**

19/ BE IT RESOLVED, that the Allegan County Board of

Commissioners hereby approves the establishment of a Jail

Project Building Committee and appoints the following

individuals:

- Budget & Finance Director
- Information Services Director
- Facilities Management Director
- Undersheriff
- Jail Administrator

to assist the Jail Project Design Team throughout the duration of the Sheriff's Office and Corrections Center Project; and

**BE IT FURTHER RESOLVED**, that the Jail Project Building Committee shall be responsible for responding to questions and providing direction needed as requested by the Construction Manager and Design Team on this project.

Moved by Commissioner McNeal, seconded by Commissioner Kapenga to immediately adopt the resolution after amending it to specify that the Finance Director is chairman of the group and that regular reports will be made to the Board. Motion carried by roll call vote: Yes - 8 votes. No - 1 vote. Absent - 2 votes.

Y	TERRY BURNS	Y	DON BLACK
Y	STEVE McNEAL	Y	TOM JESSUP
Y	PAUL VanECK		BILL SAGE
Y	MARK DeYOUNG	Y	JON CAMPBELL
Y	DEAN KAPENGA		LARRY JONES
N	MAX THIELE		

**WAYLAND TOWNSHIP - SUPPORT OF AMICUS CURIAE BRIEF**

20/ Rob Sarro explained that Wayland Township, along with AAESA, Wayland Union Schools, the City of Wayland, the Townships of Dorr, Martin, Leighton, Hopkins and Yankee Springs and various Chambers of Commerce, have joined together to file an amicus curiae brief for the Match-E-Be-Nash-She band of Pottawatomis Indians, et. al. v. David Patchak, et. al. The brief is requesting the right to move directly to have the case heard by the U.S. Supreme Court. Wayland Township has had the brief prepared and would like us to lend support to this request.

Moved by Commissioner Thiele, seconded by Commissioner Campbell to inform Wayland Township that we will support them in

filing the Amicus Curiae brief. Motion carried by roll call

vote: Yes - 7 votes. No - 2 votes. Absent - 2 votes.

Y	TERRY BURNS	Y	DON BLACK
N	STEVE McNEAL	N	TOM JESSUP
Y	PAUL VanECK		BILL SAGE
Y	MARK DeYOUNG	Y	JON CAMPBELL
Y	DEAN KAPENGA		LARRY JONES
Y	MAX THIELE		

#### **PUBLIC PARTICIPATION**

21/ Chairman DeYoung opened the meeting to public participation and the following individual offered comment:

1. Stuart Peet, Martin Township, stated he is a candidate for election to the Board of County Canvassers addressed his qualifications for that election.

Chairman DeYoung stated that the actual election will be held October 13, 2011.

#### **ADMINISTRATIVE REPORTS:**

22/ Administrator Rob Sarro stated the law enforcement meeting is on track for September 29, 2011. Dinner will be served from 5:30 P.M. to 6:15 P.M. at the Silo in Allegan. He is pleased we have received private funding for this event. MSU Extension will be facilitating the meeting.

He has met with Extension regarding adjudicated youth programs. Both Ottawa and Muskegon have been working with Extension on these types of programs. At a future meeting, we could have a discussion regarding expectations on prevention programs.

#### **CONSENSUS - MEET OCTOBER 13, 2011 AT 3:00 P.M.**

23/ After discussion, there appeared to be consensus that it would be beneficial to meet at 3:00 P.M. on October 13, 2011 to give an opportunity to review the 2012 budget before the evening meeting.

**CLOSED SESSION - COLLECTIVE BARGAINING**

24/ Moved by Commissioner Campbell, seconded by Commissioner VanEck to recess to closed session to discuss collective bargaining. Motion carried by roll call vote: Yes - 9 votes. No - 0 votes. Absent - 2 votes. The meeting was recessed at 3:12 P.M.

**C L O S E D   S E S S I O N****RECONVENE/ROLL CALL.**

25/ Upon reconvening at 3:20 P.M., the following Commissioners were present: Commissioner Burns, McNeal, VanEck, DeYoung, Kapenga, Thiele, Black, Jessup, and Campbell. Absent - Commissioners Sage and Jones.

**ADJOURNMENT UNTIL OCTOBER 13, 2011 AT 3:00 P.M. AND 7:30 P.M.**

26/ Moved by Commissioner Black, seconded by Commissioner VanEck to adjourn until October 13, 2011 at 3:00 P.M. for the budget discussion and 7:30 P.M. for the regular meeting. The motion carried and the meeting was adjourned at 3:22 P.M.

  
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