

Allegan County Board of Commissioners



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ANIMAL SHELTER TASK FORCE MEETING – Draft Minutes
Thursday, March 12, 2009 – 7:30 A.M.
Nederveld Conference Room – County Services Building

TASK MEMBERS:

Rob Sarro, Allegan County Administrator
Dean Kapenga, Commissioner
Jim Hull, Undersheriff
Tim Halstead, Animal Control
William Hinz, Environmental Health Officer – Health
Department
Dr. Jim Connell, Town & Country, Vet.
Dr. Wendy Osman, Mich. Dept. of Agr. Rep.
(via teleconference if needed)
Denise Wilson, Administration
Bob Wakeman, Facilities Management Director
Mike Larsen, Lt.
Lisa Rector, Volunteer

DISCUSSION ITEMS:

Rob briefed the draft RFP's that Bob worked with Finance on. The three included:

- Proposal # 10051
 - Animal Shelter Renovations
- Proposal # 10052
 - Design and Build New Animal Shelter Project
- Proposal # 10054
 - Animal Shelter Garage Addition

The idea was by adding the garage which is separate; to do any regulations, we make them all.

Dean wanted to know when the garage was added; he wasn't clear when that happened. Tim explained how the garage benefits the Animal Control operations:

Mission Statement

"The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper"

- Grooming
- Pickup/delivery of animals
- Euthanasia
- More room to house animals
- Expandable for future operations

The HVAC is all specific to the garage. The garage is a separate project; it's an alternate or add to. The Board wants to see what costs are for renovations. They want to see what it costs to get up to code.

Under renovation – general interest; put at end of scope info on the garage. Also add Department of Agriculture. We need to get Dr. Osman's acceptance on the intent. General intent – leave it out. All communications need to go through the County not the state.

Wall discussion –

- need to attach inspection (HVAC) notes
- Also include reference point to garage project.

New building –

- Insurance
- Reuse existing equipment (cages)

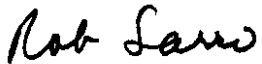
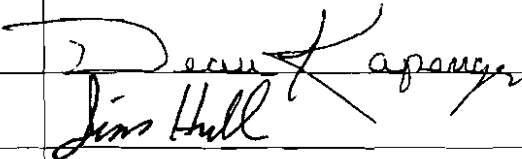
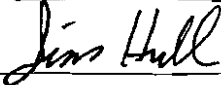
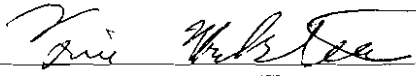
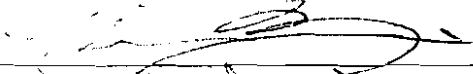
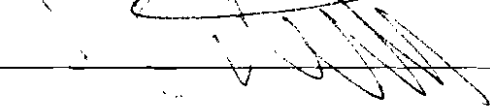
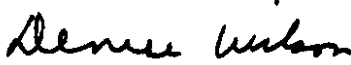
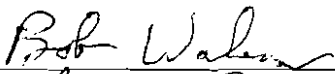

RECAP/WRAP UP:

To the Board for their approval on March 26, 2009
Doc will be present

ADJOURNMENT:

Meeting adjourned at 8:45 A.M. Next meeting TBD.

Animal Shelter Task Force
 Sign in Sheet
 Thursday, March 12, 2009 @ 7:30 AM
 Nederveld Room – County Services Building

Members	Phone/email	Signature
Rob Sarro, Allegan County Administrator	269-673-0239 rsarro@allegancounty.org	
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