

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

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## JANUARY 22, 2026 SESSION

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**JANUARY 22, 2026 SESSION – PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on January 22, 2026 at 9:00 A.M. in accordance with the motion for adjournment of January 8, 2026, and rules of this board; Chair Beltman presiding.

Upon roll call the following members answered as Commissioners for the respective Districts:

- DIST #1 CRAIG VAN BEEK
- DIST #2 MARK DEYOUNG
- DIST #3 BRAD LUBBERS
- DIST #4 SCOTT BELTMAN
- DIST #5 GALE DUGAN

The invocation was offered by District #5 Commissioner Dugan.  
The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

**JANUARY 8, 2026 SESSION MINUTES – ADOPTED AS PRESENTED**

2/ Moved by Commissioner Dugan, seconded by Commissioner Lubbers to approve the minutes for the January 8, 2026 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION – NO COMMENTS**

3/ Chair Beltman opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA – ADOPTED AS PRESENTED**

4/ Moved by Commissioner DeYoung, seconded by Commissioner Van Beek to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**PRESENTATION: EMPLOYEE RECOGNITION**

5/ Vickie Herzberg, Executive Director of Human Resources is recognized for 16 years of service at Allegan County upon her retirement.

**ADMINISTRATIVE UPDATE**

6/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included work being done with dispatch to improve services in 2026; bringing the county to compliance for the One Big Beautiful Bill Act; construction updates.

**BREAK – 9:38 A.M.**

7/ Upon reconvening at 10:00 A.M., the following Commissioners were present: Commissioner Van Beek, DeYoung, Lubbers, Beltman and Dugan. Absent: None.

**CONSENT ITEMS:**

**FINANCE – CLAIMS & INTERFUND TRANSFERS**

8/ **WHEREAS**, Administration has compiled the following claims for 1/16/26 and 1/23/26; and **WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and **WHEREAS**, said claims are listed in the 2026 Claims folder of the Commissioners’ Record of Claims.  
January 16, 2026

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	454,675.81	454,675.81	
Parks/Recreation Fund – 208	4,097.91	4,097.91	

Friend of the Court – Cooperative Reimb. – 215	12.60	12.60	
Friend of the Court -Other – 216	259.00	259.00	
MCOLES CPE – 217	1,395.00	1,395.00	
Health Department Fund – 221	2,966.64	2,966.64	
Solid Waste/Recycling – 226	43,637.81	43,637.81	
Animal Shelter – 254	8,308.38	8,308.38	
Register of Deeds Automation Fund – 256	6,503.06	6,503.06	
Palisades Fund – 257	47,492.56	47,492.56	
Indigent Defense Fund – 260	159,162.83	159,162.83	
Central Dispatch Fund – 261	153,310.78	153,310.78	
Concealed Pistol Licensing Fund – 263	26.00	26.00	
Local Corrections Officers Training Fund – 264	872.61	872.61	
Grants – 279	3,620.85	3,620.85	
Sheriffs Contracts – 287	233.80	233.80	
Transportation Fund – 288	9,105.19	9,105.19	
Child Care Fund – 292	24,194.60	24,194.60	
Veterans Relief Fund – 293	8.47	8.47	
Senior Services Fund – 298	154,344.54	154,344.54	
Capital Improvement Fund – 401	104,242.05	104,242.05	
Tax Reversion 2022 – 623	18,242.64	18,242.64	
Tax Reversion 2024 – 625	22,843.75	22,843.75	
Revolving Drain Maintenance Fund – 639	111.98	111.98	
Self-Insurance Fund – 677	491,129.51	491,129.51	
Drain Fund – 801	6,912.53	6,912.53	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,717,710.90</b>	<b>\$1,717,710.90</b>	

January 23, 2026

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	253,867.45	253,867.45	
Parks/Recreation Fund – 208	1,010.50	1,010.50	
Friend of the Court – Cooperative Reimb. – 215	2,801.64	2,801.64	
Friend of the Court -Other – 216	240.00	240.00	
MCOLES CPE – 217	680.00	680.00	
Health Department Fund – 221	4,206.90	4,206.90	
Solid Waste/Recycling – 226	13,660.03	13,660.03	
Animal Shelter – 254	1,981.41	1,981.41	
Register of Deeds Automation Fund – 256	190.60	190.60	
Palisades Fund – 257	19.98	19.98	
Indigent Defense Fund – 260	2,619.25	2,619.25	
Central Dispatch Fund – 261	2,340.74	2,340.74	
Local Corrections Officers Training Fund – 264	218.15	218.15	

Grants – 279	12,623.70	12,623.70	
Crime Victims Rights Grant – 280	36.99	36.99	
Sheriffs Contracts – 287	5,304.69	5,304.69	
Transportation Fund – 288	164,069.73	164,069.73	
Child Care Fund – 292	17,968.86	17,968.86	
Veterans Relief Fund – 293	1,121.01	1,121.01	
Fitness Center Fund – 296	21.69	21.69	
Senior Services Fund – 298	88,677.66	88,677.66	
American Rescue Plan Act – 299	15,000.00	15,000.00	
Capital Improvement Fund – 401	435,991.98	435,991.98	
CIP – Youth Home Building Fund – 492	10,685.19	10,685.19	
Property Tax Adjustments - 516	3,511.69	3,511.69	
Tax Reversion 2018 – 629	7,931.00	7,931.00	
Self-Insurance Fund – 677	22,171.87	22,171.87	
Drain Fund – 801	26,173.61	26,173.61	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,095,126.32</b>	<b>\$1,095,126.32</b>	

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for 1/16/26, 1/23/26, and interfund transfers.

