

Allegan County
Building Authority



County Services Building
3283 - 122nd Avenue
Allegan, MI 49010
269-673-0239 Brett Butler, Chairman
269-673-5411 William Hinz, Secretary
269-673-0203 David B. Van de Roovaart, Treasurer
269-673-0203 Steve Sedore, Member
269-673-0220 Bob Wakeman, Member
269-673-0206 Becky Blaine, Recording Secretary

BUILDING AUTHORITY MEETING–Minutes

Wednesday, January 21, 2009 @ 8:00 A.M.

Nederveld Conference Room - County Services Building

CALL TO ORDER:

Commissioner Butler called the meeting to order at 8:05 a.m.

ROLL CALL:

Commissioner Bob Wakeman
Commissioner William Hinz
Commissioner Steve Sedore
Commissioner David Vanderroovaart
Commissioner Brett Butler

OTHERS:

Bill Hekker, Medical Care Facility Administrator
Dan Rathburn, Owen Ames Kimball
Becky Blaine, Recording Secretary

APPROVAL OF AGENDA:

COMMISSIONER HINZ MOTIONED TO APPROVE THE AGENDA AS PRESENTED.
COMMISSIONER SEDORE SECONDED THE MOTION. THE MOTION CARRIED.

APPROVAL OF MINUTES:

COMMISSIONER SEDORE MOTIONED TO APPROVE THE DECEMBER 17, 2008
MINUTES AS PRESENTED. COMMISSIONER HINZ SECONDED THE MOTION. THE
MOTION CARRIED.

PUBLIC PARTICIPATION:

None

DISCUSSION ITEM:

Medical Care FIDS Project Update

Dan Rathburn reviewed the current summary sheet reflecting (\$20,000) towards the project. Unfortunately, once the new portion design was reviewed more issues surfaced. At this time the following cost issues are on hold until firm pricing is received: 59, 60, 64, 66, and 67.

Cost Issue #46 includes installation for maglocks and digital keypads from Midstate for \$5,481. Dan reported that a meeting has not been called to discuss these items. He does not feel comfortable with the prices provided. Bill Hekker believes the maglocks

were part of the construction documents. After clarification is received, hopefully some cost will be eliminated.

Cost Issue #47 covers the trim pieces for the ceiling radiant panels - \$1,101.

Cost Issue #51/Bulletin 7 adds fire alarm strobe to Toilet room 112 and remote enunciator for fire alarm system to Nurses Office Room 127 - \$2,802. Dan will be including these items in the Midstate meeting for discussion.

Cost Issue #55 covers a final cleaning of the facility by Affordable Window Cleaning for \$3,660. Work was already completed prior to Fire Marshall Inspection.

Cost Issue #57 includes extra miscellaneous electrical items from Schrotenboer for \$5,514. Dan is planning on a meeting to discuss these items after the next progress meeting.

Cost Issue #59/Bulletin 10 includes mechanical work from RW Lapine and Grand Valley for \$3,675. Dan reported that this price is an estimate. He has not received the numbers back from the contractors.

Cost Issue #60 replaces 4 sinks that were incorrectly specified. The sinks were not deep or big enough to wash dishes. Dan is currently waiting for firm pricing for option #2 - \$600.

Cost Issue #61 includes additional lighting needed for emergency egress. Dan will include this item for his discussion with Schrotenboer for other affordable options. Dan also will check to see if this was not included in the landscaping portion - \$11,494.

Cost Issue #62 addresses actual work for electrical changes. Dan reported that the first cost issue was just an estimate. Dan will incorporate this item for discussion with Schrotenboer - \$2,213.

Cost Issue #63 for cold weather concrete charges - \$1,004.

Cost Issue #64 for additional LPDA work. Dan reported that the first part of the change is in question regarding removing and reinstalling the drywall bulkhead in Corridor 110 - \$1,362.

Cost Issue #66 includes changes required by the Health Department related to the sink drains. The traps required will stop the bad water from backing up in the sink; instead it will run up from the floor if clogged. No cost provided.

Cost Issue #67 addresses the emergency unlock button for the facility. Dan replied this item will be discussed with Midstate. No cost provided.

Cost Issue #68 Dan reported that he reviewed the general conditions budget and found a way to donate to the project alleviating a little of the budget shortfall. He was able to donate the bookcases and supervision needed to complete the job; totaling **(\$11,000)**.

Cost Issue #69 changes a metal door to a wood door which was specified incorrectly - \$878.

Bill Hekker reported that he ran into a problem yesterday regarding the dishwasher. They had to cancel a Health Department inspection because the unit would not rise up to temperature. Possibly another cost issue.

Commissioner Butler stated it should be time to invite the architect in for a meeting. Dan stated he has been in contact with them regarding these with the architect. Bill Hekker stated he is holding final payment of \$12,000 from the architect. Dan stated there is a possibility to review reimbursables as an option for funds towards the project. Commissioner Butler suggested inviting C2ae's error and emissions manager to the meeting.

COMMISSIONER SEDORE MOTIONED TO APPROVE COST ISSUES 47 - \$1,101, 55 - \$3,660, 63 - \$1,004, 68 - **(\$11,000)**, AND 69 - \$878. COMMISSIONER HINZ SECONDED THE MOTION. THE MOTION CARRIED.

Commissioner Butler requested that all cost issues related to the architect be forwarded to Dan by February 2. Dan will then update this list before forwarding on to the architect prior to the meeting.

Human Services HVAC Project - Update

Commissioner Wakeman reported that RW Lapine is 90% complete. Grand Valley is still waiting for them to finish up. Once work begins completion is tentatively scheduled for middle of February. Residents will notice results soon after completion.

EXPENDITURES:

Medical Care FIDS Project - OAK Payment Application #7

COMMISSIONER HINZ MOTIONED TO APPROVE OAK'S APPLICATION #7 FOR \$251,942.52. COMMISSIONER WAKEMAN SECONDED THE MOTION. THE MOTION CARRIED.

Human Services Project - RW Lapine Invoice #3387626

COMMISSIONER WAKEMAN MOTIONED TO APPROVE RW LAPINE'S INVOICE 3387626 FOR \$20,409.60. COMMISSIONER HINZ SECONDED THE MOTION. THE MOTION CARRIED.

OLD BUSINESS:

Treasurer's 2008 Annual Report

Commissioner Vanderovaart reported that all obligations have been paid for 2008. No report was provided at this time.

Review Bylaws

Commissioner Butler tabled to the February meeting.

Records Retention Schedule

Commissioner Sedore reported the State approved the retention schedule. He will schedule a meeting with Becky to coordinate the scanning of documents.

MISCELLANEOUS:**ADJOURNMENT:**

COMMISSIONER HINZ MOTIONED TO ADJOURN THE MEETING AT 8:55 A.M.
COMMISSIONER WAKEMAN SECONDED THE MOTION. THE MOTION CARRIED.

Next regular meeting Wednesday, February 18, 2009 @ 8:00 A.M. in the Nederveld Conference Room (unless notified otherwise).

Minutes respectfully submitted and distributed via email on 1/23/09 by Recording Secretary Becky Blaine.