ALLEGAN COUNTY HEALTH DEPARTMENT

3255 – 122nd Avenue, Suite 200, Allegan, MI 49010

Office Administration
(269) 673-5411
Bioterrorism Preparedness
686-4570
Personal Health
673-5413
673-5415

Communicable Disease
686-4524
Environmental Health
673-5415
Resource Recovery

REQUEST FOR ACCESS TO ENVIRONMENTAL HEALTH RECORDS

Freedom of Information Act. Act 442 Public Acts of 1976

No access to Medical Records or Record being used for current legal action

I, the undersigned, representing_____
(firm or client)

Request permission to examine the official Allegan County File regarding:

_____
Name

_____
Address *Township* *City*

I am aware that such examination must be for a lawful purpose as indicated as follows:

_____

_____

I wish to examine the records on:____/____/____ Time:_____am/pm
mo day yr

Name_____

Address_____

Phone_____ Date_____

Director's Approval_____ Date_____

NOTICE: Damaging, Removing, or Mutilating Health Department Records is a Violation of the Law.

****THIS DEPARTMENT HAS *TEN (10)* DAYS TO PROCESS REQUESTS FOR RECORDS****
****COPIES ARE $0.25 PER PAGE****
****POSTAGE CHARGES WILL BE ADDED FOR COPIES THAT ARE MAILED****