Moved by Commissioner Dugan, seconded by Commissioner Lubbers to adopt the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**DISCUSSION ITEMS:**

**BOARD OF COMMISSIONERS—TOURIST COUNCIL APPOINTMENT**

9/ **BE IT RESOLVED** that the following appointment is hereby confirmed:

- Tourist Council – fill a new 3-year term set to expire on 12/31/28.
  - Debbie Laraway

Moved by Commissioner Lubbers, seconded by Commissioner Van Beek to adopt the resolution as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**BOARD OF COMMISSIONERS—GENERAL BOARD APPOINTMENTS**

10/ **BE IT RESOLVED** that the following appointments are hereby confirmed:

- Community Corrections Advisory Board – fill a new 2-year term set to expire on 12/31/27.
  - Alice Bernal – Probate Court Judge Designee
- Community Mental Health Board – fill a new 3-year term set to expire on 3/31/29.
  - Gale Dugan – County Commissioner

Moved by Commissioner Van Beek, seconded by Commissioner DeYoung to adopt the resolution as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**BOARD OF COMMISSIONERS—EMERGENCY MANAGEMENT CHIEF EXECUTIVE OFFICIAL**

11/ **WHEREAS**, the Emergency Management Resolution of 2021 defines the primary “Chief Executive Official”; and

**WHEREAS**, the Board Rules of Organization outline the Chair’s responsibility to carry out Emergency Management and Preparedness responsibilities in accordance with Public Act 390 of 1976, the Emergency Management Act, and the BOC adopted Emergency Management resolution; and

**WHEREAS**, former Chair, Commissioner Gale Dugan, has had extensive training in this capacity; and

**WHEREAS**, the current Chair is requesting that the responsibilities referenced above be delegated to Commissioner Dugan.

**THEREFORE, BE IT RESOLVED** that, the Board of Commissioners hereby authorizes the delegation of the Chair's responsibilities within the Emergency Management Resolution of 2021, Public Act 390 and the Rules of Organization and Procedure to Commissioner Gale Dugan until the 2027 Board of Commissioners' Organizational Meeting unless the current Chair decides to assume the responsibilities directly or Commissioner Dugan may no longer be willing or able to carry out the duties.

Moved by Commissioner Van Beek, seconded by Commissioner Lubbers to adopt the resolution as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**ACTION ITEMS:**

**BOARD OF COMMISSIONERS—ADOPT BROWNFIELD REDEVELOPMENT PROGRAM POLICY #213**

**12/ BE IT RESOLVED**, that the Allegan County Board of Commissioners hereby adopts the Brownfield Redevelopment Program Policy #213, as attached, effective immediately; and

**BE IT FINALLY RESOLVED** that Administration shall post the policy to the County website.

Moved by Commissioner Dugan, seconded by Commissioner Van Beek to adopt the resolution as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**TRANSPORTATION—APPROVE FY2027 MDOT OPERATING AND CAPITAL ASSISTANCE APPLICATIONS**

**13/ BE IT RESOLVED** that the Allegan County Board of Commissioners hereby approves the request from Allegan County Transportation Services to approve the attached FY 2027 Michigan Department of Transportation (MDOT) applications for operating and capital assistance

- Regular Service- State operating of \$1,173,899 and Federal Operating – Section 5311 \$636,827
- Job Access Reverse Commute of \$102,300
- Capital Section New Freedom-Mobility Management for \$71,500
- Capital Section Transit Vehicles/equipment for \$2,764,400

**BE IT FURTHER RESOLVED** that the County Administrator is authorized to purchase transit vehicles as requested in the application; and

**BE IT FINALLY RESOLVED** that the Board Chair and/or County Administrator are authorized to sign the necessary documents and MDOT project authorizations, and make necessary budget adjustments on behalf of the County.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION – NO COMMENTS**

**14/** Chair Beltman opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**CLOSED SESSION: COLLECTIVE BARGAINING**

**15/** Moved by Commissioner Dugan, seconded by Commissioner Lubbers to recess to closed session to discuss collective bargaining. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**RECONVENE/ROLL CALL FROM CLOSED SESSION**

**16/** Moved by Commissioner Dugan, seconded by Commissioner Lubbers that the Board come out of closed session at 12:21 P.M. Motion carried by roll call vote. Yeas: votes. Nays: votes.

Upon roll call the following members answered as Commissioners for the respective Districts:

- DIST #1      CRAIG VAN BEEK
- DIST #2      MARK DEYOUNG
- DIST #3      BRAD LUBBERS
- DIST #4      SCOTT BELTMAN
- DIST #5      GALE DUGAN

**ADJOURNMENT UNTIL FEBRUARY 12, 2026 AT 9:00 A.M.**

17/ Moved by Commissioner Dugan, seconded by Commissioner Van Beek to adjourn until February 12, 2026 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 12:25 P.M. Yeas: 5votes. Nays: 0 votes.



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Deputy Clerk

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Board Chair

Minutes approved during the 00/00/2025 Session

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